BOURN PARISH COUNCIL BUDGET

	1	2	3	4	
RECEIPTS	**APPROVED BUDGET FY18**	**ACTUAL 10/01/2017**	**%**	**DRAFT BUDGET FY19**	**Notes 2019** As a starting point the ammounts agreed for FY18 have been used for the FY19 Draft. The PC to consider if these should be changed
ADVERTISING					
AGENCY SERVICES					
Parish Paths					See earmarked reserves. Is anything additional required?
GENERAL ADMIN					
Interest	15	10.38	*69%*	15	The Council should review interest received and consider if a higher interest savings account could be opened.
PRECEPT	31199	31199.00	*100%*		
SPECIAL PROJECTS					
VILLAGE & ASSET MAINTENANCE (including utilities)	450	473.18	*105%*	450	PC invoice for July - Jan to be issued shortly. Electricity contract due for renewal in April 2019
Release from the general reserves to balance the budget					
MISC.					
TOTAL	**31664**	**31682.56**	*100%*	**465**	

PAYMENTS					
ADVERTISING	150	150.00	*100%*	150	Website domain name, hosting, newsletters, annual reports, overspend from contingency (£265)
AGENCY SERVICES & GRANTS					
Parish Paths					See earmarked reserves
SALARIES	2230	1845.00	*83%*		PC TO COMPLETE
GENERAL ADMIN					
Admin support	8736	7280.00	*83%*		PC TO COMPLETE
Misc gen admin	4700	3697.02	*79%*		PC TO COMPLETE
Election costs			*0%*	1000	Elections in FY2018
SECTION 137	1500	1240.00		1500	PC to budget for S137 requests at Jan 2018 meeting. Decisions and payments made at April meeting. NB NALC advise PC cannot contribute towards the cost of any church buildings or property. The Scouts have indicated that they would like to apply (not yet received). Underspend from FY18 to be used for pavilion project.
SPECIAL PROJECTS	0			0	Are there any special projects for FY2019. Examples of previous projects show for info only.
Dog on Lead signs					
Highways					
Noticeboards					
Broadway Public Open Space					
Safety surfacng					
VILLAGE & ASSETS MAINTENANCE					
Bus shelters, bins, mowers, play equipment, noticeboards etc.	2000	2000.00	*100%*	2000	Includes the annual maintenance for the interactive speed sign. Overspend from Contingency (£1930.16)
POS grasscutting & landscaping & ditches	3500	3499.26	*100%*	3500	Contract price incl fertiliser and weed treatment £2371.47. Additional cuts of the jubilee Playing Fields to be paid for by the BSC. An additional amount for extra cutting included in budget.
Allotments	50	50.00		50	Rent £50. Any tree work required?
Street lighting	1342		*0%*	1342	Estimated
Pavillion, playing fields & tennis court etc	3000	2290.28	*76%*	3000	Pavilion Expenses (including Utilities) Legionella testing. Any repairs
LOAN	2526	1762.90	*70%*	3526	Fixed amout (due Sept and March)
CONTINGENCY (misc and for LDP support)	1930	2195.16	*114%*	1930	Reccomend. 5%
TOTAL	**31664**	**26009.62**	***82%***	**17998**	

Reserves	**BALANCE C/F**	**REC**	**SPENT**	**BALANCE C/F**	
P3 FUND	1242.49	157.50	401.50	998.49	
PARISH PLAN	143.40			143.40	
YOUTH PROJECT	4025.64			4025.64	
DONATION (JUBILEE PLAY EQUIPMENT OR YOUTH CLUB)	200.00			200.00	
SPECIAL PROJECTS speed reduction scheme~~/Riddy Lane play area~~	580.33			580.33	
SPECIAL PROJECTS Traffic/Highways	4095.56			4095.56	£1k 20mph Hall Close, £1k 30mph High St, £1.5k Alms Hill
PLAY EQUIPMENT maintenance fund	0.00			0.00	
Pavilion Project	0.00			260.00	
SPECIAL PROJECT 2016 c/f (Pavilion Project)	2398.55			2398.55	
S106 Caxton End - Community Facilities Contribution (Pavilion Project)	732.26			732.26	
POS FUND Broadway	2040.00		995.00	1045.00	
LDP response assistance	350.00			350.00	
Coalition of Parish Councils	0.00			0.00	
S106 Caxton End - POS Contribution	4430.91			4430.91	
Advice for planning	680.00			680.00	
Solar Park S106	10000.00			10000.00	
GENERAL RESERVES	28512.86			38495.54	
Total	**59432.00**	**157.50**	**1396.50**	**68435.68**	

TOTAL RECEIPTS **31840.06**
TOTAL PAYMENTS **27406.12**

Notes to the budget discussions

General Reserves will be just over 1x annual expenditure when the remaining payments are made. Level of general reserves is to be reviewed at the meeting.
Increased expenditure over £50k will result in higher audit costs

I will be at the meeting to answer questions and to guide you throught the process. Members have previously been given the Practitioners Guide on Budget setting. If you require a copy please let me know.

