

Playground Operational Inspection Report
for
Bourn Parish Council Meeting
February 2015

Jubilee Play Field

Repairs/Modifications Completed.

Nut cover to Speed Bike Mobile replaced.

Embankment Slide. Rubber tiles at the end of the run-out to be replaced.

Gateway to Enclosed Play Area. A muddy puddle has formed at the entrance gate. Suggest two of the surplus rubber tiles are set in the gateway, level with the grassed surface.

Rolling Barrel. Ditto to eroded area.

Infant Swings Surfacing. The safety surface to the infant swings in the enclosed area is slippery with dead leaf debris and mould. To be brushed down with a stiff broom and a bucket of water and mould inhibitor (as purchased last year). Risk: M.

Timber Logs. Re-fixing the detached timber log should be undertaken ASP as the attachment bracket in the grass is a hazard. Risk: M

Grounds Maintenance. A plan for the cutting back of bushes and undergrowth should be established to ensure that encroachment is kept in check as a matter of routine and not on an ad-hoc basis as at present. Risk: L



Sports Pavilion. A paving tile that forms a tread to the pavilion steps is loose and others are in an insecure state. The grouting has been eroded from a large area of the steps and landing and is in need of urgent repair. Risk: H




Hall Close Play Field

Works Completed. The annual safety inspection report has been received from Wicksteed. There are no serious hazards noted but two notices boards are recommended giving the location of the playground, the responsible authority and emergency contacts (this is a RoSPA requirement). Re-painting of the play equipment is also recommended which is in hand.

Gym Rings. As this item is to remain it should be included in the forthcoming re-painting programme.

Wooded Border. The wooded border separating the play area from the bridleway has been partially cleared to provide adventure play area for elder children as recommended by Natural England and CABI. However the job has not been well done and further clearance is necessary if the area is to be properly and usefully developed.

Certified Inspection Report for: Bourn Parish Council 30 West Drive, Highfields Caldecote, Cambridgeshire, CB23 7NY			CONTACT :- Frank Haxton Tel: 01954 718 321 E-mail: bournpc@lgs-services.co.uk		ORDER NO :- 320724		SITE ADDRESS :- Hall Close Play Area Bourn, Cambridgeshire, CB23 2SN		SHEET 1 of 2
DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL	
Discovery Trapeze Swing-along on Grass	Wicksteed	L	Generally satisfactory but monitor corrosion at the chain links	1	2820-002	Primer Per Litre	£20.00	£20.00	
		L	Recommend the painting of this unit is included within your current maintenance schedule (<i>note: ensure surface coatings are free of harmful contents to avoid potential toxic hazards, ref BS EN 1176-1: 2008, clause 4.1.1</i>) (<i>note: replacement frame components are no longer available for this unit</i>)	1	2820-008	Yellow Gloss Paint Per Litre (use red & black paint from swings) Labour cost to paint unit*	£20.00 £320.00	£20.00	
2.7m 1 bay 2 Seat Swing 2 x Flat Seat on Wet Pour	Wicksteed	M	Generally satisfactory but the seats are set too low, recommend chains are reset to achieve 350mm minimum ground clearance below the seats, once adjusted, recommend excess chain links are removed to reduce potential snagging hazards	4	4064-007	Small Shackle, Bolt & Pin	£6.00	£24.00	
		M	Recommend the painting of this unit is included within your current maintenance schedule (<i>note: ensure surface coatings are free of harmful contents to avoid potential toxic hazards, ref BS EN 1176-1: 2008, clause 4.1.1</i>) (<i>note: replacement frame components are no longer available for this unit</i>)	1	2820-002	Primer Per Litre	£20.00	£20.00	
		M		1	2820-004	Red Gloss Paint Per Litre	£20.00	£20.00	
		M		1	2820-012	Black gloss	£20.00	£20.00	
		M	Recommend soil and seed are added at the surface edging to reduce potential trip hazards					Labour cost to paint unit* and adjust ground clearance of chains ensuring chains are set correctly through keylinks	£320.00
1.75m 1 bay 2 Seat Swing 2 x Cradle Seat on Wet Pour	Wicksteed	M	Generally satisfactory but the shackles and bushes are wearing, recommend these are replaced within 12 months	4	4064-007	Small Shackle, Bolt & Pin	£6.00	£24.00	
		M		4	2511-010	Ct10 Oilite Bush	£1.21	£4.84	
		M	Recommend the painting of this unit is included within your current maintenance schedule (<i>note: ensure surface coatings are free of harmful contents to avoid potential toxic hazards, ref BS EN 1176-1: 2008, clause 4.1.1</i>) (<i>note: replacement frame components are no longer available for this unit</i>)	1	2820-002	Primer Per Litre	£20.00	£20.00	
		M		1	2820-004	Red Gloss Paint Per Litre (use black paint from other swing) Labour cost to paint unit* and fit parts	£20.00 £320.00	£20.00	
		M	Recommend soil and seed are added at the surface edging to reduce potential trip hazards						
Multi-play Unit on Safety Grass	Lars Laj	L	Generally satisfactory but recommend sharp edge at one rope ferrule is removed and made safe to reduce potential snagging hazard						
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028			INDICATION OF RISK RATING ASSESSMENT H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes M MEDIUM RISK - See Introductory Notes VL/L VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY :- C. Newell DATE :- 9.9.2014		PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered		£192.84 £0.00 £192.84 See sheet 2

