



## Organisational Membership Scheme

- Any *not-for-profit organisation* can apply. Only those staff members who *register* with Moray Carshare using our standard application form may drive our cars.
- We have negotiated a special deal with our insurance company in order that organisational members may be insured to use our cars for their business purposes. An offer of membership will depend upon approval from our insurance company, and they will require some details about your organisation and your intended usage of our cars.
- If we do not have *adequate capacity* of cars in the relevant district, then the organisation that has applied may be put on a waiting list until the necessary cars are procured.
- The *bills* for all staff usage are emailed at end of each month to an email address chosen by the organisation, and must be paid by that organisation within 14 days.
- Registered *charities* receive a 50% reduction on the joining fee.
- As organisational members, cars may only be used for business activities, and not for personal/private purposes. Registered staff of organisational members can join Moray Carshare as private, *individual members* at a 67% discount off the normal joining fee.
- The organisation chooses which *pricing level* is appropriate for its predicted usage load. This can be reviewed and adjusted at the request of either party - e.g. if the chosen level is proving to be inappropriate.

### Pricing levels

<b>Organisational membership charges</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Max. no. of cars bookable at same time	1	2	3
Joining fee (organisation)	£30	£30	£30
Introduction fee* (for staff)	£30	£30	£30
Deposit	30	40	50
Annual subscription	60	120	180
Hourly rate^ (Toyota Aygo/Kia Picanto/Nissan Leaf)	£1.90	£1.70	£1.60
Hourly rate^ (Toyota Yaris & Auris, Skoda Fabia)	£2.10	£1.88	£1.77
Hourly rate^ (Citroen Berlingo)	£2.66	£2.38	£2.24
Hourly rate when over max. bookable	double	double	double
Daily rate	8 x hr. rate	8 x hr. rate	8 x hr. rate
Charge per mile^ (first 20 miles / remainder)	26p/18p	26p/18p	26p/18p
Extra per mile charge for Yaris / Berlingo&Auris&Fabia	2p/3p	2p/3p	2p/3p

\* Up to 3 staff can attend an "introduction session" (about 90 minutes) at no extra charge.

^ No charge between 11pm and 7am. Max. charge 10 hours/day.

Rates are revised at least once a year.

**Last revised on 05/06/2018**