

Stronsay Development Trust

Board Meeting on 3 November 2011 at Fishmart 19.00

Approved Minutes

Present: Malcolm Addison Lisa De Geer (Secr.) Karen Griffin (Vice Chair)
(Treasurer) Nina Gleed Yvonne Weaver
Julia Crocker (Chair)

Apologies: None

In Attendance: Anthony Withers (CDO/TDO)

Action

1. Welcome by Chair

Julia Crocker welcomed everyone and thanked them for attending.

2. Minutes of previous meeting (papers circulated)

2.1. Minutes of the meeting 7 September 2011

Julia Crocker asked if the board agreed that the minutes of the meeting on 7 September 2011 were a true account. Yvonne Weaver proposed, Malcolm Addison seconded and the minutes were formally approved.

Julia Crocker left the meeting at 7.40 p.m. and Malcolm Addison took over to chair the meeting.

2.2. Minutes of the meeting 29 September 2011

Malcolm Addison asked if the board agreed that the minutes of the meeting on 29 September 2011 were a true account. Malcolm Addison proposed, Yvonne Weaver seconded and the minutes were formally approved.

3. Matters Arising

Recruitment of the Admin and Finance Officer

Yvonne Weaver informed the board about the recruitment of the admin and finance officer. Interviews are planned for the w/c 7 November 2011.

Julia Crocker came back to the meeting 7.50 p.m. and continued as chair.

4. Correspondence – none

5. Chair's Report

Action

5.1. Climate Challenge Fund

The Climate Challenge Fund that funded the Powerdown and the Green Island Project has launched another round. Julia Crocker gave a summary to the board and asked if the board would like the CDO to put in an expression of interest. The board were in favour of applying for the CCF funding and various possible projects were discussed. The board authorised Anthony Withers to take forward an expression of interest.

AW

Lisa De Geer left the meeting at 8.10 p.m.

5.2. Proposed amendments of the Secretary and Book keeper Contracts

The board agreed proposed amendments to the Secretary and Book keeper contracts.

Lisa De Geer returned to the meeting at 8.25 p.m.

6. Secretary's Report

Reply from the Community Council regarding the invitation of Co-opted Director

SDT has received a reply from the Community Council regarding the invitation for them to be represented on the SDT board by a co-opted Director.

The Community Council prefers not to have a Co-opted Director, but suggest them having a representative on the SDT board. According to SDT's M&As there is no role as 'representative'. The board meetings are open to the public and everyone is welcome. Anyone can raise matters on the agenda, but this does not give entitlement to join in generally or to vote. The board agreed to decline the offer of a representative from the Community Council on the board since community councillors can already attend the meetings whenever they wish.

The Community Council offered to contact other Community Groups on Stronsay on behalf of SDT to invite them to be representatives on the SDT board. The board agreed that it would not benefit the Trust to recruit representatives, when it is Directors the Trust needs to continue to work effectively. The Company Secretary is already in the process of contacting other Stronsay Community groups to invite them to become Co-opted directors.

The Community Council invited the Trust to have a representative on the Fish Mart Subgroup. The board agreed to ask the Community Council for a joint meeting about the future of the Fishmart after the feasibility study is finished. At this meeting possible ways of joint work regarding the Fishmart could be discussed.

Julia Crocker will write a reply to the Community Council.

JC

7. CDO's Report

7.1. Enterprise Zone

7.1.1. Renting Cost of the Haulage Yard

The board agreed to a rent for the Haulage on the Enterprise Zone. Lisa De Geer is to confirm with OSCR that the Trust can have an income before the subsidiary has been formed.

LDG

7.1.2. EZ Trading Subsidiary Board

The board discussed the possibility for the CDO to be on the board of the trading subsidiary. The SDT will be responsible for appointing the subsidiary board so this will depend on whether suitable volunteers come forward.

7.1.3. Funding for Hot Office

A funding opportunity for the design and furnishing of the Training room and office has arisen. The application also needs a letter of support from the board. The board agreed for the chair to write the letter.

JC

7.1.4. HIE meeting about the Enterprise Zone

HIE has had a meeting about the Stronsay Enterprise Zone and they are very pleased with the progress so far. There is a possibility of them granting funds for landscaping. The board authorised the CDO to start a tendering process (local labour from Stronsay will be used when possible).

AW

7.1.5. Expressed Interest of the EZ Units

The CDO has received six written expression of interest for the five units. There is a need for criteria for a selection process.

7.2. Letter from "Enjoy Wild Orkney"

The Trust has received a request from RSPB for a letter of support of the "Enjoy Wild Orkney" project. The board agreed for the chair to write a letter of support on behalf of the Trust.

JC

8. Treasurer's Report - None

9. Project Report

9.1. Turbine update

Due to delays, the turbine will hopefully be in operation at mid November. This is still well ahead of the planned start date of 31 December 2011.

9.2. Art Project

The art sale raised £140.75. Left over materials will be donated between as many community groups as possible, including the school.

10. Any Other Business - none

11. Date of next meetings

Thursday 8 December at 7.30 p.m.

Meeting Closed at 21.45