Certified Inspection Report for: Bourn Parish Council 30 West Drive, Highfields Caldecote, Cambridgeshire, CB23 7NY		CONTACT :- Frank Haxton Tel: 01954 718 321 E-mail: bournpc@lgs-services.co.uk		ORDER NO :- 320724	SITE ADDRESS :- Hall Close Play Area Bourn, Cambridgeshire, CB23 2SN		SHEET 2 of 2	
DESCRIPTION OF PRODUCT(S) INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PART(S) REQUIRED	UNIT PRICE	TOTAL
2 x Football Goal on Grass Litter Bin on Grass General: Timber Products General	Unknown Unknown		Satisfactory condition Satisfactory condition Monitor timber condition, climatic conditions are likely to affect the timber appearance (air splits etc), these would not normally affect structural integrity but loose material should be removed or made safe to reduce potential splinter or abrasion hazards (<i>do not fill splits as this can lead to further damage during the natural expansion and contraction process</i>) The provision of seating facilities is recommended The provision of a sign (pictogram) is recommended at each entrance point giving the following information: a) General emergency telephone number (999 or 112) b) Telephone number to contact maintenance personnel c) Name of the playground d) Address of the playground e) Other relevant local information, if applicable (ref: BS EN 1176-7:2008 clause 8.2.4) M Access by animals is not physically prohibited recommend your routine inspection includes monitoring for & removal of animal faeces. (Litter (animal droppings) order 1991 of The Environment Protection Act 1990 requires public walks and pleasure grounds to be free of animal faeces)			<i>A wide range of signs are available, visit www.wicksteed.co.uk or contact sales@wicksteed.co.uk for more information</i> 		
  Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk			INDICATION OF RISK RATING ASSESSMENT H/MH HIGH & MEDIUM HIGH RISK - See Introductory Notes M MEDIUM RISK - See Introductory Notes VL/L VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY :- C. Newell DATE :- 9.9.2014	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered TOTAL COST OF WORKS, EXC VAT	£0.00 £192.84 £192.84 £960.00 £1,152.84	

Introduction to Inspections

Our Safety Inspectors are registered with the RPII (Register of Play Inspectors International) to their annual level and qualified to BTEC Level 3 advanced Playground Operation & Inspection. In addition to this they are also CRB checked.

Unless otherwise instructed the playground equipment will have been assessed in accordance with BS EN 1176:2008 Playground Equipment.

The European standard was originally published on 1st January 1999 when the existing standards, BS5696, were withdrawn, and was revised in 2008. Equipment installed prior to 1 June 2009 may fail to meet BS EN 1176 in a number of areas. This does not mean that the equipment has become dangerous or that remedial action is required, provided that the equipment met the requirements of previous standards, i.e. BS EN 1176:1998, BS 5696/DIN. As an example, the majority of chains which were installed prior to the advent of EN 1176 will fail in relation to the gap in the links being in excess of 8.6mm. These chains need only be replaced when they are broken or worn, with new chains that meet the new standard requirements, however it would not be an issue requiring immediate action.

