

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 30<sup>th</sup> July 2018**

**Present:** Richard Fyfe, Penny Edwards, Mark Douglas, Sarah Southcott, Alison Petch, Marilyn Richards

**Apologies:** Jillian Munro, Bruce Morrison, Lesley Murray, Annabel Mowat (BH), David Brookfield (BH)

Item	Discussion	Action
Minutes of last meetings	28-06-18 Approved as a correct record Proposed by Penny and seconded by Alison	
Matters Arising	New Members 'welcome letter' – Richard will contact Gill	Richard
Glascairn Community Project Update	<p><b>a. THL offer re housing on Glascairn site</b> Following a full discussion the Board agreed that:</p> <ul style="list-style-type: none"> <li>• Tulloch offer is not accepted at this stage as further options are still being explored to meet the agreed objectives of the project. A draft response to written.</li> <li>• Explore the options with the social housing sector to find a way forward to deliver affordable housing and press for a local allocation</li> <li>• Consult again with the community if the final options are significantly different to the agreed priorities</li> </ul> <p><b>b. Developing activities – Options paper</b> The w/g considered a wide range of possibilities for activities which could be pursued to meet the identified needs within the community. These included activities on the community site and also other local venues. The group proposed the following steps, which were agreed by the Board, to help maintain the momentum of the Glascairn project in the absence of Big Lottery funding for the Community Hub and to provide a physical presence on the site while work is ongoing:</p> <ul style="list-style-type: none"> <li>• Seek to set up a programme of specific activities to promote community cohesion, address isolation etc. including seeking volunteers with appropriate skills and work with Project Partners.</li> <li>• Seek revenue funding for activity programme if possible</li> </ul> <p><b>c. SUDS working group – to be established</b> This is the starting point for the project and will link to proposals to establish a link to the SUDS area to create a community 'garden' by exploring and developing options for the 'open space' e.g. paths, public art, structure. Opportunities for the wider community to be involved will be advertised.</p>	<p>Richard</p> <p>Penny</p> <p>Bruce</p> <p>Bruce/ Penny/ Mark/ Marilyn/ Richard</p>

Culbokie Community Market	Market went well in July and live music was well received.	
Woods Group	<p>Wild Life Walk – 7 July. Enjoyed by those who attended. Thanks to the Wildlife Guide, Jonathan Willet, for giving his time free of charge.</p> <p>Orienteering – course is installed. Maps are now ready and available in the shop. An inaugural community orienteering ‘come and try’ event is planned for Saturday 25<sup>th</sup> Aug from 2pm to 5pm, with refreshments and small prizes for finishers. Sponsorship for the event is being sourced.</p>	Penny
History Group	<p>Some clearing has been completed around Teanagain Henge, but more is needed before the Open Day on the Wednesday 17<sup>th</sup> October.</p> <p>The group has received a map of Findon Mains farm showing the names of all the fields and this can be viewed on the summary page to the chapter, “Rural Life, Farming and Crofting” on the website.</p>	
Other Groups	<b>Village clean and tidy projects</b> –The area around the pump is looking good but no update, as yet, on the replacement barrel.	Bruce
Finance Admin	<p>a. Jillian reported that the balance stands at £25,300 at 30/07/18</p> <p>b. Unauthorised spending - none</p>	
Admin	<p>a. Resignation - The Board has received Audrey McCulloch’s resignation due to personal commitments. The Board thanked Audrey for her interest and involvement in the work of the Trust and her ongoing commitment as a Trust Member.</p> <p>b. <b>GDPR and Privacy Notice</b> – History group and members have been sent information. Market Groups are still to be completed. The Notice has been uploaded to the website.</p> <p>c. <b>Dropbox</b> – now online</p> <p>d. <b>Website</b> – Sarah asked if a new website manager could be found from October. She agreed to identify the skills and time commitment needed to maintain and develop it. The Board agreed to advertise for a volunteer in the next CCT Bulletin. Meanwhile other possibilities will be investigated.</p>	<p>Marilyn</p> <p>Richard</p> <p>Penny</p>
Membership and Recruitment	<p>a. 21 new full members and 1 new associate member added. There have been some other changes due to house moves and bereavements. There are now 196 full members, 13 junior members of CCT plus 51 associates, and 5 associate organisations. The additional members were approved by the Board. Total membership now 265</p> <p>a. <b>Recruitment leaflet and campaign</b> – 22 new members enlisted in the July campaign. A further date has been set.</p>	<p>Alison/ Penny/ Sarah</p>

AOB	<p><b>a. Meeting with Kate Forbes MSP</b> – planned for Thurs 2 Aug</p> <p><b>b. HSCHT membership renewal</b> - this is free. Marilyn agreed to be the representative for CCT</p> <p><b>c. Site maintenance</b> – site has been cut.</p>	<p>Penny/ Richard</p> <p>Marilyn</p>
Date of next Meeting(s)	<p>Mon 27<sup>th</sup> August 2018 – Marilyn's</p> <p>Mon 1<sup>st</sup> October 2018</p> <p>Apologies: Mark</p> <p>Apologies: Alison</p>	