BOURN PARISH COUNCIL RECEIPTS FY 2018

DATE	REF			GROSS	VAT	NET	ADVERTISING	AGENCY SERVICES	GENERAL ADMIN	INTEREST	PRECEPT	SPECIAL PROJECTS	VILLAGE & ASSETS MAINTENANCE	RESTRICTED RESERVES	MISC
			B/F	**59432.00**											
19/04/2017	BACS	SCDC	PRECEPT	15599.50		15599.50					15599.50				
13/04/2017	40	BSC	UTILITIES INVOICE	190.59		190.59							190.59		
10/04/2017	INT	LLOYDS BANK	INTEREST	1.20		1.20				1.20					
31/05/2017	BACS	HMRC	VAT	5369.61	5369.61	0.00									
09/05/2017	INT	LLOYDS BANK	INTEREST	1.09		1.09				1.09					
11/07/2017	41	BSC	UTILITIES INVOICE	281.59		281.59							281.59		
09/06/2017	INT	LLOYDS BANK	INTEREST	1.16		1.16				1.16					
10/07/2017	INT	LLOYDS BANK	INTEREST	1.16		1.16				1.16					
09/08/2017	INT	LLOYDS BANK	INTEREST	1.12		1.12				1.12					
20/09/2017	BACS	SCDC	PRECEPT	15599.50		15599.50					15599.5				
09/09/2017	INT	LLOYDS BANK	INTEREST	1.24		1.24				1.24					
09/10/2017	INT	LLOYDS BANK	INTEREST	1.05		1.05				1.05					
14/11/2017	42	BOURN ALLOTMENTS	RENT	1.00		1.00							1		
07/12/2017	43	CAXTON PC	REFUND GATES CONTF	157.50		157.50								157.50	
09/11/2017	INT	LLOYDS BANK	INTEREST	1.16		1.16				1.16					
11/12/2017	INT	LLOYDS BANK	INTEREST	1.20		1.20				1.20					
03/01/2018	BACS	HMRC	VAT	2953.46	2953.46	0.00									
				0.00		0.00									
				0.00		0.00									
				0.00		0.00									
				0.00		0.00									
				0.00		0.00									
				0.00		0.00									
				40163.13	**8323.07**	**31840.06**	**0.00**	**0.00**	**0.00**	**10.38**	**31199.00**	**0.00**	**473.18**	**157.50**	**0.00**
		OUTSTANDING AT BANK													
03/01/2018	BACS	HMRC	VAT	2953.46	2953.46	0.00									
		TOTAL OUTSTANDING		**2953.46**	**2953.46**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