The risk criteria we apply in our inspection reports are as follows:-

Very Low – No remedial action is required

Low - Items are considered safe for use and require monitoring only as part of your regular inspection procedures.

Medium – Items require appropriate action within resources and individual site assessment. The equipment should be safe for use, but you must consider this in relation to your detailed knowledge of the site.

Medium High – Safe for continued use but remedial action should be planned or implemented within three months but again to be considered in respect to your detailed knowledge of the site.

High – Items require urgent action. The equipment should be immobilised or removed until repairs are carried out.

Where any compliance failures occur, these are briefly noted and a risk assessment made of the failure. Where we believe action is required, this is indicated in more detail and identified as a medium or high risk. In rare cases where an item is likely to result in major injury or death, the operator or appropriate representative will be notified from the site by telephone.

It must be noted that EN 1176 is not mandatory or retrospective.

Where present, multi sports facilities and wheeled sports facilities will also be inspected.

Multi-Sports facilities will be inspected to BS EN 15312:2007.



Wheeled Sports facilities will be inspected to BS EN 14974:2006+A1: 210 (design recommendations relating to roller-sports equipment for use of in-line skates, roller skates, skateboards or similar sports, as well as BMX cycles, the standard refers to manufactured structures and does not include specific requirements for BMX tracks; inspections of such facilities will be based on observation and risk assessment). Note EN14974:2006+A1:2010 has been published and fully superseded EN14974:2006 from 1st February 2011. In both cases items installed prior to the publish date of the appropriate standard will be assessed accordingly, as with BS EN 1176 the standards are neither mandatory nor retrospective.

There is currently no published standard that covers Outdoor Gym Equipment. In the absence of a recognised standard a common sense approach will be taken when inspecting these items.

Where there are items on site that are not covered by any specific BS EN standard then common sense approach will be taken.

Wicksteed inspections cover:

- Site safety
- Suitability and conditions of ancillary items including fencing
- Standard compliance, suitability and condition of equipment
- Dimensional compliance, suitability and condition of surfacing

Wicksteed inspections are visual non-dismantling inspections and, as with vehicle M.O.T. tests, they are only an indication of the state of the equipment at the time of the inspection. Where removal of parts is felt to be necessary for assessment, this will be indicated, but not undertaken unless specifically arranged prior to the inspection.

Wearing of shackle pins and bushes on swings is difficult to detect with non-dismantling inspections. Checks to identify dry bearings and excessive movement in the 'D' shackle can often identify serious defects. But it does not preclude the possibility of shackle pin failure in rare circumstances. It is recommended that random inspections by removal of the 'D' shackle and pin is carried out as a regular part of your routine maintenance (note:- some types of shackles cannot be re-fitted once removed, typically those where the shackle pin is secured with a security pin through both shackle & pin, once removed, this type of shackle should be replaced with new).

Surfacing has been assessed in terms of the area covered and its condition or security. For items with no protective surfacing and with a fall height in excess of 600mm, you should consider the installation of a protective surface. It should also be noted that EN 1176 UK national standard allows well-maintained grass for fall heights of up to 1.5m. However, bear in mind that the impact absorbency of such a surface is dependent upon the condition of the grass and the soil and root structure beneath. If it becomes worn it is likely that its performance will be significantly reduced. Wear pads should be considered in areas of high usage i.e. slide run-out, fireman's poles, central arc of swings.



Continuous rubber surfaces (wet pour) and rubber tiles can be affected by climatic variation; hot weather can cause materials to shrink which could result in gaps at joints or around the edges, excessive gaps (20mm+) or raised edges could create trip hazards; during cold or wet weather the materials may expand. Wet pour edges can be cut back by approximately 100mm and infilled with new material. The gaps at tile joints can be filled using a rubber crumb mixture, however, this should be considered as a short-term solution and ultimately a full surface upgrade may be required. It should be noted that where gaps between tiles are in-filled the material may become loose as the tiles continue to shrink and expand with climatic change – these areas may be prone to vandalism. We can therefore offer no guarantees on the longevity of any infilling that may be carried out.

Surface materials are normally bordered by timber or concrete edging, these need to be maintained in good condition to prevent tile migration and to protect surfacing edges. In addition, where set into a grass surface, regular grounds maintenance is essential to combat erosion and reduce potential trip hazards that may be created by exposed or raised surface edges.

