

Minute of the Board Meeting of Culbokie Community Trust on

Monday 29th October 2018

Present: Richard Fyfe, Penny Edwards, Marilyn Richards, Jillian Munro, Bruce Morrison, Alison Petch, Niall MacDonald and Angie Morris

Apologies: Mark Douglas,

Item	Discussion	Action
Minutes of last meetings	01-10-18 Approved as a correct record Proposed by Penny and seconded by Richard	
Matters Arising	<p>Christmas card for volunteers - in hand. Richard will prepare the card. Bruce will make up the list of volunteers.</p> <p>Christmas Tree – a tree has been sourced. Collection will be arranged and erection and lighting organised for the first week in Dec.</p>	<p>Richard/ Bruce</p> <p>Penny/ Jillian/ Mark</p>
Glascairn Community Project Update	<p>a. Update from Cairn Housing - Penny Nothing new to report.</p> <p>b. Update from THL Meeting with THL on Wed 31st Oct to discuss aspects of the planning application and layout on the community site. THL are aiming to submit the application by 16th Dec.</p> <p>c. SUDS/landscaping – site visits etc. – paper 1 Site visits have provided some ideas about what might be possible at the site re SUDS area and shared space.</p> <p>d. Community Consultation 7 responses had been received by 15th Oct deadline. The deadline has been extended to 23rd Nov to allow for opportunity to contribute from Nov edition of Noticeboard. Findon Hall committee raised concerns. Richard will arrange to meet them/attend a meeting to give more detail and answer questions.</p> <p>e. Community Fundraising The group proposed a ‘Silent Auction’ linked to a CCT event. Possibly in early 2019 as the Primary school also runs a Silent Auction at their Christmas Fair at the end of Nov.</p>	<p>Penny/ Richard/ Bruce/ Mark</p> <p>Richard</p>
Culbokie Community Market	The market went well in October and the apple pressing was well supported and brought in more folk. Thanks to TBI for arranging this. The 2 nd hand books/DVDs/CDs sale and local veg raised £112. That together with veg sales from Aug/Sept meant that £141 was banked in donations for CCT.	

	CCT will run the café in Dec. Requests for help and donations will go out at the end of Nov. The music was well received last year. The Brass group will be contacted again.	Penny/ Anna
Woods Group	<p>Orienteering – update:</p> <p>The group plan to run another orienteering event early in 2019.</p> <p>Quarterly inspections in line with FC arrangements for use are ongoing, with a team in place to maintain this.</p> <p>Christmas Work Party – advertised for 1st Dec at 10.30am.</p>	
History Group	<p>The Open day at the Teanagain Henge on 17th October was held in glorious weather and 15 visited the site and were most impressed. There is a new gate onto the site and the temporary improved access from the B9169 was also most welcome.</p> <p>Talk: Friday 16th November, 7.30pm in Culbokie Primary School. by Lachlan McKeeggie entitled “Adventures in local Archaeology”.</p>	
Other Groups	<p>Village clean and tidy projects – A new ‘dog pooh’ coordinator has been found and will start in the New Year.</p> <p>The barrel from Glen Wyvis distillery will be in place in Nov. A letter of thanks will be organised.</p> <p>The pump etc has been painted and the area is looking smart. A welcoming site for folk arriving in the village from Balmeanach Brae. Thanks to Gordon and Helen for their work.</p>	Alison
Finance Admin	<p>a. Jillian reported that the balance stands at £25,553.63 at 29/10/18</p> <p>b. Unauthorised spending – none</p> <p>c. Culbokie Spar donations tin - £26.10at 14-10-18</p>	
Admin	<p>a. AGM – Monday 26th November 2018 Speaker – Kenny Steele, Highland Hospice Penny to confirm and check is any equipment is needed. The Board agreed to approve draft report and financial extracts by email. Invitation to attend and paperwork will be sent to members by 5 Nov.</p> <p>Directors nominations: Richard Fyfe and Jillian Munro – agreed to stand again Angie Morris and Naill MacDonald – agreed to submit nomination forms This will leave 1 vacancy on the Board.</p>	Penny Marilyn/ Richard

<p>Membership and Recruitment</p>	<p>a. 2 new full members added. There are now 198 full members, 13 junior members of CCT plus 51 associates, and 5 associate organisations.</p> <p>Total membership now 267</p> <p>a. Recruitment leaflet and campaign – A further date will be set either early evening or at a w/e when it is still light – probably in the early spring. The personal approach has brought good results.</p>	
<p>AOB</p>	<p>a. Engagement with Birchwood Highland – as the current work on site development has focussed on the SUDs, landscaping and layout, BH has not been invited to meetings. BH is updated as a project Supporter. Richard to check if BH would like to continue to receive Board mins until such time as CCT focus on the community hub building.</p> <p>b. Highland Senior Citizens Network – Penny proposed that CCT should become a group member. There is no charge. The Board agreed.</p> <p>c. DTAS Annual Report – now available.</p> <p>d. Project Supporters – Bruce proposed that he contact Project Supporters over the next few weeks to see if there are any activities which could be started in the village using existing facilities such as Findon Hall, the Church, Glascairn site. This would be 'low key' but might provide something in the community while the site is being developed. The Board agreed.</p>	<p>Richard</p> <p>Penny</p> <p>Bruce</p>
<p>Date of next Meeting(s)</p>	<p>Mon 26th November 2018 – AGM at 7pm in Findon Hall</p> <p>Mon 14th January 2019 – Bruce's</p>	