99595.13

BOURN PARISH COUNCIL PAYMENTS FY 2018																				
DATE	REF	PAYEE		GROSS	VAT	NET			GENERAL ADMIN											
							ADVERTISING	AGENCY /P3	MISC	ADMIN SUPPORT	SALARIES	GRASS CUTTING & TREE WORK	VILLAGE &ASSETS MAINT	ALLOTMENT	PAVILION & Playing Fields	SPECIAL PROJECTS	S137	LOAN REPAY	CONTIN'CY	RESERVES
		OUTSTANDING AT BANK FYE 17																		
15/02/2017	DD	SCDC	COMMUNITY ROOM HIRE	7.50		7.50			7.50											
15/03/2017	2012	LG STOEHR	SALARIES	73.55		73.55					73.55									
15/03/2017	2014	LGS SERVICES	ADMIN SUPPORT	1002.10	166.08	836.02			108.02	728.00										
				1083.15	**166.08**	**917.07**	**0.00**	**0.00**	**115.52**	**728.00**	**73.55**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
		FY 2018																		
01/04/2017	DD	SCDC	ALLOTMENT RENT	50.00		50.00								50.00						
19/04/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
19/04/2017	2018	S JONES	EXPENSES	74.95	7.50	67.45			67.45											
19/04/2017	2019	BOURN VILLAGE HALL	ROOM HIRE	90.00		90.00			90.00											
19/04/2017	2020	P OAKES	TREE WORKS	360.00	60.00	300.00							300.00							
19/04/2017	2021	CAPALC	AFFILIATION FEE	280.52		280.52			280.52											
19/04/2017	2022	P OAKES	TREE WORKS	900.00	150.00	750.00							750.00							
19/04/2017	2023		SALARY	75.36		75.36					75.36									
19/05/2017	DD	NEST	PENSION	75.30		75.30					75.30									
19/04/2017	2024	LGS SERVICES	ADMIN SUPPORT	984.93	163.62	821.31			93.31	728.00										
01/04/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
17/05/2017	2026	BOURN SCOUTS	S137	250.00		250.00											250.00			
17/05/2017	2027	MERRYBOURN CLUB	S137	240.00		240.00											240.00			
17/05/2017	2028	TUESDAY MORNING COFFEE C	S137	250.00		250.00											250.00			
17/05/2017	2029	CANALBS	INTERNAL AUDIT	204.72		204.72			204.72											
17/05/2017	2030	LG STOEHR	SALARY	75.36		75.36					75.36									
17/05/2017	DD	NEST	PENSION	75.30		75.30					75.30									
17/05/2017	2031	LGS SERVICES	ADMIN SUPPORT	996.21	165.21	831.00			103.00	728.00										
17/05/2017	2032	BUCHANS	GRASSCUTTING	499.21	83.20	416.01						416.01								
01/06/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
21/06/2017	2033	BUCHANS	GRASSCUTTING	784.98	130.83	654.15						654.15								
21/06/2017	2034	CAMBRIDGE WATER	PAVILION WATER	56.31		56.31									56.31					
21/06/2017	2035	SWALEC	PAVILION ELECTRICITY	120.91	5.74	115.17									115.17					
21/06/2017	2036	PARISH ONLINE	ONLINE MAPPING	33.60	5.60	28.00			28.00											
21/06/2017	DD	NEST	PENSION	75.30		75.30					75.30									
21/06/2017	2037	HMRC	PAYE/NIC	112.80		112.80					112.80									
21/06/2017	2038	LG STOEHR	SALARY	75.36		75.36					75.36									
21/06/2017	2039	LGS SERVICES	ADMIN SUPPORT	1030.29	170.69	859.60			131.60	728.00										
21/06/2017	2040	F HAXTON	EXPENSES	28.98		28.98							28.98							
21/06/2017	2041	PLAYSAFETY LTD	PLAY INSPECTIONS	273.00	45.50	227.50							227.50							
21/06/2017	2042	PETER OAKES	TREE WORKS	168.00	28.00	140.00						140.00								
21/06/2017	2043	MAGPAS	S137	200.00		200.00											200.00			
29/06/2017	2044	SOLOPRESS	NEWSLETTER	180.00		180.00	180.00													
01/07/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
19/07/2017	2045	BUCHANS	GRASSCUTTING	766.32	127.72	638.60						598.60								40.00
19/07/2017	2046	LG STOEHR	SALARY	75.16		75.16					75.16									
19/07/2017	2047	LGS SERVICES	ADMIN SUPPORT	1012.32	167.03	845.29			117.29	728.00										
19/07/2017	DD	NEST	PENSION	75.30		75.30					75.30									
19/07/2017	2048	RPM	JUBILEE REC GATE POST	348.00	58.00	290.00									290.00					
19/07/2017	2051	C JACKSON BUILDERS	PAVILION PAVING SLABS	1260.00	210.00	1050.00									1050.00					
19/07/2017	2052	P JOHNSON	WAR MEMORIAL FLOWERS	48.00		48.00							48.00							
01/08/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
08/08/2017	2053	D2D DISTRIBUTION	NEWSLETTER DELIVERY	174.00	29.00	145.00	145.00													
19/08/2017	DD	NEST	PENSION	75.30		75.30					75.30									
01/09/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
20/09/2017	2054	LGS SERVICES	ADMIN SUPPORT	975.40	161.82	813.58			85.58	728.00										
20/09/2017	2055	LGS SERVICES	ADMIN SUPPORT	963.03	159.31	803.72			75.72	728.00										
20/09/2017	2056	LG STOEHR	SALARY	75.36		75.36					75.36									
20/09/2017	2057	LG STOEHR	SALARY	75.36		75.36					75.36									
20/09/2017	2058	HMRC	PAYE/NIC	113.00		113.00					113.00									
20/09/2017	2059	ALARM MAINTENANCE	FIRE ALARM SERVICE	104.40	17.40	87.00									87.00					
20/09/2017	2060	RPM	BROADWAY PLAY AREA GATE	972.00	162.00	810.00														810.00
20/09/2017	2061	NC PLUMBING AND HEATING	PAVILION PLUMBING	65.75	10.96	54.79									54.79					
20/09/2017	2062	BUCHANS	GRASSCUTTING	566.52	94.42	472.10						432.10								40.00
20/09/2017	2063	SWALEC	PAVILION ELECTRICITY	17.86	0.85	17.01									17.01					
20/09/2017	2094	SWALEC	PAVILION ELECTRICITY	78.81	3.76	75.05									75.05					
20/09/2017	DD	NEST	PENSION	75.30		75.30					75.30									