Loose fill impact surfaces (bark, wood chip, sand, etc) and their retention edges need to be maintained to ensure that adequate impact protection is provided within the equipment falling spaces. Regular raking of loose fill materials is recommended to maintain even distribution and to remove hazardous objects that may be concealed within the loose fill material (loose fill impact surfaces are not recommended around or below moving equipment such as swings or roundabouts).

Tarmac and concrete are not recommended for use under any playground equipment from which falls are possible, irrespective of the fall height. A risk assessment will be given in the report where necessary.

There can be problems with assessing ground decay of supports where synthetic surface has been installed. Wicksteed takes care to check ground decay and corrosion in supports in so far as they are able, but this cannot be done conclusively without removal or destruction of the surface, which is not something we would undertake.

In order to provide economic reports, standard wording is used for most common standards failures. Wicksteed inspectors also work using previous year's reports. Please note that where there have been very few changes to the site, the current report may be similar to the previous years report.

When we are quoting for repainting the specification is to rub down metalwork as required, apply one coat of undercoat and one coat of gloss.



Natural Play is becoming a more important part of play provision. By its very nature natural play is non-prescriptive and therefore there are no written standards applicable so in quantifying the safety of the items you have to rely upon risk assessment. The means by which we will assess the elements of natural play on site will be by means of a risk assessment as required under the Health and Safety at Work Act. This will inevitably be subjective and it is therefore necessary for the end user/operator to satisfy themselves that the criteria used fit within the play operators play strategy. To this end the risk assessment being carried out by Wicksteed will be an indicative assessment which can form part of the overall risk assessment for the site. All natural play elements will be assessed visually however BS EN1 176 will be applied where appropriate i.e. head & neck entrapments, dimensions of ends of tunnels.

For more information of Natural Play and managing the associated risk please refer to the publication “Managing Risk in Play Provision:Implementation Guide”. This has been published by the Department for Children, Schools and Families and free copies are available from www.teachernet.gov.uk/publications The search reference for this is 00942-2008. There is also a publication called “Nature Play :Maintenance Guide” ISBN:978-1-905818-53-2. This is published by NCB on behalf of Play England. Their website is www.ncb.org.uk.

If you have ordered a detailed analysis of risk please be advised that it is the responsibility of the operator of the site to complete sheets 1 to 3 inclusive. We are unable to complete this for you as the information required is from your own knowledge of the site.



Agreement between Bourn Parish Council and Bourn Sports Club

The Parish Council acknowledges the contribution to date that the Sports Club has made in maintaining and administering the playing fields, the tennis courts and the sports pitch/es and providing opportunity to residents of Bourn to participate in organised sport and activities on the Bourn Jubilee Playing Fields for the period 1996 to 2005.

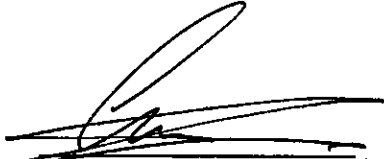
In order to formalise and strengthen the partnership between the two bodies for the greater benefit of all residents of the parish it is hereby agreed that:

Bourn Parish Council grant security of tenure to Bourn Sports Club for the tennis courts and pavilion for a period not less than ten years from March 2005 to March 2015 inclusive on the following terms and conditions:

