

St Helena and St Mary, BOURN

Honorary Treasurer
Bourn Lodge
BOURN
Cambridge CB3 7SX
Phone 01954 719924

419th December 2015

To - Mrs Gail Stoehr
Clerk to Bourn Parish Council
30 West Drive
Highfields Caldecote
Cambridge
CB23 7NY

Dear Gail,

Bourn Church; Grass Mowings
Request for support from Bourn Parish Council Funds

Thank you for your letter dated 29.10.15.

I attach our application for further help in 2016 from the Bourn Parish Council towards our costs of mowing the churchyard and the area to the rear of the Village Hall. Your past support has been greatly appreciated by all members of the PCC, who very much hope that you will be able to continue and maybe increase your provision of funds towards our task of keeping both areas well cut and cleared so all in the village can enjoy both facilities.

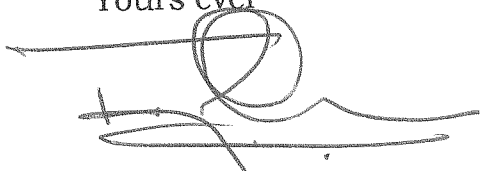
Can I just point out that in total it costs the PCC about £1,000 per month to keep the facilities of the church going in this village; all raised by voluntary contributions except for the support that you so kindly give to us.

I have deleted the detail names relating to payments made to and/or by individuals on the photo-copy of our Bank Statement as clearly I can not allow that information to be made public under all the rules and regulations that apply to all personal information these days.

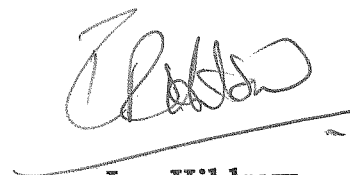
Please do let me know if any further information is required - otherwise I look forward to the favour of your positive reply in April or May in 2016.

Kind regards and renewed thanks to you all on the Parish Council

Yours ever



Tim Lawson
Hon Treasurer of Bourn PCC



Ian Hildrew
Churchwarden

BOURN PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	POWING THE CHURCHYARD + THE AREA TO THE ROAR OF THE VILLAGE HALL WHICH ADJOINS THE CHURCHYARD
2	Who will benefit from the work or activity?	THE WHOLE VILLAGE - WHO OFTEN USE THE VILLAGE HALL - AROUND CHURCH OR WALK THROUGH THE AREAS
3	How much is required to pay for this?	SAY £900 2015 £1873.92 2013/1618.68 2014 £1739.34
4	How much would you like the Council to provide?	AS MUCH AS IT CAN TOWARDS THE TOTAL
5	If there is a difference - if so how will you raise the difference?	FROM OUR OWNERS RESOURCES
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	BOURN PAROCHIAL CHURCH COUNCIL
7	Are you a new group in the process of being formed? Yes or No	NO
8	If No - when was the group or organisation established?	HUNDREDS OF YEARS AGO
9	If No - is the group or organisation a Registered Charity? Yes or No	YES
10	If yes please tell us the registration number	XR 8656 with HMRC.
11	Do you have a bank account? Yes or No	YES
12	If Yes - please provide the name of the Bank where you have an account	BARCLAYS BANK AC
13	If Yes - please provide the Account Name	BOURN PEC
14	If Yes - please supply a copy of your latest bank statement	ATTACHED WITH CONFIDENTIAL DETAILS.
15	Do you have published accounts? Yes or No	YES
16	If you have - please supply a copy of your latest accounts	ATTACHED
17	Do you have a constitution? Yes or No	NO - BUT LOTS OF CHURCH RULES.
18	If you have - please supply a copy of your constitution	N/A.
19	What are the objectives of the group or organisation?	ASSISTING ALL PEOPLE IN ALL RESPECTS FOR THE CHRISTIAN RELIGION

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed.....

Position..... HOW TREASURER OF PEC

Date..... 19/12/15

Signed.....