BOURN PARISH COUNCIL PAYMENTS FY 2018																				
DATE	REF	PAYEE		GROSS	VAT	NET			GENERAL ADMIN											
							ADVERTISING	AGENCY /P3	MISC	ADMIN SUPPORT	SALARIES	GRASS CUTTING & TREE WORK	VILLAGE &ASSETS MAINT	ALLOTMENT	PAVILION & Playing Fields	SPECIAL PROJECTS	S137	LOAN REPAY	CONTIN'CY	RESERVES
20/09/2017	DD	PWLB	LOAN	1762.90		1762.90												1762.90		
20/09/2017	2065	PKF LITTLEJOHN	AUDIT	360.00	60.00	300.00			300.00											
20/09/2017	2066	WICKSTEED	PLAY EQUIPMENT PARTS	136.06	22.68	113.38							113.38							
28/09/2017	2067	CAME AND CO	INSURANCE	1753.64		1753.64			1753.64											
28/09/2017	2068	SWARCO	INTERACTIVE SIGN	1729.32		1729.32							1729.32							
28/09/2017	2069	CAXTON PARISH COUNCIL	GATE	157.50		157.50														157.50
18/10/2017	2070	F HAXTON	PLAY EQUIPMENT PARTS	22.73		22.73							22.73							
18/10/2017	2071	BUCHANS	GRASSCUTTING	424.01	70.67	353.34						313.34								40.00
18/10/2017	2072	BUCHANS	GRASSCUTTING	424.01	70.67	353.34						313.34								40.00
18/10/2017	2073	LGS SERVICES	NEWSLETTER PRINTING	30.00		30.00	30.00													
18/10/2017	2074	LG STOEHR	SALARY	75.36		75.36					75.36									
18/10/2017	2075	LGS SERVICES	ADMIN SUPPORT	970.95	160.43	810.52			82.52	728.00										
18/10/2017	DD	NEST	PENSION	75.30		75.30					75.30									
01/10/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
18/10/2017	2077	SWARCO	INTERACTIVE SIGN VAT	345.86	345.86	0.00														
18/10/2017	2078	BOURN TWINNING ASSOC	S137	300.00		300.00											300.00			
15/11/2017	2079	LG STOEHR	SALARY	75.16		75.16					75.16									
15/11/2017	2080	LGS SERVICES	ADMIN SUPPORT	1003.17	166.62	836.55			108.55	728.00										
15/11/2017	DD	NEST	PENSION	75.30		75.30					75.30									
01/11/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
11/11/2017	2082	ANGLIAN WATER	PAVILION WATER	232.70		232.70									232.70					
21/11/2017	2083	R ANSELL	PICNIC BENCH	25.00		25.00														25.00
01/12/2017	DD	SCDC	TRADE WASTE	16.25		16.25							16.25							
12/12/2017	2084	CAMBRIDGE WATER	WATER BILL	16.50		16.50									16.50					
12/12/2017	2085	BUCHANS	GRASSCUTTING	404.81	67.47	337.34						337.34								
12/12/2017	2086	BUCHANS	GRASSCUTTING	353.26	58.88	294.38						294.38								
12/12/2017	2087	LG STOEHR	SALARY	75.36		75.36					75.36									
12/12/2017	2088	LGS SERVICES	ADMIN SUPPORT	996.75	165.41	831.34			103.34	728.00										
12/12/2017	2089	HMRC	PAYE/NIC	113.00		113.00					113.00									
12/12/2017	2090	NC PLUMBING AND HEATING	PAVILION PLUMBING	146.53	24.42	122.11									122.11					
12/12/2017	2091	ROLAND FLETCHER	FP11 WORKS	292.80	48.80	244.00														244.00
12/12/2017	2092	SWALEC	PAVILION ELECTRICITY	66.33	3.15	63.18									63.18					
12/12/2017	2093	CALICO	WEBSITE HOSTING	24.00		24.00	24.00													
12/12/2017	DD	NEST	PENSION	75.30		75.30					75.30									
17/01/2018	2095	ANGLIAN WATER	WATER BILL	110.46		110.46									110.46					
17/01/2018	2096	LGS SERVICES	NEWSLETTER	36.00		36.00	36.00													
17/01/2018	2097	GLASDON	BENCH	676.80	112.80	564.00							564.00							
17/01/2018	2098	SCDC	ROOM HIRE	5.00		5.00			5.00											
17/01/2018	2099	LGS SERVICES	ADMIN SUPPORT	952.09	157.31	794.78			66.78	728.00										
17/01/2018	2100	LG STOEHR	SALARY	75.36		75.36					75.36									
17/01/2018	DD	NEST	PENSION	75.30		75.30					75.30									
	2101			0.00		0.00														
	2102			0.00		0.00														
	2103			0.00		0.00														
	2104			0.00		0.00														
	2105			0.00		0.00														
	2106			0.00		0.00														
	2107			0.00		0.00														
	2108			0.00		0.00														
	2109			0.00		0.00														
	2110			0.00		0.00														
	2111			0.00		0.00														
	2112			0.00		0.00														
		TOTAL (INCLUDING O/S AT BANK)		**31159.45**	**3753.33**	**27406.12**	**415.00**	**0.00**	**3697.02**	**7280.00**	**1845.00**	**3499.26**	**3930.16**	**50.00**	**2290.28**	**0.00**	**1240.00**	**1762.90**	**0.00**	**1396.50**
						27551.55														
		OUTSTANDING AT BANK																		
15/02/2017	DD	SCDC	COMMUNITY ROOM HIRE	7.50		7.50			7.50											
20/09/2017	2063	SWALEC	PAVILION ELECTRICITY	17.86	0.85	17.01									17.01					
20/09/2017	2094	SWALEC	PAVILION ELECTRICITY	78.81	3.76	75.05									75.05					
12/12/2017	2087	LG STOEHR	SALARY	75.36		75.36					75.36									
12/12/2017	2088	LGS SERVICES	ADMIN SUPPORT	996.75	165.41	831.34			103.34	728.00										
12/12/2017	2090	NC PLUMBING AND HEATING	PAVILION PLUMBING	146.53	24.42	122.11									122.11					
12/12/2017	2091	ROLAND FLETCHER	FP11 WORKS	292.80	48.80	244.00														244.00