- 1 The Parish Council will fund the pavilion refurbishment.
- 2 The Sports Club is to manage the pavilion and the tennis courts.
- 3 Fundraising for future developments and refurbishments of the pavilion and courts will be the responsibility of the Sports Club however the Parish Council will support as much as possible.
- 4 There will be a memorandum of understanding that the Club will project manage and undertake fundraising including grant applications.
- 5 The responsibility for the daily tennis court maintenance rests with the Sports Club.
- 6 The Parish Council will be responsible for the buildings insurance and public liability and the Sports Club will also carry appropriate public liability insurance to cover its liabilities and responsibilities.
7. Parish Council will be responsible for organising and paying 100% for maintaining fabric of the pavilion, both external works and internal work including repairs, electrical checks, fire alarm, smoke detectors, building insurance. Also for maintenance of the car park, trees on land owned by or leased to the Parish Council, children's play area and equipment, bins and benches. Grasscutting and vegetation maintenance of the land will be as per the current specification below:
 - Recreation ground - to be cut 15 times in the growing season.
 - One fail in winter of 2-3 meters wide around the perimeter of the playing field.
 - Maintain the perimeter vegetation strimming back any brambles, nettles etc to give a tidy appearance around the whole recreation ground. This includes the perimeter to the rear of the sports pavilion and at the rear of the car park area to (removing as necessary the lower branches of trees so as not to restrict the grass cutting and removing any dangerous limbs).
 - Strim around the play equipment, bins and benches etc.
 - Application, if necessary, of a spring and/or autumn fertilizer to the grass (per application).
 - Application, if necessary, of broadleaf weed treatment (per application).
 - Maintenance of grass in the enclosed area play area, strimming around equipment, fencing and safety surfacing as required.
8. Sports Club will be responsible for management of facilities. (pavilion, tennis courts and pitch hire) which include pavilion cleaning, internal maintenance (painting, replacing light bulbs, providing soap, towels, toilet paper, etc.), public liability insurance, CRB checks for volunteers coaching children.
9. Sports Club will be responsible for repair and maintenance of tennis courts, nets, fences, surfaces, line painting, lights etc and also the goalposts. A sinking fund will be required for these items of major expenditure, Sports Club responsible for any additional grounds work necessary for sporting activities over and above those covered by the Parish Council in item 1 (leaf clearance/blowing, negotiating with adjacent landowners about maintenance of overhanging trees, etc). All works to be organised by the Sports Club using a Parish Council approved contractor, billed to the Parish Council and reimbursed in full by the Sports Club within 30 days of receipt of invoice from the Parish Council.
10. Sports Club can raise funds from membership, rental of pavilion/tennis courts and recreation grounds for sporting activities, sale of lighting tokens, tennis balls and

equipment, sports and recreation events (sports day, quizzes etc). Any hiring of the Pavilion must not be in direct competition with the Village Hall.

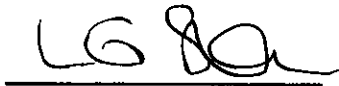
11. Sports Club must make its accounts available annually to the Parish Council.
12. Rent - free of charge for a period of 10 years.
13. Cost of electric and water to be split 70/30, (Sports Club/Parish Council). The financial contribution to start 1 April 2008 and will be subject to review by the Parish Council again at its November 2008 meeting.
14. Sports Club responsible for getting grant funding for any new facilities it requires. Formal permission must be obtained from the Parish Council before the project commences.
15. Parish Council will (in principle) contribute seed funding for 14 above.



Chairman of Bourn Parish Council



Chairman or Representative of Bourn Sports Club



Gail Stoehr
Clerk & Proper Officer to Bourn Parish Council

Notes to the Agreement

In Autumn 2007 following negotiation the Parish Council and the Bourn Sports Club agreed to the deletion of the original clauses numbers 7 to 9 from the 2005 Agreement and the points 7 to 15 above being added. This new Agreement incorporates this.



Safe roads, reliable journeys, informed travellers

HIGHWAYS AGENCY

NOTICE UNDER SECTION 56 PLANNING ACT 2008 AND REGULATION 9 INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE) REGULATIONS 2009

NOTICE OF ACCEPTANCE OF AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER FOR THE A14 CAMBRIDGE TO HUNTINGDON IMPROVEMENT SCHEME

PLANNING INSPECTORATE REFERENCE: TR010018

Notice is hereby given that the Secretary of State for Transport has accepted an application ("the Application") made under the Planning Act 2008 by the Highways Agency of Woodlands, Manton Industrial Estate, Manton Lane, Bedford MK41 7LW ("the Applicant") for an order granting development consent ("the Development Consent Order" / "the DCO"). The Application was submitted to the Secretary of State (via the Planning Inspectorate) on Wednesday 31 December 2014 and on 27 January 2015 the Application was accepted for examination. The reference number applied by the Planning Inspectorate, on behalf of the Secretary of State, to the Application is TR010018.

Summary of the Project

The Application seeks consent for works to undertake the A14 Cambridge to Huntingdon improvement scheme in the East of England region, wholly located within the administrative area of Cambridgeshire County Council and passing through the administrative areas of Huntingdonshire District Council and South Cambridgeshire District Council ("the Project").

