

NORTH KESSOCK VILLAGE HALL

Inaugural Board meeting of North Kessock Village Hall (SCIO)

Held on 2nd May 2018 at 8 Bellfield Road, North Kessock

	<p>Attendees: Present: Seoras Swanson (SS); Alison Swanson (AS); Trina McEwan (TM); Evelyn MacDougall (EM); Angus MacLean (AM); Jim Farquhar (JM) and Fiona McKay (FM) later.</p> <p>Apologies: Cathy Lush and Helen Morrison.</p>	
1	<p>Introduction:</p> <ul style="list-style-type: none">This meeting is being run under the constitution of North Kessock Village Hall (NKVH) and this will be a Board meeting of NKVH.	SS
2	<p>Register of Charity Trustees:</p> <ul style="list-style-type: none">The following is a list of Trustees, as already registered with OSCR as Trustees of North Kessock Village Hall: Seoras Swanson, Trina McEwan, Helen Morrison, Alison Swanson, Evelyn MacDougall, Angus MacLean, Fiona McKay and Cathy Lush.Alison proposed that Jim Farquhar's application for membership of NKVH be approved.Jim was voted unanimously on to the Board of NKVH by those present, completing the full Board of NKVH.	SS AS
3	<p>Appointment of Office Bearers:</p> <ul style="list-style-type: none">Seoras proposed that Office Bearers of NKAA transfer to become Office Bearers of NKVH, this proposal was seconded by Alison.	SS AS
4	<p>Treasurer's report: Will be presented at next meeting.</p>	SS
5	<p>Booking Secretary(s) Reports:</p> <ul style="list-style-type: none">Regulars/Clubs: Killearnan Church has booked the hall for a weekly (two hour) session.Events: Nothing to report. Booking folder will be passed to Evelyn on 16th May. No additional bookings will be taken until first week in July	EM AS
6	<p>Hall charges:</p> <ul style="list-style-type: none">Will be addressed at July meeting.JF asked if hall charges paperwork could be circulated to the Board in advance of the meeting on 11th July - Helen to circulate paperwork.	SS JF HM
7	<p>Hall roof:</p> <ul style="list-style-type: none">Seoras has been to touch with MacLeod roofing and negotiated repairs cost down to £780.00 (plus Vat) and has requested that the work could be started as soon as possible.	SS
8	<p>Risk Assessment: Will be discussed at next meeting.</p>	

9	Mrs Fairrie chair: <ul style="list-style-type: none"> Chair has been delivered to hall. It will be located on the west side of the hall on a concrete 'footing'. Jim will pass on address for invoice to Ian Chisholm of Chainsaw Creations. It will require four people to move and assemble the chair. Col Fairre to be contacted. 	JF TM
10	SCIO: <ul style="list-style-type: none"> In summer we will set in motion the legal transfer from North Kessock Amenities Association Property Trustees to North Kessock Village Hall Charity. 	SS
11	Summer show: <ul style="list-style-type: none"> Baking: Fiona contacted Fiona Montgomery who has agreed to judge this section. Flower: Jean Munro is arranging judge(s) Fruit/veg: Simon Fraser – confirmed Craft/children: Maggie MacDonald – confirmed Photography: Sandy Fea – confirmed Programme: Update re a/ North Kessock Village Hall (SCIO) SCO47939 b/ Sponsor wording Auction: George Tait to be contacted (Trina) 	All TM TM
12	AOCB: <ul style="list-style-type: none"> Fiona: Commented on the parking expanding along the waterfront during the Community Market event. Evelyn will speak to the organisers. Key safe: Is now in place on the store wall, contains keys for cupboards, notice boards etc. Heating: Seoras will contact the heating engineer again. Notice board: Angus reported that we require dry marker pens. Trina will supply. 	All FM EM SS SS TM
13	Date of next meeting: Wednesday 6 th June, 7pm at NKVH committee room, North Kessock.	All
14	Fire Alarm: Will be done on Monday 7 th May.	SS

Minutes approved

RGSwanson

Seoras Swanson – Chair NKVH