BOURN PARISH COUNCIL PAYMENTS FY 2018																				
DATE	REF	PAYEE		GROSS	VAT	NET			GENERAL ADMIN											
							ADVERTISING	AGENCY /P3	MISC	ADMIN SUPPORT	SALARIES	GRASS CUTTING & TREE WORK	VILLAGE &ASSETS MAINT	ALLOTMENT	PAVILION & Playing Fields	SPECIAL PROJECTS	S137	LOAN REPAY	CONTIN'CY	RESERVES
12/12/2017	DD	NEST	PENSION	75.30		75.30					75.30									
17/01/2018	2095	ANGLIAN WATER	WATER BILL	110.46		110.46									110.46					
17/01/2018	2096	LGS SERVICES	NEWSLETTER	36.00		36.00	36.00													
17/01/2018	2097	GLASDON	BENCH	676.80	112.80	564.00							564.00							
17/01/2018	2098	SCDC	ROOM HIRE	5.00		5.00			5.00											
17/01/2018	2099	LGS SERVICES	ADMIN SUPPORT	952.09	157.31	794.78			66.78	728.00										
17/01/2018	2100	LG STOEHR	SALARY	75.36		75.36					75.36									
17/01/2018	DD	NEST	PENSION	75.30		75.30					75.30									
		TOTAL OUTSTANDING		**3621.92**	**4.61**	**99.56**	**0.00**	**0.00**	**7.50**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**92.06**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**