The main aspects of the Project include:

1. widening of the A1 between Brampton and Alconbury over a length of approximately 5.6km (3.5 miles) from the existing two lane dual carriageway to a three lane dual carriageway. Between Alconbury and Brampton Hut this would generally be achieved by widening on the east side of the existing road; between Brampton and Brampton Hut a new road would be constructed to the west of the existing A1 which would become the new A1. This would enable the existing carriageway over this length to form part of the new A14 Huntingdon Southern Bypass. A local access road approximately 2.5km (1.6 miles) would link the Ellington Junction with Woolley Road;
2. a new Huntingdon Southern Bypass of approximately 20km (12.5 miles) in length, which would provide a two lane dual carriageway between Ellington and the A1 at Brampton and a three lane dual carriageway between Brampton and Swavesey. The new bypass would cross over the Great Ouse river and the East Coast mainline railway. It would include junctions with the A1 at Brampton and with the A1198 at Godmanchester;
3. downgrading the existing A14 trunk road (de-trunking to county road status) over approximately 21km (13 miles) between Brampton Hut and Swavesey, as well as between Alconbury and Spittals interchange;
4. Huntingdon Town Centre improvements, to include the closure and demolition of the A14 viaduct over the East Coast mainline railway and Brampton Road in Huntingdon. A new link road would be constructed to improve accessibility into Huntingdon from the south and east by connecting the old A14 directly with Huntingdon Ring Road near

the bus station and by constructing a new link road from Brampton Road to connect with the A14 to the west. As such, a through route for light vehicles would be maintained;

5. widening of the existing A14 over approximately 7.9km (5 miles) to provide three lanes in each direction between Swavesey and Bar Hill and four lanes in each direction between Bar Hill and Girton;
6. widening of a 2.5km (1.5 mile) section of the Cambridge Northern Bypass between Histon and Milton;
7. improvement of existing A14 junctions at Swavesey, Bar Hill and Girton; to improve the capacity of the road, ensure compatibility with adjacent proposed developments such as Northstowe and provide improved connections for non-motorised users; and
8. a new local access road following the route of the A14 over a distance of approximately 8km (5 miles), including construction of a dual carriageway link between the existing A14 near Fen Drayton and Swavesey junction and a single carriageway between Swavesey and Girton. The road would provide a route for local traffic between Cambridge and Huntingdon as well as providing access to properties and businesses along the corridor.

If made by the Secretary of State, the DCO would authorise the compulsory acquisition by the Applicant of interests in and rights over land, including the power to create new rights over land, and to take possession of and use land temporarily, for the purpose of constructing, operating and maintaining the Project.

The DCO would also make provision for development which would constitute associated development together with other ancillary matters, including those relating to the creation of new structures (such as bridges and junctions), the stopping up and replacement of existing highways (including footpaths and bridleways) and of private means of access and the creation of new highways and private means of access. The DCO would also authorise the provision of borrow pits, soil storage areas, site compounds, flood compensation areas and drainage systems in connection with the construction, operation and maintenance of the Project.

Environmental Impact Assessment (EIA)

Due to its nature and size the Project is classified as "EIA development" for the purposes of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2009. The Application is therefore accompanied by an Environmental Statement.

Copies of the Application documents

A copy of the Application form and its accompanying documents, plans and maps (including the draft DCO and the Environmental Statement) are available for inspection free of charge until Thursday 12 March 2015 at the following venues (opening times vary; viewing at some locations limited to the dates listed):

Venue	Viewing Hours	
Cambridge Central Library	Monday	0900 - 1800
7 Lion Yard	Tuesday	0900 - 1800
Cambridge	Wednesday	0900 - 1900
CB2 3QD	Thursday	0900 - 1800
	Friday	0900 - 1800
01223 728530	Saturday	1000 - 1800
	Sunday	1200 - 1600

