

Minutes Sep 2015

NORTH KESSOCK AMENITIES ASSOCIATION

Minutes of Meeting held on 2nd September 2015 North Kessock Community Hall

Item	Action
1. Chair's Welcome Margaret welcomed all to the meeting.	
2. Apologies: Fiona McKay	
3. Minute of Previous Meeting: (5th August). Minutes approved, proposed by LB seconded by AS.	
4. Matters Arising: a/ Caretaker/Janitor: James Paterson has had an induction on hall duties from Seoras. He will work a two month probationary period and full appointment will be based on a satisfactory trial. b/ Summer Show: Took in £587.50, expenditure around £200. Event was a success and the auctioneer (George Tait) was entertaining. We need to try and get more space for tea/coffee tables, new layout will be looked into for next year.	SS
5. Treasurer's Report: 6. Full accounts submitted to committee members. 7. Good month of income for August - £2,207.75 8. Expenditure of £3,259.88. (Includes PA system, repairs/roof, heating and pellets). 9. Income over expenditure: £1,052.13. 10. Outstanding invoices total: £1,507.00. Liz to get a list of outstanding invoices to follow up.	

	SS LB
<p>6. Maintenance:</p> <p>a/ Roof repair: Now complete and looks successful. Inside ceilings (disabled toilet and kitchen above sink) to be monitored. Cost: £380.00 includes re-pointing ridges and roof tiles.</p> <p>b/ Boiler contract: Received proposed contract. Cost for year £1,176. We will request we can make payment by two installements – start date to be agreed. Agreed by committee to accept contract offered.</p>	SS
<p>7. Booking Secretary(s) Report:</p> <p>Clubs:</p> <ul style="list-style-type: none"> • August takings in the region of £1,151 • AGM date cleared. • Rokskool4U will not be using chalk. • Outstanding invoices will be ‘followed up’. <p>Events:</p> <ul style="list-style-type: none"> • June wedding – Outstanding bill now paid including additional £30.00 cleaning cost • Event bookings ‘ticking’ over’ includes a birthday party this weekend. 	LB
<p>8. AGM</p> <ul style="list-style-type: none"> • Date for AGM set – Wednesday 7th October. • 30 day’s ‘public notice’ to be given – AS re-doing poster • New banner to be organised and put up one week before the AGM 	AS SS
<p>9. Hall kitchen:</p> <ul style="list-style-type: none"> • Funding: We may be eligible via Awards for All (grant of up to £10,000). Leader not yet structured. Approach to be made to charitable trust – SS to 	MB

<p>contact.</p> <ul style="list-style-type: none"> • Advice on equipment and layout required – Darran MacLachlan to be contacted • MB has checked costs for hall kitchen refurbishment to be around £10,000-£25,000. Agreed we should budget for around £20,000. • Evelyn offered a Belling Kensington cooker. After discussion Evelyn was thanked for her kind offer, but declined as we may have to replace it within a year. 	<p>SS</p> <p>SS</p>
<p>10. Correspondence: Already dealt with in previous business.</p>	
<p>11. 100 Club:</p> <ul style="list-style-type: none"> • September draw as follows: <p>£25-00 Mrs Llewellyn</p> <p>£20-00 Mr G Lowe</p> <p>£15-00 Mrs I. Lowe</p> <ul style="list-style-type: none"> • Discussion on the future of the 100 Club, to be viable it needs to have 57+ members. 	
<p>12. Fire alarm: Test undertaken at conclusion of the meeting.</p>	<p>SS</p>
<p>13. Date of next Meeting: Will be set at the conclusion of the AGM.</p>	