

Clerk report to Bourn Parish Council 15 March 2017

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – none at the time of writing.
3. To approve the minutes of the meeting on 15 February 2017 - attached
4. Co-option to fill casual vacancies – no applications have been received at the time of writing.
5. Matters arising
 - 5.1 (8.2) Considerate contractors' zone – to consider what if any action is required Proposed at the last meeting. Cllr O'Brien to report.
 - 5.2 (11) Proposal that Wysing Arts come and speak to the Parish Council about their activities and plans Proposed at the last meeting. Cllr O'Brien to report.
 - 5.3 Buchans – The Broadway Public Open Space – to consider the specification for works and way forward
 - 5.5 To consider responses on the proposed High Street yellow lines – circulated.

In response to the the Chairman query about residents' parking schemes:

Andi Caddy of CCC has written:

“Residents' only', parking schemes are not possible in South Cambridge, and indeed, in other Cambridgeshire Districts. Essentially this is because the Police will not enforce such schemes, and more importantly there is no administrative staff available to manage any associated permitting system. The only exception being the City of Cambridge as it is a decriminalised parking area in which our own Parking Services Team carry out the administration and enforcement.

In order for such a scheme to work several things need to happen:-

- District Councils will need to declare 'Special Enforcement Zones' (Decriminalised zones). This requires the enactment of Statutory Instruments and their associated legal processes and costs.
- County admin and enforcement staff will need to be increased.
- Residents Only schemes will need to be introduced where 1. There is sufficient demand; 2. Where implementation and enforcement costs can be neutralised, thereby minimising the burden on Cambridgeshire tax payers

I think historically Districts such as East Cambs have had votes to go 'Decrim' but have failed. It may have been a similar situation for South Cambs.

I don't think you can solve this parking issue for these two houses, or any other house on the street for that matter. It is an unfortunate case that, where parking restrictions are absent there is no immediate right for motorists to park their vehicles on the highway. In any case if there was a permitting scheme in operation, parking would be limited to marked bays and being in possession of a parking permit may not entitle you to any specific space, it just gives you the right to park in one.

Hopefully I've been able to give you sufficient information on this topic, should you have any other queries please let either myself or James know and we will be sure to get back to you.”

Kind Regards, Andhika Caddy, Policy & Regulation Engineer

6. To consider reports on the progress of all ongoing projects and to see if any further action is required
 - 6.1 (6.1) Green Energy S106 funding - nothing received at the time of writing.
 - 6.2 (6.2) BT phone box adoption and installation of defibrillators - nothing received at the time of writing.
 - 6.3 (6.3) Village Traffic Strategy ^(VB, DOB) - nothing received at the time of writing.
7. To consider planning, tree work applications and any planning related matters
 - 7.1 Planning applications received since the last meeting
 - 7.1.1 S/0510/17/FL – Storage building at Golders Farm, Fox Road – Proposed external alterations to storage building necessary to use the building
 - 7.1.2 S/0532/17/PA – Storage building at Golders Farm, Fox Road – Prior approval notification for change of use from a storage building (Class B8)
 - 7.1.3 S/0465/17/FL – The Grange, Broadway – Erection of an agricultural grain store
 - 7.1.4 S/0558/17/DC – Plot 4010 Cambourne Business Park – Discharge of conditions 2,3,5,6,9,11 & 12 of S/6137/01/F
 - 7.2 SCDC Decision notices
 - 7.2.1 S/3187/16/NM – Land adj 12 Back Lane, Cambourne – Non-material amendment of planning permission S/1631/15/FL – Permission granted
 - 7.2.2 S/0676/17/TC – 161 Caxton End – Notification of intention to fell dangerous tree in Conservation Area – Consent granted.
 - 7.3 Tree works applications
None at the time of writing.
8. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
 - 8.1 To receive the financial report and approve the payment of bills – attached.
 - 8.2 Play inspection report and to consider any works required
 - 8.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
9. Members' items for info only unless stated
 - 9.1 Planning Working Group, Coalition of Parish Councils report and EIP submission Bourn Airfield
Cllr Jones has written to the Coalition members as follows:
 “At the meeting of Coalition of Parish Councils, on 9th January 2017, members reconfirmed their opposition to the development of Bourn Airfield and agreed that the Coalition should:
 - make a submission to the Planning Inspector conducting the Examination in Public (EIP) of the Local Plan highlighting the likely adverse impacts on traffic and ribbon development; and
 - participate in the EIP hearings to be held on 4-6 April 2017.
 I am pleased to attach a copy of the submission, including a note for parish councils, summarising the key points. A number of members were involved in preparing the submission but there was insufficient time for parish councils to debate it before it was sent in. This was because the Planning Inspector invited submissions on 17/1 with a deadline of 17/2.
 It is important that the Summary and the Submission are formally considered by all members of the Coalition. I would thus be grateful if you could publish them as an agenda item for your next Parish Council Meeting, formally debate them, and vote on a resolution expressing support for the submission.

If you find any small factual or other changes you would like us to correct, please let me know and we will submit a revised version to the Inspector before the hearings.”

Submission document attached.

