

Minute of the Board Meeting of Culbokie Community Trust on

Monday 16th April 2018

Present: Richard Fyfe, Penny Edwards, Lesley Murray, Mark Douglas, Jillian Munro, Alison Petch, Marilyn Richards

Apologies: Sarah Southcott, Niall MacDonald, Audrey McCulloch, Bruce Morrison, Annabel Mowat (BH),

Item	Discussion	Action
Minutes of last meetings	12-03-18 Approved as a correct record Proposed by Mark and seconded by Penny	
Matters Arising	None	
Glascairn Community Project Update	<p>a. Tullochs – meeting with design and technical team This was a very positive meeting raising the following points:</p> <ul style="list-style-type: none"> • CCT to provide details of electric loadings • CCT confirmed to prepare reasoning for not having a playpark on the community site. Area was intended as a recreational open sustainable space for the community • SUDS – issue re landscaping the area and CCT taking responsibility for the surface area as Scottish Water may adopt the area • Possibility of 2 affordable houses on site and Tullochs could develop these or all 6 houses. Partnership to be investigated. • Rerouting of the power cables underground is possible but only at the site. Poles on the far side of the road would not be included. CCT may have to make a case to SSE as part of the overall joined up approach. <p>b. Agreement with Tullochs Agreement has been signed but the conveyancing of the exchange of site area has still to be completed</p> <p>c. Project Supporters development feedback Very good letters of support have been received, clearly indicating possible hub activities. A meeting with NHS about Health and well-being uses/users for the hub has been proposed. This would be a joint meeting with FCC/CCT to explore ‘in-reach’ services.</p> <p>d. BIG Lottery update A new/amended document has been requested which will combine previous information and incorporates the proposals/contributions of Project Supporters. It will include:</p> <ul style="list-style-type: none"> • Estimated budget – this is still £850K – of which £570K would be from BIG. The remainder could be sourced from a combination of Regeneration Capital 	<p>Mark</p> <p>Penny</p> <p>Penny/ Bruce</p> <p>Penny</p>

	<p>Grant Fund, Community Shares, HIE and other trusts/foundations, housing.</p> <p>e. Advance Activity Plan This was not accepted at the first stage. Other options are possible e.g. Stafford Trust</p> <p>f. Community fundraising Quiz Night – was very successful and raised £1,000 approx. including a £300 donation from Tullochs</p> <p>Culbokie Challenge – now advertised and will be promoted at April market.</p>	
Culbokie Community Market	<p>10th Anniversary on 19th May – Craig Anderson will give a short talk, followed by cake and drink for shoppers and stallholders. Eco-bags for sale and as gift for stallholders plus a ‘thank you’ card. Outside stalls if weather permits.</p> <p>The Board agreed the cost of event approx. £300 including bags, cake and small drink.</p> <p>Plant sale now May/June due to poor weather.</p>	Marilyn/ Anna
Woods Group	<p>The group has expanded its activities to include photography and environmental events. The group is considering changing the name of the group to reflect the range of activities.</p> <p>The recent Badger event raised an issue about access to private land. If a group intends to use private land/woods etc. then permission has to be sought from the owner. Apologies for the recent mistake have been made and the situation rectified.</p>	
History Group	Nothing new to report, but the website continues to grow.	
Other Groups	Village clean and tidy projects – Nothing to report	
Finance Admin	<p>a. Jillian reported that the balance stands at £26,550.01 at 16/04/18, with £236 in outstanding invoices to be paid.</p> <p>b. Unauthorised spending – none</p>	
Admin	a. AGM Speaker 2018 - Kenny Steele, CEO Highland Hospice, has agreed to be the speaker. The date for the AGM will be Monday, 26 th November 2018.	
Membership and Recruitment	<p>a. 2 new full members added. With changes to membership due to moving house etc. there are now 166 full members, 13 junior members of CCT plus 47 associates, and 5 associate organisations.</p> <p>Total membership now 231</p>	

	<p>b. A letter on membership renewal has prepared and issued to members with a request for donations for 2018.</p> <p>c. Recruitment leaflet and campaign – Draft was agreed. It will be finalised, checked and printed ready to go to CPS and for the house-to-house in May</p>	
AOB	<p>a. Data Protection Act – changes in the regulations come into force on 24th May. Some investigation is needed to ensure the membership list complies with the new regulations</p> <p>b. Pub night – <i>Wed 2nd May from 7.30pm</i></p>	
Date of next Meeting(s)	<p>Mon 28th May 2018 – Bruce’s – Apologies: Alison</p> <p>Mon 25th June 2018 – Marilyn’s</p>	