Huntingdon Library Princes Street Huntingdon PE29 3PA 01480 372731	Monday 0930 - 1700 Tuesday 0930 - 1700 Wednesday 0930 - 1900 Thursday 0930 - 1330 Friday 0930 - 1700 Saturday 1000 - 1600 Sunday 1200 - 1600
St Ives Library 4 Library Row Station Rd St Ives Cambridgeshire PE27 5BW 01480 376144	Monday-Wednesday 0930 - 1700 Thursday 0930 - 1300 Friday 0930 - 1900 Saturday 0930 - 1600 Sunday 1200 - 1600
Bar Hill Library Gladeside Bar Hill CB23 8DY 01954 273380	Monday 1000 - 1700 Tuesday 1400 - 1700 Wednesday 1000 - 1700 Thursday Closed Friday 1400 - 1700 Saturday 0930 - 1230 Sunday Closed
Buckden Village Hall Burberry Road Buckden Cambridgeshire PE19 5UY 01480 811101	Monday - Thursday 0900 - 1630 Friday 0900 - 1400 Saturday/Sunday closed
Histon Library School Hill Histon CB24 9JE 01954 273380	Monday 0900 - 1300 Tuesday 1400 - 1700 Wednesday Closed Thursday 0900 - 1700 Friday 1100 - 1900 Saturday 0900 - 1300 Sunday Closed
Papworth Library Lower Pendrill Court Ermine Street North Papworth Everard CB23 3UY 01480 832316	Monday Closed Tuesday 1000 - 1300 and 1400 - 1700 Wednesday 1000 - 1300 Thursday 1400 - 1700 Friday Closed Saturday 1000 - 1300 Sunday Closed
Swavesey Memorial Hall High Street Swavesey Cambridge CB24 4QU memorialhall@swavesey.org.uk	Saturday 21 February 1200 - 2000 Sunday 22 February 1200 - 2000
Hilton Village Hall Grove End Hilton Huntingdon PE28 9PF	0900 - 1900 on Saturday 28 February

Brampton Memorial Hall Thrapston Road Brampton Cambridgeshire PE28 4TB 01480 454441	Monday - Friday Saturday/Sunday	0900 - 1600 closed
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The Application form and its accompanying documents, plans and maps are also available to view online through the Planning Inspectorate's website: <http://infrastructure.planningportal.gov.uk/projects/eastern/a14>

Copies of the Application form and the accompanying Application documents, plans and maps, including the Environmental Statement, may be purchased from the A14 Project Team using the contact details at the end of this notice. A paper copy of the full suite of Application documents can be obtained for a charge of £7,783 (plus postage). Paper copies of individual documents are also available on request and a charge may apply. On request, a CD containing electronic copies of all the Application documents will be provided free of charge.

Subject to availability, CD copies can also be collected until Thursday 12 March 2015 from: the venues listed above; the Cambridgeshire Mobile Libraries service (the timetable for the mobile library can be viewed at http://www.cambridgeshire.gov.uk/directory/5/mobile_libraries); and Felixstowe Port Gatehouse, Felixstowe, IP11 3SY (during hours of operation).

Making representations about the Project

Any representations (giving notice of any interest in or objection to the Application) must be made on the Planning Inspectorate's Registration and Relevant Representation Form which can be accessed and completed online by following the instructions at the relevant link: <http://infrastructure.planningportal.gov.uk/projects/eastern/a14>

If you would like to request a paper copy of the Planning Inspectorate's Registration and Relevant Representation Form please telephone 0303 444 5000. Completed forms should then be sent to: The Planning Inspectorate, National Infrastructure Directorate, Temple Quay House, Temple Quay, Bristol BS1 6PN. The Planning Inspectorate reference number for the Application (TR010018) should be quoted in any correspondence.

The Planning Inspectorate's Advice Note 8.3: *How to register and become an interested party in an application* (April 2012) provides further guidance on how to register as an interested party and make a relevant representation on the Project, and can be accessed via the following link:

<http://infrastructure.planningportal.gov.uk/legislation-and-advice/advice-notes/>

Please note that representations must be received by the Planning Inspectorate by 11:59pm on Thursday 12 March 2015. Representations will be made public by the Planning Inspectorate.

Further information about the Project may be obtained from the Highways Agency:

Post: Freepost RRAY-TAUA-SUGT
A14 Cambridge to Huntingdon
Highways Agency
Woodlands
Manton Industrial Estate
Manton Lane
Bedford
MK41 7LW

Email: A14CambridgeHuntingdon@highways.gsi.gov.uk

Telephone: 0300 123 5000