

Clerk report to Bourn Parish Council 21 March 2018

Where I have information to support the agenda this is detailed below.

Adrian Shepherd has been invited to attend either this or the April meeting. At the time of writing a response has not yet been received.

1. Apologies for absence – None at the time of writing.
3. To approve the minutes of the meeting on 21 February 2018 - attached
4. Matters arising
- 4.1 (4.1) Green Energy S106 Funding – to consider a letter to Skylark Meadows Solar Parks
Deferred at the last meeting. Cllrs Jagers and Blair to report.
- 4.2 (8.3) SCDC funding pot – to consider potential projects
- 4.3 (6.3.1) Trees at allotments update
Hilary Gretton wrote on 19 February: “No, this work is not urgent. I'll ask the Allotment Association about which trees they would like coppicing.”
At the same time she wrote to the Allotment Association:
“The proposal to coppice one or two of the sycamore trees on the South side of the allotments will go on the agenda for the March Parish Council meeting. After that the PC will have to get 3 quotes (see emails below).
The PC needs a specification and details of exactly which trees BAA would like to coppice. Could you also provide a photo or plan to identify the trees?”

At the time of writing the specification as to which trees are involved and photograph or plan, are still awaited.
- 4.4 (8.1) Consideration of the Parish Council’s policy with regard to consulting with the developers
Proposed at the last meeting.

Other for info only
(7.2) Tree at Hall Close – SCDC have asked their contractor to deal with the falling bough at Hall Close . They also state: “I will contact our contractors which have been tasked with the Ditch and Fencing issues to have these resolved as soon as possible.”
5. To consider reports on the progress of all ongoing projects and to see if any further action is required
- 5.1 (5.1) Green Energy S106 funding to consider how the money should be spent^(SJa)
- 5.2 (5.2) Installation of defibrillators^(LR)
Cllr Rolfe to report.
- 5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion^(SJa, DOB)
Cllr Jagers to report on the Sports Pavilion building project.
6. To consider planning, tree work applications and any planning related matters
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/4558/17/FL – Field SE of Bourn Leisure Club, Bourn Golf & Leisure, Toft Road – Temporary change of use from agricultural to D2 and development for 2 years for the erection of 3 cabins, 6 hot tubs and a portable sauna together with portable showers and composting toilets for outdoor spa use
- 6.2 SCDC Decision notices
- 6.2.1 S/4417/17/FL – 11 Caxton End – Single storey rear extension - Permission granted.

- 6.2.2 S/4241/17/FL – 3 Baldwins Close – Front and rear extension - Permission granted.
- 6.2.3 S/0693/18/DC – The Grange, Broadway – Discharge of condition 5 (Archaeology) of planning permission S/0465/17/FL – Permission granted.
- 6.3 Tree works applications
- 6.3.1 S/0869/18/TC – Fairlight Barn, Short Street
- 7. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
- 7.1 To receive the financial report and approve the payment of bills – attached.
- 7.2 Play inspection report and to consider any works required
No report received at the time of writing. It will be forwarded when received.
- 7.3 To consider any matter which is urgent because of risk or health and safety and the Clerk’s use of her delegated powers between meetings
None at the time of writing.
- 7.4 To consider the date and arrangements for the APM
- 8. Members’ items for info only unless clearly stated
- 8.1 Planning Working Group, Coalition of Parish Councils report and EIP report
Cllr Jones to report.
- 8.2 Highways^(VB)
Cllr Bruce to report.
- 8.3 Allotments^(LR)
- 8.4 Broadway POS
- 8.5 Bourn Parish Council’s successes – to note
- 8.6 Clerk, RFO and Proper Officer Vacancy^(NB)
- 9. Correspondence
- 9.1 Bourn Allotment Association request £250 financial support to purchase a second hand petrol shredder
Attached.
- 9.2 Resident – request that the Council arranges the clearance of grills adjacent to the Riddy green lane and by the playground

“I was an original member of The Bourn Flood Action Group.

Following the 2001 flood the water handling capability of the culvert was significantly improved because it was apparent that it could not adequately deal with a more that 1 in 25 year rain event.

The Parish Council at the time arranged and paid for the installation of two new intake grills to the drain. Their purpose is to prevent debris entering the drain and blocking it at some inaccessible point.

One of these is adjacent to the entrance to The Riddy green lane and one is just by the playground nearby. The latter is now protected by a fence.

The Parish Council, for obvious reasons, undertook to ensure that these grills, which they had installed, would be cleared at least once a year. This is critical to allowing surface run off water to enter the drain freely. If water can not enter the drain freely it will, during a significant event, overflow on to Riddy Lane, as it did in October 2001, and add to the misery of all those households affected.

Today I noted that both grills are almost entirely blocked.

Please will the Parish Council arrange the clearance of the grills as soon as possible and arrange their inspection and clearance on at least an annual basis in future.

At the same time it would be advisable to clear the access ditches for at least ten metres before the grills.”

10. Closure of meeting