

Minute of the Board Meeting of Culbokie Community Trust on

Monday 8th May 2017

Present: Penny Edwards, Mark Douglas, Sarah Southcott, Bruce Morrison, Ian MacIver, Lesley Murray, Marilyn Richards, Gordon McPhee

Apologies: Jillian Munro, Alison Petch, Richard Fyfe

Item	Discussion	Action
Minutes of last meetings	27-03-17 Approved as a correct record Proposed by Mark and seconded by Bruce	
Matters Arising	<ul style="list-style-type: none"> • FAQs – this has been completed and is now available on the website • SLF and CRTB – both organisations are, in principle, happy with the possibility of a land swap with Tullochs as this would benefit both organisations. Details will need to be approved once available 	Penny
Glascairn Community Project Update	<p>a. Progress report on CU1 Following a meeting with the architect for Tullochs to discuss options for the layout on the community site, a number of options will be shared at the Community Consultation.</p> <p>b. Community Consultation Event – final arrangements. The event will take place on Thursday 11th May. Drop in session from 2-7pm followed by a presentation and Q&A session from 7-8pm. Displays will be by CCT, Tullochs, Birchwood Highland and Graham and Sibbald. FAQs, feedback forms and drawings will be available at the event and on the website. A full note of the Q&A will be taken. A final report will be prepared. Refreshments will be provided.</p> <p>c. Next steps:</p> <ul style="list-style-type: none"> ➤ Report on the event to SLF and CRTB ➤ Further meeting with Tullochs to explore terms and timescale ➤ Further meeting with Birchwood Highland <p>d. Fundraising update – Paper 3</p> <ul style="list-style-type: none"> ➤ Belladrum prize draw now 'live'. ➤ Evening with Ian Rankin on Sat 12th August, Findon Hall ➤ Community Car Wash – possibilities being investigated <p>e. Noticeboard on site Gordon R suggested that a noticeboard could be erected on the site. The Board agreed that this would be useful as plans and activities can be displayed as the project progresses. Costs to be investigated.</p>	<p>All</p> <p>Bruce Penny Marilyn</p> <p>Lesley/ Alison/ Penny</p> <p>Penny/ Gordon</p>

Culbokie Community Market	<ul style="list-style-type: none"> • £28 was raised through plant sales in April. • 4 more new stalls will be introduced in May • There will also be CCT plant sales in May and a Car Boot sale in June 	
Woods Group	<p>Progress Report – Paper 1</p> <p>An application for funding has been submitted to run an Orienteering Taster Session in Culbokie Woods. Paper 1 details the proposals, support for the project and the longer term plan. This work was endorsed by the Board.</p>	Penny
History Group	There will be a work party at the Teanagairn Henge to remove invasive vegetation on Monday 22 nd May. All welcome.	
Other Groups	<p>Walk Culbokie – next walk is on Sat 13th May at 10am. Although numbers are small, attendance is increasing.</p> <p>Village clean and tidy projects – additional ‘dog bins’ have been requested and volunteers identified to address an identified need for new facilities in the woods.</p>	Bruce
Finance Admin	<p>a. Balance is £16,951.67 as at 08-05-17.</p> <p>b. Unauthorised spending – None</p> <p>c. Culbokie Spar donations tin - £18.86 at 23-04-17</p>	
Admin	<p>a. Membership of Community Land Scotland – the Board agreed to renew the membership at £50 per annum and to review annually.</p> <p>b. Child Protection Policy for staff and volunteers – some amendments still to be made</p>	Penny Marilyn
Membership and Recruitment	<p>a. No new members this month</p> <p>b. CCT table and membership promotion every month at the Community Market and at other events in the village,</p>	
‘Cool’bokie	CCT will have a general presence, have a history table and quiz and promote membership at the event. There will be a traders’ hall and stallholders from the Community Market will be asked if they wish to transfer to the Primary School for the afternoon,	
AOB	Site tidy – planned for later this week to ensure the site is accessible for use of the picnic bench.	Marilyn/ Bruce
Date of next Meeting(s)	<p>Mon 12th June 2017 – Jillian’s (Apologies: Sarah)</p> <p>Mon 24th July 2017 – Sarah’s</p>	