

Clerk to the Council: **Joy Pegrum**

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**To All Members of the Council**

**You are hereby summoned to attend the  
Meeting of Coughton Parish Council  
Monday 26<sup>th</sup> November, The Old School Nursery, 8pm**

Signed: *Joy Pegrum* Clerk of the Council, 19th September 2018

## **AGENDA**

- 1) **Public participation (total 10 minutes)**  
*To receive any questions or representations from members of the public Relating to items on this agenda or on other questions for future consideration. (Members of the public are reminded that points raised will be noted but can be added to this agenda for discussion ONLY at the discretion of the Chairman, who may or may not choose to do so at an appropriate point in this meeting or when all other scheduled business has been dealt with.)*
- 2) **To receive: apologies for absence**
- 3) **To receive: Disclosure of Interests**  
*Councillors are reminded that the Code Of Conduct (2012) provides that should they have a prejudicial interest in any matter under discussion, they should withdraw from the room and not seek to influence a decision about the matter.*
- 4) **To agree: Minutes of the Parish Council Meetings held on 24<sup>th</sup> September 2018**
- 5) **To receive: Reports on matters arising:**
  - A **Report on Councillor Surgery** (Cllrs Gittins/Carter)
  - B **Report on Roads: Traffic, Parking & Erosion** (Cllr Gittins - previously circulated)

### **Motions**

**a) to agree in principle to contribute to the cost (on a per-capita basis) of an independent traffic engineer, appointed to analyse traffic management as presented by Redditch Gateway developers, to assess its viability.**

**b) to agree to make a monthly inspection of road and path conditions with updates on repairs and new erosion reported to the Clerk for relevant follow up.**

- C **Report on Ford Maintenance** (Cllr Carter)

## Motions

a) to accept or reject financial responsibility for the ongoing maintenance of the leisure area at Coughton Ford at an estimated cost of c £ **1250** per anum.

b) to accept the estimate from RSTS Landscaping of £ **750** for initial remedial work (to be met with remaining funds from the Village Maintenance budget and shortfall from reserves), with another maintenance contractor to be appointed for the next financial year.

**D Report on the 'Gigabite voucher scheme' to improve broadband service to the village** (*Cllr Gittins*)

**E Clerk's report**

6) **To receive: District and County Councillor's reports**

A WCC Cllr Rickhards

B SDC Cllr Gittus

7) **To receive: Village Group Reports**

A School Report

B Flood group

C Community group

8) **Planning**

A **To acknowledge receipt & review of WCC Minerals Plan** (*previously circulated*)

B **To review new planning notices & decisions since last full meeting and to agree responses** (*updates posted on website – latest report to be provided at meeting*)

9) **Finance & Accounts**

A **To receive RFO Report/Financial Summary**

B **To receive Schedule Of Payments made since last meeting** (*Previously circulated*)

C **To receive Cllr Carter's Internal Checks report**

D **To receive 2<sup>nd</sup> Quarter Budget Review** (*Previously circulated*)

E **To review Draft Budget for 2019/2020** (*Previously circulated*)

F **To review grant application from Stratford VASA group and RFO's suggested response** (*Previously circulated*)

10) **Governance**

A **To sign GDPR declaration** (*all Councillors*)

B **To approve Newsletter for Distribution**

11) **Any Other Business**

**Motion c/fwd from Sept meeting: to approve the purchase and installation of a plaque to commemorate the demolished railway bridge in Coughton Lane (design as shown) & to be placed on the seat in situ at the site total cost £ tba**



12) **To confirm the date of next meeting as: Monday 28th January at 7pm**