Position..... CHURCH WARDEN

Date..... 19/Dec/15

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants can be awarded to voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants will not be awarded to individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities will only be considered where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of a y grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY

Application Number	
Date Received	
Delete as appropriate	Approved or Declined
Date	
Amount Approved	
Date Funds Issued to Group	
Transaction Reference	



BOURN PAROCHIAL CHURCH COUNCIL

04330 XUB2311A L00058 35600 1719 1403458011



Sort Code 20-17-19

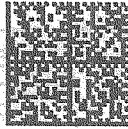
Account No 60023906

SWIFTBIC BARCGB22

IBAN GB17 BARC 2017 1960 0239 06

Issued on 1 December 2015

MR T J LAWSON
BOURN PAROCHIAL CHURCH COUNCIL
BOURN LODGE
CAXTON ROAD
BOURN
CAMBRIDGE
CB23 2SX



Your Community Account

At a glance

31 Oct – 30 Nov 2015

Start balance	£4,770.41
Money out	£4,095.25
▶ Commission charges	£0.00
▶ Tax paid	£0.00
Money in	£1,382.61
▶ Gross interest received	£0.00
▶ Net interest received	£0.00
End balance	£2,057.77

Date	Description	Money out £	Money in £	Balance £
31 Oct	Start Balance			4,770.41
2 Nov	STO Standing order to Papworth TM Minist	492.75		4,277.66
	STO Sta Ref:		20.00	4,297.66
	STO Sta Ref:		25.00	4,322.66
	STO Sta Rit Ref:		25.00	4,347.66
	STO Sta Ref:		100.00	4,447.66
	STO Sta AJ Ref:		30.00	4,477.66
	STO Sta Ref:		50.00	4,527.66
	STO Sta Ref:		125.00	4,652.66
	STO Sta BB Ref:		35.00	4,687.66
	De Cr:	30.00		4,717.66
	De 10:	2.50		4,720.16

Start

Continued

Date	Description	Money out £	Money in £	Balance £
				Continued
Balance brought forward from previous page				4,720.16
2 Nov	Deposit re Post Office Credit 100926		83.50	4,803.66
	Deposit re Post Office Credit 100925		461.50	5,265.16
3 Nov	STO		50.00	5,315.16
5 Nov	STO		20.00	5,335.16
9 Nov	STO		10.00	5,345.16
17 Nov	DD			3,290.05
18 Nov				3,138.56
			38.00	3,176.56
20 Nov	STO		8.00	3,184.56
	STO		30.00	3,214.56
23 Nov	STO		65.00	3,279.56
24 Nov	E		66.00	3,345.56
26 Nov	C			1,949.66
30 Nov	STO		100.00	2,049.66
	Giro		8.11	2,057.77
30 Nov	Balance			2,057.77
	Total Pa	1,382.61		

*Card 100926
11/11/15
83.50*

*ccu error
+ 5.00*

Leu A/c

BOURN PAROCHIAL CHURCH COUNCIL
 CHURCH LODGE
 CASTLE ROAD
 BOURN
 CAMBRIDGE
 CB23 2SX

Anything wrong
how to get in touch

see the next page for

St Helena's and St Mary's Church, Bourn

Report and Accounts

31 December 2014

St Helena's and St Mary's Church, Bourn
Report and accounts
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St Helena's and St Mary's Church, Bourn
Standard information

Team Rector
In interregnum

Bankers
Barclays Bank plc
9-11 St Andrews Street
Cambridge
CB2 3AA

Independent Examiner
Janet Cronk FCA CTA
CKLG Limited
9 Quy Court
Colliers Lane
Stow-cum-Quy
Cambridge
CB25 9AU

St Helena's and St Mary's Church, Bourn Annual report

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with The Team Rector (when one is appointed), in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

From the AGM on 6 April 2014 the following served as members of the PCC:

House for duty Vicar:	The Rev'd Dr Alexandra Clarke	Chairman
Churchwardens:	Ms Jane Dobinson Mr Ian Hildrew	
Representatives on the Deanery Synod:	Mrs Vanda Parcell Mr Juan (Danny) Sedano	
Team Representatives:	Mr Ian Harris Mrs C Jane Bradford	
Treasurer:	Mr Tim Lawson	
Elected members:	Mrs Jane Bradford Mr Graham Bruce Mrs Vivien Bruce Mrs Sheelagh Canney Mrs Melanie Chilton Mr William Hamilton Mr Ian Harris Mr Ian Hildrew Mrs Vanda Parcell Mr Juan (Danny) Sedano Mrs Marietjie Verwoerd	Lay Chairman Secretary

On 26 January 2011 the PCC appointed a sub-committee of the PCC to deal with matters of Finance. The appointees then were Mr Graham Bruce, Mr Ian Hildrew and Mr Tim Lawson and they remain the same today.

Church attendance

There are 58 parishioners on the Church Electoral Roll. The attendance at Sunday morning services remained generally between 30 and 40 persons, but increased significantly at festivals and Team services. We have had 4 baptisms (2013: 2 baptisms), 7 weddings (2013: 2 weddings) and sadly 4 funerals (2013: 2 funerals) in the church and calendar year.