

Clerk report to Bourn Parish Council 15 November 2017

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – John Atherton’s resignation has been received.
3. To approve the minutes of the meeting on 18 October 2017 - attached
4. Matters arising
- 4.1 (5.11) Installation of Topsy bin – to consider quotation if received
A quotation will be brought to the meeting if received. Cambourne Parish Council has been asked twice to provide one.
- 4.2 (7.2) Jubilee Playing Fields replacement bench – to consider quotation
<https://uk.glasdon.com/elwood-tm-recycled-material-seat> = £564 plus VAT and fixing kit (various options available depending on ground circumstances) plus installation costs
5. To consider reports on the progress of all ongoing projects and to see if any further action is required
- 5.1 (5.1) Green Energy S106 funding ^(SJa)
Carried forward at the last meeting.
- 5.2 (5.2) BT phone box adoption and installation of defibrillators ^(LR)
Cllr Rolfe to report.
- 5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion ^(SJa, DOB)
Cllr Jagers to report on the Sports Pavilion building project
- 5.4 (5.4) Broadway POS – to consider the specification for a goal
Carried forward at the last meeting so that Cllr Jagers could be present.
- 5.5 (5.5) Relocation of the notice board at Village Hall car park
A quotation will be brought to the meeting if received. Cambourne Parish Council has been asked for a firm detailed quote. SCDC’s permission and conditions is attached.
- 5.6 (5.8) Play inspection report – to consider the basket swing ^(DOB)
Carried forward at the last meeting.
- 5.7 (5.9) Speedwatch – to consider report and recommendation and the next steps
Carried forward at the last meeting.
- 5.8 (5.10) Sycamores at Allotments – to consider report and recommendation from Tree Warden ^(SJo)
Cllr Jones to report.
6. To consider planning, tree work applications and any planning related matters
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/3678/17/PO – Rockery Farm House, Rockery Farm, Broadway – Application for modification of Planning Obligations for planning permission S/2942/14/FL
- 6.1.2 S/3507/17/FL – The Grange, Broadway – Creation of a new agricultural farm access track to the farm buildings at The Grange, Bourn
- 6.1.3 S/3561/17/NM – 51 High Street – Non-material amendment of planning permission S/3416/16/FL
- 6.2 SCDC Decision notices
- 6.2.1 S/1527/17/FL – 1 Short Street – New three bedroom dwelling following the demolition of existing bungalow – Withdrawn.

- 6.2.2 S/2371/17/FL – Thatched Cottage, Caxton Road – Change of use of agricultural land to garden land, landscaping and PV array, garden store and hardstanding - Permission granted.
- 6.2.3 S/2689/17/FL – Meadowcroft, Fox Road – new vehicle access – Permission refused.
- 6.2.4 S/3065/17/DC – Cart shed at Golders Farm, Fox Road – Discharge of conditions 3 (materials) of planning permission S/0628/16/FL – Permission granted.
- 6.2.5 S/3528/17/E2 – EIA Scoping request for proposed development of up to 3500 homes and associated facilities and infrastructure – the decision letter may be viewed on the following link under the Plans and Docs tab:

<http://plan.scams.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=S/3528/17/E2&backURL=%3Ca%20href=wphappcriteria.display?paSearchKey=1399636%3ESearch%20Criteria%3C/a%3E%20%3E%20%3Ca%20href=%27wphappsearchres.displayResultsURL?ResultID=1885081%26StartIndex=1%26SortOrder=rgndat:desc%26DispResultsAs=WPHAPPSEARCHRES%26BackURL=%3Ca%20href=wphappcriteria.display?paSearchKey=1399636%3ESearch%20Criteria%3C/a%3E%27%3ESearch%20Results%3C/a%3E>

6.3 Tree works applications

- 6.3.1 S/3654/17/TC – 2 Riddy Lane

7. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk

- 7.1 To receive the financial report and approve the payment of bills – attached.

7.2 Play inspection report and to consider any works required

- 7.3 To consider any matter which is urgent because of risk or health and safety and the Clerk’s use of her delegated powers between meetings
None at the time of writing.

- 7.4 To consider the General Data Protection Regulations Bill 2017 and its requirements
Attached.

8. Members’ items for info only unless clearly stated

- 8.1 Planning Working Group, Coalition of Parish Councils report and EIP report
Cllr Jones to report.

8.2 Highways

Cllr Bruce to report.

8.3 Broadway open space – maintenance and rubbish collection

Cllr Jagers to report.

8.4 Bourn Parish Council’s successes – to note

9. Correspondence

9.1 Bourn to Run – proposed road closures in 2018

“I have been passed your details as I am helping with the organisation of the 2018 Bourn to Run race.

The race will be happening on 23rd September 2018 and we are currently compiling everything needed to complete the Road Closure application.

I understand that you have helped in the past by ensuring that the road closure requirements are put to the Parish Council for their consideration. Could I ask that you share the following with the Council when they next meet?

As was the case last year, the Bourn to Run committee is requesting that there are two road closures in the village to ensure the safe facilitation of the annual Bourn to Run 10k and 3k running race.

The two roads in Bourn that I am applying for to be closed between 10:00am and 12:00pm on 23rd September 2018 are:

1. part of Alms Hill, CB23 2SH
2. and Caxton End CB23 2ST.

I have attached detailed maps of the road closures and the proposed diversion.

I am submitting a form to Cambridge County Council in order to ask permission to close the roads. This form also requires written evidence of my contact with the local Parish Council requesting permission and confirming that the Parish Council have no objections to the pending closure.

I would appreciate it if you could please acknowledge receipt of this email and let me know when you will be able to share this information with the Parish Council for their consideration?

I look forward to hearing from you.

Thanks and regards,
Sarah Pettinger”

9.2 SCDC Taxi consultation and licensing policy

SCDC has written “We are proposing to introduce a licensing policy and conditions that will apply to all Private Hire and Hackney Carriage drivers, vehicle proprietors and operators holding or wishing to obtain a licence.

The new policy proposes to adopt a stringent standard for new and existing license holders. The key changes being proposed include:

- A more stringent convictions policy for all applicants and existing drivers
- A new Hackney Carriage policy so all vehicles are wheelchair accessible
- Introduction of CCTV in all licensed vehicles
- A new knowledge test for all applicants and existing drivers
- Changes to the frequency in which medical examinations are required for all drivers
- Introduction of a new Disclosure and Barring process so we are informed quickly if a licensed driver receives a conviction

Our proposed policy puts public safety at its heart and sets one of the highest bars that vehicles and drivers must pass before being granted a licence.

We want to hear your views.

The policy and attached conditions (Appendices A to H) can be viewed in full in either of the following ways:

1. By visiting the South Cambridgeshire District Council website at:
<https://www.scambs.gov.uk/consultations> and follow the link to submit your comments
2. By visiting the Council office in normal working hours where a hard copy of the consultation may be viewed

Alternatively, your views can be put in writing to: Resources Team, South Cambridgeshire District Council, Cambourne Business Park, Cambourne, Cambridgeshire, CB23 6EA.

The deadline for receiving views is no later than Friday 5 January 2018 at 23:59 hrs.

Resource Team”

10. Closure of meeting