

Stronsay Development Trust

Board Meeting on 12 September 2012 at the Community Hall 19.30

Approved Minutes

Present: Malcolm Addison Cora Goodram Ian Stevenson
(Chair) Roger Neville-Smith Stephen Weaver
Allen Cooke (Treasurer) Yvonne Weaver
Viv Erdman

Apologies: Julia Crocker (AFO), Karen Griffin, Adrian Miller, Paul Riley (Vice Chair)

In Attendance: Lisa De Geer (Company Secretary), Anthony Withers (CDO/TDO)

Action

1. Welcome by the Chair

Malcolm Addison welcomed everyone, and thanked them for attending.

2. Minutes of previous meeting (paper circulated)

2.1. Minutes of the meeting 11 July 2012

Malcolm Addison asked if the board agreed that the minutes of the meeting on 11 July 2012 were a true account. Roger Neville-Smith proposed, Yvonne Weaver seconded and the minutes were formally approved.

3. Matters Arising

3.1. Community Transport Service

Roger Neville-Smith has not yet been in touch with Sanday Development Trust, but will contact them in the near future.

RNS

4. Correspondence

4.1. Letter from the Community Council regarding Support for the Fishmart

Stronsay Community Council has asked for a letter expressing support for the Fishmart that they can use when applying for funding to show community support. The board voted and agreed for a letter of support to be sent to the Community Council.

4.2. Letter from Leo Martini-Brown regarding the Community Fund

Leo Martini-Brown has sent a letter with questions regarding the Community Fund. Lisa De Geer will send him the Community Fund Policy. For clarification to the public, the board asked to minute that it is the SDT board that will approve all grants from the Community Fund. The paid staff will do the administrative work and consult across a wide network to ensure that the board has complete information on which to base their decision. Larger awards will have to have a community mandate.

LDG

5. Chair's report – none

Action

6. Secretary's Report

6.1. New Members

The Trust is happy to welcome four new members.

6.2. Resignation of Director

Marion Miller has resigned from the board since she has commenced her employment by the trust as Youth Greenhouse Project Worker. The board thanks her for the time she has given to the Trust and welcomes her as an employee.

7. Admin and Finance Report (paper circulated)

7.1. Financial Report

7.1.1. SREL Loan Repayment

SREL has now repaid £10,000 from its subsidiary loan with the Trust.

7.1.2. Capacity Funding Update

In the first 10 months of this financial year, the Trust spent over £10,000 in capacity funding and yet had only received around £2,500 from various donations/repayments. It is now fairly certain that there will be no OIC grants for trusts with a turbine.

The payments from SDT capacity funding during August 2012 were as follows:

Payee	Amount	Notes
Secretary/Admin salary gross	£468.33	
TOTAL	£468.33	

7.1.3. Future Staffing and Business Case to BIG Lottery

The Trust has applied for a grant for the CDO/TDO role to continue when current funding ceases.

7.2. Community Fund

7.2.1. Limpet Article

The Limpet article didn't get printed in August, but will be in the September issue.

7.2.2. Workshop

There will be a workshop 19 September to 'test drive' the forms.

7.2.3. Opening a New Bank Account

The board decided to open a Co-op Community Direct Account for the Community Fund. There was also a discussion about transferring the Trust's existing accounts to Co-op.

7.3. PQASSO

7.3.2. Visit by Edwina Lloyd (VAO)

Edwina Lloyd (VAO) will be visiting Stronsay on 2 October 2012.

JC

8. CDO report*8.1. Enterprise Zone Update**8.1.1. Lobster Ponds*

Because of European Law regarding grants for fishing industry, there can be no grant over 30,000 euros used for the restoration of the lobster ponds to its original usage.

The board agreed that Anthony Withers should proceed with adapting the Lobster pond for the Enterprise Zone's business units instead.

AW*8.1.2. Purchase of Woods Yard*

There has been no progress in clearance of the yard.

Anthony Withers will meet with OIC road department next week.

AW*8.2. Community Heating Project*

Anthony Withers has gone back to the local firm to ask for another quote, but they are still £6995 over the other quote of £25,121. The BIG Lottery Fund has now approved payment of £25,121 for the heating project.

The Community Association has written a mail to the Trust where they state that they are disappointed with the Trust's decision to carry on with the cheaper quote since they don't consider the company reputable, and that they would like to cover the extra £6995 themselves to be able to go with the local company. Anthony Withers informed the board that they have very good references which have been confirmed. The cheaper offer also includes a more advanced heating system.

The board discussed the matter and the general consensus was that the board would not like to pay for something that the Community Association would be displeased with. The BIG Lottery Fund requires two different quotes before payment can be approved and the board asked the Community Association for a second quote from a firm that they find reputable and could consider.

AW**10. Project Reports***10.1. Wind Turbine*

The wind turbine production is still very good and the turbine is working perfectly.

*10.2 Greenhouse Group - none**10.3. ECO Club*

A sub-group has still to meet up and discuss the admin and finance of the ECO club.

10.4. Youth Greenhouse Project

Roger Neville-Smith, the youth greenhouse project worker's line manager, gave the board an update on the project.

Marion Miller started her post as Youth Greenhouse Project Worker on 3 September.

11. Any Other Business*11.1. Lime Scale Reduction*

Allen Cooke has been in touch with a water engineer researching lime scale to see if there could be a project on Stronsay.

12. Date of next meeting

Next board meeting; Wednesday 10 October at 7.30 p.m. in the Community Hall

Meeting Closed at 21.05