

BOURN PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	To pay the rent for Merrybourn we fund raise to pay out insurance but would find difficult to pay both
2	Who will benefit from the work or activity?	The over '60' in the village
3	How much is required to pay for this?	£ 240
4	How much would you like the Council to provide?	£ 240
5	If there is a difference - if so how will you raise the difference?	We would have to fund raise
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	MERRYBOURN
7	Are you a new group in the process of being formed? Yes or No	NO
8	If No - when was the group or organisation established?	Approx 20 years
9	If No - is the group or organisation a Registered Charity? Yes or No	NO
10	If yes please tell us the registration number	
11	Do you have a bank account? Yes or No	YES
12	If Yes - please provide the name of the Bank where you have an account	Santander
13	If Yes - please provide the Account Name	MERRYBOURN CLUB
14	If Yes - please supply a copy of your latest bank statement	inclosed
15	Do you have published accounts? Yes or No	YES
16	If you have - please supply a copy of your latest accounts	It is being audit at present
17	Do you have a constitution? Yes or No	YES NO
18	If you have - please supply a copy of your constitution	
19	What are the objectives of the group or organisation?	To provide a group of meetings and visit of people to provide interest and friendship

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... R. S. Charlis

Signed.....

Position..... TREASURER

Position.....

Date..... 29.1.14

Date.....

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants **can be awarded** to voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded** to individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

<i>FOR COUNCIL USE ONLY</i>	
<i>Application Number</i>	
<i>Date Received</i>	
<i>Delete as appropriate</i>	<i>Approved or Declined</i>
<i>Date</i>	
<i>Amount Approved</i>	
<i>Date Funds Issued to Group</i>	
<i>Transaction Reference</i>	

Received.
21/01/15
LB80u

BOURN PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :	
1	What do you want to use the grant for? Maintenance of village/churchyard. Grass cutting - keeping clear of Dog waste - brimming etc.
2	Who will benefit from the work or activity? Those who have family buried. Those who have weddings. Those who walk through daily. Nursery school.
3	How much is required to pay for this? Approx £2000pa depending on cuts.
4	How much would you like the Council to provide? As much as possible.
5	If there is a difference - if so how will you raise the difference? At present the PCC covers the shortfall.
DETAILS OF GROUP OR ORGANISATION :	
6	Name of organisation or group applying for a grant Bourne Parochial Church Council.
7	Are you a new group in the process of being formed? Yes or No NO
8	If No - when was the group or organisation established? Approx 2000 years ago!
9	If No - is the group or organisation a Registered Charity? Yes or No YES
10	If yes please tell us the registration number HM - XR8656.
11	Do you have a bank account? Yes or No YES.
12	If Yes - please provide the name of the Bank where you have an account BARCLAYS BANK.
13	If Yes - please provide the Account Name BOURNE P.C.C
14	If Yes - please supply a copy of your latest bank statement -
15	Do you have published accounts? Yes or No YES.
16	If you have - please supply a copy of your latest accounts Last year annual report attached.
17	Do you have a constitution? Yes or No No.
18	If you have - please supply a copy of your constitution -
19	What are the objectives of the group or organisation? To serve the spiritual needs of the folk in the Parish of Bourne and support in any way.

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application. We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed.....*Jane Bradford*.....
Position.....*PCC Member*.....
Date.....*16/1/2015*.....

Signed.....*Paul Johnson*.....
Position.....*Chairman*.....
Date.....*16/1/2015*.....

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

18/01/2015

H7 Alms Hill

Bourn

Causss

CB23 2SH.

Bourn P.C.
Clo Gail Stoehr
West Drive
Caldecote

Dear Gail,

Re: S137 donation application
Bourn Churchyard grass cutting

Please find enclosed an application for a grass cutting grant for the churchyard and the village hall adjoining land.

Once again we can confirm that this year the church has undertaken 7 weddings and there have been some most untimely deaths leading to burials in the churchyard.

It is visited often by bereaved folk and we like to keep it in

as good order as possible.

Costs as I am sure you are aware are always increasing and the burden of this service to the village currently falls on church members.

I can't tell you how much what is given by the Parish Council helps us.

Yours sincerely

Jane Bradford.

Case Name: Bourn War Memorial

Case Number: 1425895

Background

Bourn War Memorial is being assessed for listing as part of English Heritage's First World War Commemoration project.

