

**Board Meeting on Friday 20th July 2018
Community Hall, Carpet Room
Immediately following the AGM (9pm)**

1. Welcome and apologies

In attendance :

Richard Seeber (RS)
Alan Strong (AS)
Duncan Bliss-Davis (DBD)
Susanne Davidson (SD)
Raymond Dennison (RD)
Kevin Kent (KK)
Mike Erdman (ME)

Present :

Anna Bliss-Davis (ABD)

Jamie Davidson, James Seaton, Laura Wood sent their apologies

2. Election of Office Bearers

The Board Members were briefed on the Offices within the board and discussed the duties associated with them. The Board then voted on each of the nominations as follows:

Office	Office Bearer	Proposed	Seconded	All in favour
Chair	Richard Seeber	AS	ME	Yes
Vice Chair	Kevin Kent	SD	DBD	Yes
Treasurer	Mike Erdman	RS	RD	Yes

3. Directors Handbook and allocation of roles

Each Director was presented with a Directors handbook which includes all aspects of Governance pertaining to the trust and its Objectives. Each Director has been asked to read the Role of the Director and Directors Code of Conduct and return a signed copy to ABD for records.

The Board then discussed the different roles that had been allocated to the directors in the past these included, Building and maintenance, Community, Farming and Fishing, Education and Environment. The Development officer briefed the Board on the final focus points of the draft development plan and asked that these be considered for the new role allocations. The following was agreed by the board as either an individual role or as a sub committee of the board and further details would be decided at a future meeting.

Role	Director
Finance, Economic Development and employment Committee	Mike Erdman (Treasurer) Kevin Kent

Environment	Susanne Davidson
Housing	Alan Strong
Health and Welfare	James Davidson Duncan Bliss-Davis
Heritage Committee	Raymond Dennison Alan Strong Mike Erdman
Energy	
Sports, recreation and community facilities	
Community Council Rep	James Seaton

4. Agreement of past minutes

Proposed	AS	Seconded	RS	All in Favour	Yes
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5. Action points from last meeting.

- Anna to add a statement of Grant awards given each month to the minutes. This would not include confidential details but provide basic information to enable the Community and the Trust Members to have a regular overview of the Grant award process.
- Anna to prepare and distribute AGM materials

Both actions had been completed with the Grant award statement continuing each month.

6. Treasurers Report

Invoices to be paid

Invoice	Amount	Agreed
J Holland Haulage	752.12	Yes
Burness Paull	900.00	Yes
OIC (Refuse bags for woods yard)	13.80	Yes
The Orcadian (Limpet Printing)	194.00	Yes

Proposed	ME	Seconded	RS	All in Favour	Yes
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7. Applications to the Community Fund

The Stronsay Development Trust awarded 4 Education and skills grants and discussed one expression of interest to the Community Fund.

End of the Meeting 10.00pm