

Minutes Ansford Parish Council**WEDNESDAY 11th May 2016 Monthly Parish Council Meeting Held at CaryFord Hall at 7.15pm**

Present: Cllr. C. Edwards Cllr. G. Clothier Cllr. N. Begg
 Cllr. A. Gibbons Cllr. D. Pinnions

In attendance: District Cllr. Nick Weeks, District Cllr. Henry Hobhouse, Mr G. A. McCarthy [parish clerk]

Parishioners: 1

Ref:		Action:
001/2016	<u>Election of Chairman & Declaration of Acceptance of Office of Chairman</u> It was RESOLVED that Councillor C. Edwards be elected as Chairman of Ansford Parish Council.	
002/2016	<u>Election of Vice Chairman</u> It was RESOLVED that Councillor A. Gibbons be elected as Vice Chairman of Ansford Parish Council. [4.0.1]	
003/2016	<u>Co-option of New Councillors</u> No new applications were received. All existing Councillors kindly agreed to continue.	
004/2016	<u>Apologies</u> County Councillor M. Lewis due to attendance at another Council meeting. PCSO Tim Russell – work commitments.	
005/2016	<u>Appointments of Councillors as Representatives to Outside Bodies</u> It was RESOLVED [5.0.0] that the following representatives will be: a) Neighbourhood Plan Group - Councillor N. Begg b) Five Acre / Fair Field Group – Councillor N. Begg and Councillor C. Edwards c) Caryford Hall – Councillor A. Gibbons	
006/2016	<u>To Appoint and/or Confirm Bank Account Signatories</u> It was RESOLVED [5.0.0] that Councillors N. Begg and G. Clothier will remain as signatories and that Councillor C. Edwards will be added as a signatory. Councillor D. Pinnions will continue with responsibility for financial review.	
007/2016	<u>Declarations of Interest</u> The Chairman advised that if anyone had a personal &/or pecuniary interest on any matter on the agenda they should declare this & leave the room when appropriate.	
008/2016	<u>Minutes of Previous Meetings</u> The minutes of the parish council meetings of 13 th April 2016, that had been circulated to all councillors, were RESOLVED [5.0.0] to be an accurate record and were then signed as such by the Chairman.	
009/2016	<u>Reports from Police & District & County Councillors</u> District Councillor N. Weeks advised that a request has been received for removing the 'tie' for a house associated with Hadspen quarry. Additional paperwork has been requested. Tim Cook will be taking on some of the work previously carried out by Helen Rutter. A brief written report had been provided by the police.	
010/2016	<u>Open Forum for Residents</u> A local resident raised concerns over the proposed layout design for the modifications to the traffic lights on the A371. District Councillor H. Hobhouse is to write to SSDC raising concerns about the current proposed timing for this work with its possible impact on attendance at events due to be held at the Bath & West showground.	
011/2016	<u>Planning:</u> a. <u>WITHIN ANSFORD</u> 16/00348/FUL – CHANGE OF USE OF THE FAIRFIELD FROM AGRICULTURAL TO RECREATIONAL USAGE - ANSFORD, CASTLE CARY, SOMERSET	

Minutes of the Monthly Ansford Parish Council Meeting of Wednesday 11th May 2016

Chairman.....Date.....

	<p>Feedback received from residents by the Parish Clerk were provided to the Council. Ansford Parish Council RESOLVED [3.0.2] to approve this application.</p> <p>16/01489/LBC – INTERNAL BUILDING MODIFICATIONS – THE OLD PARSONAGE, TUCKERS LANE, ANSFORD, CASTLE CARY, SOMERSET Ansford Parish Council RESOLVED [5.0.0] to approve this application.</p> <p>16/01779/LBC – REPLACEMENT OF BOILER AND INSTALLATION OF NEW EXTERNAL FLUE – THE YARD ARM, ANSFORD HILL, ANSFORD, CASTLE CARY, SOMERSET Ansford Parish Council RESOLVED [5.0.0] to approve this application.</p> <p>b. <u>OUTSIDE THE PARISH OF ANSFORD</u></p> <p>There were no planning applications with a major impact on Ansford parish for discussion.</p> <p>c. <u>ANY PLANNING DECISIONS TO REPORT</u></p> <p>16/01341/LBC – ERECTION OF A PORTCH ABOVE FRONT DOOR – MAY COTTAGE, ANSFORD HILL, ANSFORD, CASTLE CARY, SOMERSET The Council was advised that SSDC had granted consent for this application.</p> <p>d. <u>GENERAL PLANNING CONSIDERATIONS AND REPORTS TO DISCUSS [IF ANY]</u> Feedback was provided on discussions held with Elan Homes [Well Farm developers] at a meeting held on the 18th April 2016. Concerns raised covered proposed architectural design in relation to existing buildings in the area. The current elevations drawings produced by the developer still requires further work to address layout issues and to take account of the existing slope.</p> <p>The consideration of the appeal notice received regarding 14/02020/ land at Torbay/ Station Road application for up to 165 houses – It was noted that it was likely that the appeal would now be heard along with other Station Road appeals in September 2016. It was requested that this item remain on the agenda in case interim action was required.</p>	
012/2016	<p><u>Matters arising from the previous minutes:</u></p> <ul style="list-style-type: none"> - Co-options to fill current vacancies No applications have been received. - Fairground Field The next meeting of the Fairfield management committee is scheduled for the 12th May 2016. Feedback from that meeting will be provided at the next council meeting. - Neighbourhood Plan Input from the consultant is now being received. This has covered areas such as rewording of policy statements particularly with respect to planning. The plan is currently in the process of being redrafted. Current target for issuing the plan for approval is the end of September 2016. - Roads and Traffic around the Parish Some replica 30mph repeater signs have been installed unofficially on Ansford Hill. 	