Asset(s) under Assessment

Facts about the asset(s) can be found in the Annex(es) to this report.

Annex	Name	Heritage Category
1	Bourn War Memorial, Cambridgeshire	Listing

Visits

Date	Visit Type
none	No Visit / Data from other sources

Annex 1

The factual details are being assessed as the basis for a proposed addition to The National Heritage List for England.

Factual Details

Name: Bourn War Memorial, Cambridgeshire

Location

Bourn War Memorial, The Green at the junction of High Street and Short Street, Bourn, Cambridgeshire, CB23 2SG

County	District	District Type	Parish
Cambridgeshire	South Cambridgeshire	District Authority	Bourn

History

The memorial was unveiled on 21 November 1920 by Colonel C T Heycock. The mason was Mr W Wade, the builder was Sydney Gauge and the manufacturers, Messrs Macintosh. The decision to erect a cross was arrived at by house-to-house voting, the result being 356 votes for the cross and 267 for a new set of church bells with accompanying dedicatory tablet inside the church. War Memorials Trust funded the repainting of the lettering in 2010.

Details

The memorial stands on a small Green at a road junction in the village. Constructed from Aberdeen granite, the memorial is in the form of a moulded wheel-head cross on a rectangular tapered plinth and square base. The memorial stands 2.6m high and is surrounded by a square area of kerbed paving. The raised kerbs carry a low leaf spear-point metal fence, over which a metal chain-link is suspended from metal posts at the corners and centre-points.

The memorial is inscribed on the front of the plinth ERECTED/ TO THE GLORIOUS MEMORY/ OF THE MEN OF BOURN/ WHO FELL IN THE GREAT WAR/ 1914 – 1918/ 1939 – 1945/ (1 NAME). The rear of the plinth is inscribed PASS NOT THIS STONE IN SORROW/ BUT IN PRIDE/ AND MAY YOU LIVE AS NOBLY/ AS THEY DIED. The names of the servicemen who were killed during the First World War are inscribed on the remaining sides of the plinth.

Selected Sources

Websites

Imperial War Museum, War Memorials Archive, accessed 17/03/2015 from <http://www.iwm.org.uk/memorials/item/memorial/882>

War Memorials Trust, Grants Showcase, accessed 17/03/2015 from <http://www.warmemorials.org/search-grants/?gID=850>

Map**National Grid Reference:** TL3247956492

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The above map is for quick reference purposes only and may not be to scale. For a copy of the full scale map, please see the attached PDF – 1426174_1.pdf.



The Planning Inspectorate

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Mrs S M Richmond
163 Caxton End
Bourn
CAMBRIDGE
CB23 2ST

Your Ref:
Our Ref: FPS/E0535/14D/1
Date: 20 June 2014

Dear Madam

WILDLIFE AND COUNTRYSIDE ACT 1981 SECTION S14
Cambridgeshire County Council

Application to add a Footpath at Manor Farm, Bourn, Cambridge from concrete path at bridge with handrails, TL3285665 to TL33605635

1. I am directed by the Secretary of State for Environment, Food and Rural Affairs to refer to your application on 24 February 2014 for a direction to be given to Cambridgeshire County Council under paragraph 3(2) of Schedule 14 to the Wildlife and Countryside Act 1981. The direction you have sought would require the Council to determine your application for an order, under section 53(5) of the Act, to modify the Council's Definitive Map and Statement of public rights of way for the area so as to add a public footpath at Manor Farm, Bourn from the concrete path at the bridge with handrails (TL3285665¹ to TL33605635).
2. The Council was consulted about your request for a direction on 10 March 2014 as required by the Act. The Council's formal response was received on 24 April 2014.
3. The Secretary of State takes a number of issues into account in considering how to respond to such requests and whether he should direct an authority to determine an application for an order within a specific period. These issues include any statement made by the authority setting out its priorities for bringing and keeping the definitive map up to date; the reasonableness of such priorities; any actions that the authority has taken or expressed intentions to take or further action on the application in question; the circumstances of the case; and any views expressed by the applicant.

Your case

4. You note the position of the Council that there is currently a backlog of 20 applications and that the application does not appear to have been registered.

¹ This is the grid reference given in the application for a direction. The application under section 53(5) gives this grid reference as TL328565.