	<p>The Council were provided with the latest information on the proposed changes to the traffic lights layout of the A371.</p> <p>Details of the Council management of SiD's is currently being compiled by the parish clerk. It was suggested that following completion of this exercise that approaches are made to Castle Cary Town Council to consider setting up a sharing arrangement.</p> <ul style="list-style-type: none"> - IT Costs The Council RESOLVED [5.0.0] to approve the purchase of a monitor, keyboard, mouse and anti virus software to supplement the use of the laptop by the Parish Clerk for office purposes. - Grit Bins Current proposed locations for two additional grit bins are: Lower Ansford Road. St Andrews Close. Quotations had been obtained by the Parish Clerk for two 12cu.ft. capacity grit bins as purchased previously. Council requested additional quotations be obtained for two grit bins 6 to 8cu.ft. capacity. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																
013/2016	<p>Staffing Report</p> <p>Further details are to be obtained on the requirements to have in place a pension arrangement for employees of the Council. When complete these are to be distributed to Council members for information and agreement on an acceptable solution.</p>	<p>Clerk</p>																																
014/2016	<p>Correspondence</p> <ul style="list-style-type: none"> • The Parish Clerk provided details on quotations for renewal of Parish insurance. It was RESOLVED [5.0.0] to purchase the policy provided by Zurich Insurance company. 	<p>Clerk</p>																																
015/2016	<p>Information received</p> <ul style="list-style-type: none"> - No relevant information received. 																																	
016/2016	<p>Accounts</p> <ol style="list-style-type: none"> 1. Monthly financial report – The monthly financial report that included progress against the budget and a bank reconciliation to the most up to date bank statements received, was provided to all present. This was RESOLVED [5.0.0] to be an accurate record and signed by Cllr. D. Pinnions as such. 2. The Parish Clerk provided feedback on the internal audit that was completed on the 2015 to 2016 financial year. The Council RESOLVED [5.0.0] to approved the report and signed the external audit documentation accordingly. The Parish Clerk is to finalise the external audit and send to the auditors. 3. Invoices for payment – It was RESOLVED [5.0.0] that the following are authorised for payment: <table border="1" data-bbox="261 1491 1417 1955"> <thead> <tr> <th>Name</th> <th>Reason</th> <th>Chq No.</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>C. E. Edwards</td> <td>Refund of IT costs</td> <td>101290</td> <td>£ 100.00</td> </tr> <tr> <td>C. E. Edwards</td> <td>Refund of tree's purchase INV 059913</td> <td>101291</td> <td>£ 153.74</td> </tr> <tr> <td>B. A. Groves</td> <td>2015/2016 Accounts internal audit INV 334</td> <td>101292</td> <td>£ 48.00</td> </tr> <tr> <td>Wadman A.</td> <td>March 2016 grass cut</td> <td>101293</td> <td>£ 252.00</td> </tr> <tr> <td>Caryford Hall</td> <td>Room Hire INV A16016</td> <td>101294</td> <td>£ 28.00</td> </tr> <tr> <td>SALC</td> <td>Annual membership fee INV 1234</td> <td>1012953</td> <td>£ 266.88</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£ 848.62</td> </tr> </tbody> </table>	Name	Reason	Chq No.	Amount £	C. E. Edwards	Refund of IT costs	101290	£ 100.00	C. E. Edwards	Refund of tree's purchase INV 059913	101291	£ 153.74	B. A. Groves	2015/2016 Accounts internal audit INV 334	101292	£ 48.00	Wadman A.	March 2016 grass cut	101293	£ 252.00	Caryford Hall	Room Hire INV A16016	101294	£ 28.00	SALC	Annual membership fee INV 1234	1012953	£ 266.88	TOTAL			£ 848.62	<p>Clerk</p>
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	An additional cheque 101296 for £340.89 payable to Zurich Insurance was authorised to enable purchase of parish insurance by the end of May 2016 in advance of the next Council meeting.	Clerk
017/2016	<p>Matters to Report not listed on the agenda - [Note: No decisions can be made on these items]</p> <ul style="list-style-type: none"> • Councillor A. Gibbons provided feedback on the Digital Connected Communities event he attended. IT training is available for residents if required. At present the most suitable location to arrange this is The Market House in Castle Cary. For this scheme to work a joint approach with Castle Cary Town Council would be required. • It was stated that repairs to the public footpath sign in Clanville is still to be completed despite having been reported to SSDC. • The fence around Hillcrest is damaged resulting in rubbish being dumped in the grounds. • A quotation will be obtained for cleaning of the War memorable. • A sign post is required providing directions from the station footpath to Ansford and Castle Cary town centres. This should be arranged as a joint effort with Castle Cary Town Council. 	
	THE MEETING THEN CLOSED	
	<p>Date of next meeting Parish Council Meeting: Wednesday 08th June 2016 7.30PM at CaryFord Community Hall</p>	