5. In April 2012 the arable field at Manor Farm came under new ownership and the new owner erected a notice preventing unauthorised access. Within a few weeks the concrete pathway had been removed, the land ploughed and set with a crop of potatoes. You say that local walkers have been deprived of a much used circular walk close to the village centre which gives stunning views of the village. You indicate that the circular walk is a most suitable length for older members of the community; a breakdown of witness statements reveals that 25 of the regular walkers are over 45 years of age and that the average age is 62.
6. Reference is made to the Council's Rights of Way Improvement Plan (ROWIP) which states '*clearly the Rights of Way Network represents a central asset in encouraging both organized and informed public exercise programmes. The availability of circular routes is important at an every day level for promoting regular exercise and healthier lifestyle.*'
7. You say that older people get set in their ways and the loss of their favourite walk can be detrimental to their wellbeing.
8. You make the point that the path can still be seen but, as time goes by and with further ploughing, the path will fade.

The Council's Case

9. The Council has just completed an initial assessment of the claim to ensure the application is valid. Prior to this the application would not be shown on the Register of Applications. The Council will only investigate a claim once it has been determined to be valid. The application is currently awaiting investigation.
10. There are currently 17 live definitive map modification order applications with the earliest dating from 2007. The Council's policy is to investigate claims in order of receipt and makes reference to the Statement of Priorities. The Council state that they will not be in the position to determine the application until May 2015.
11. As regards special circumstances the Council understands these to relate to the age of those who have completed user evidence forms, the ploughing of the claimed route and the loss of the route being detrimental to the community. The Council does not consider that the age of the person completing the evidence of use form is significant and the average age does not justify giving the application greater priority over other applications. In respect of the ploughing up of the route the Council say that this is not significant as, should the claim be successful, the route would have to be reinstated. The Council are unaware of any threat of development and make the point that many applications arise from the route being blocked and use being prevented. They say that the majority of applications and the communities affected are in a very similar position and this does not warrant special treatment.
12. The Council notes the reference to the ROWIP however, the Council is of an opinion that the principles set out in the plan are aspirations for the entire network and arguably do not apply to the processing of definitive map modification order applications. The Council do not consider that the Rights of Way Improvement Plan provides special circumstances.

Consideration

13. The Secretary of State notes the revised Statement of Priorities which identifies that applications for definitive map modification orders which are 'accepted' by the Council will be dealt with in order of receipt. Your application has been 'accepted' and is now recorded in the register of definitive map modification order applications. Although the ROWIP recognises the asset provided for by the rights of way network, the consideration of definitive map modification applications is not prioritised on the basis of the ROWIP, applications are dealt with in chronological order. The Secretary of State does not consider that the section of the ROWIP to which you refer provides exceptional circumstances which would mean that your application should be given greater priority.
14. Whilst the wording of the 1981 Act is likely to lead applicants to expect a decision within 12 months there is no statutory requirement that applications should be considered in this timescale. Nevertheless Schedule 14 Paragraph 3(2) provides for an application for a direction to be made to the Secretary of State where a local authority has failed to determine an application within 12 months as in this case. The Secretary of State understands the frustrations of those who apply for orders to modify the definitive map and statement where those applicants experience lengthy delays. The Secretary of State also understands the effect of the loss of a circular walk which is most suitable for older members of the community. However, in the circumstances, and to be equitable to other applicants where similar situations may prevail, it is reasonable for the Council to determine the application in accordance with its approved policies.
15. The Secretary of State notes the concerns regarding the disappearance of the path in consequence of ploughing. However, any application will be determined on the evidence as to the existence of public rights and the subsequent physical disappearance of the route will have no bearing on the determination. The Secretary of State does not consider that the ploughing out of the route provides special circumstances such that the application should be determined out of sequence.
16. Having regard to all of the above the Secretary of State considers that the Council should be able to determine the application in accordance with its established policies. In the event that the application has not been determined by May 2015 it is open to you to make a further application for direction after that date.

Decision

17. In the circumstances, the Secretary of State has decided not to issue a direction to the Council.
18. A copy of this letter is being sent to the Council.

Yours faithfully

Martin Elliott

Inspector

Authorised by the Secretary of State for Environment, Food and Rural Affairs to sign in that behalf