- 9.2 Highways Report – nothing received at the time of writing.
- 9.3 Appointment of a Personnel Working Group
Cllr Blair to report. He writes:
“I know we had one a few years ago (18/02/15 – 6.4. Sarah , Vivien & myself) but we did not re-
elect the members at our annual meeting.”
- 9.4 Proposal that an annual newsletter be sent to all residents
Cllr Jagers to report.
- 9.5 To consider the date of the Annual Parish Meeting
Cllr Blair to report.
- 9.6 Bourn Parish Council’s successes – to note

10. Correspondence

- 10.1 Highways England – A428 Black Cat to Caxton Gibbet improvements consultation
I am writing to update you about the A428 Black Cat to Caxton Gibbet scheme consultation.

In line with the Government’s Road Investment Strategy 2015, Highways England has developed proposals to improve the Black Cat roundabout and a new route of the A428 to Caxton Gibbet. It is part of a £15.2 billion investment in England’s motorways and major A roads. In the East, over £2 billion is being invested to create better and safer journeys across the region.

We are continuing to assess the various options and are keen to hear your views before a decision is made on the preferred route. We would like to invite you to take part in our public consultation which will run from Monday 6th March 2017 to Sunday 23 April 2017.

I have attached a copy of our press release due out today.

All responses to the public consultation will be recorded in a consultation report and will be considered as part of the options selection process. The closing date for responses to the consultation is 11.59pm on Sunday 23 April 2017.

There are a number of ways you can get involved:

1. Online - From Monday 6th March 2017, you can find all the information on the consultation and a link to the online questionnaire at: <http://roads.highways.gov.uk/projects/a428-black-cat-to-caxton-gibbet>
2. Visit a public exhibition - Our public exhibitions start on Tuesday 21 March 2017 and will provide local communities with an opportunity to see our scheme proposals in full and find out more about the benefits of the scheme. Members of our project team will be available and we will also have paper copies of the consultation brochure and questionnaire for local residents to pick up.

Location	Date	Time	Address
Wyboston Lakes	Tuesday 21 March	2pm - 8pm	Oakley Suite, Training Centre, Wyboston Lakes, Great North Road, Wyboston, Bedfordshire MK44 3AL
Cambourne Hub	Thursday 23 March	2pm - 8pm	Cambourne Community Centre, High Street, Cambourne, Cambridgeshire, CB23 6GW
Abbotsley Village Hall	Saturday 25 March	10am - 4pm	High Street, Abbotsley, Cambridgeshire, PE19 6UJ
St Neots Priory Centre	Monday 27 March	2pm - 8pm	Priory Lane, St Neots, Cambridgeshire, PE19 2BH
Stuart Memorial Hall	Friday 31 March	2pm - 8pm	Church Street, Tempsford, Sandy, Bedfordshire, SG19 2AN
Newton Primary School	Saturday 1 April	10am - 4pm	Caxton End, Eltisley, St Neots, Cambridgeshire, PE19 6TL

- 3. Brochure deposit sites** - The consultation brochure will also be available to view at the community locations below from Monday 6 March 2017, which will be open during their normal working hours:

Location	Address
Bedford Borough Council	Borough Hall, Cauldwell Street, Bedford MK42 9AP
Papworth Library	Lower Pendrill Court, Ermine St North, Papworth Everard, Cambridge CB23 3UY
Cambourne Library	Cambourne Library, Sackville House, Sackville Way, Cambourne, CB23 6HL
South Cambridgeshire District Council	South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge CB23 6EA

Central Bedfordshire Council	Priory House, Monks Walk, Chicksands, Shefford, Bedfordshire, SG17 5TQ
Huntingdonshire District Council	Pathfinder House, St Marys Street, Huntingdon PE29 3TN
St Neots Town Council	Customer Service Centre, The Priory Centre, St Neots, PE19 2BH

Finally, if you have any queries regarding this work, please contact the project team directly by email: a428blackcattocaxtongibbet@highwaysengland.co.uk

Yours faithfully,

Andrew Kelly, Project Manager

A428 Black Cat to Caxton Gibbet

Highways England | Woodlands | Manton Lane | Bedford | MK41 7LW

Web: <http://www.highways.gov.uk>

10.2 Bourn to Run proposed road closure 24 September 2017

I am helping with the organisation of this year's Bourn to Run (BTR). The race is happening on 24th September 2017. I am emailing to request that the following information be put to the Parish Council at their next meeting.

This year, the BTR committee is requesting that there are two road closures in the village to ensure the safe facilitation of the annual Bourn to Run 10k and 3k running race.

The two roads in Bourn that I am applying for to be closed between 10:00am and 12:00pm on 24th September 2017 are:

part of Alms Hill, CB23 2SH (as in previous years) and Caxton End CB23 2ST. I have attached detailed maps of the road closures and the proposed diversion.

I will be leafleting the whole of Caxton End to inform residents of the proposed road closures. The leaflet will have a BTR contact email and also my address so residents can contact the BTR committee with any concerns they may have.

I am submitting a form to Cambridge County Council in order to ask permission to close the roads. This form also requires written evidence of my contact with the local Parish Council requesting permission and confirming that the Parish Council have no objections to the pending closure.

Eleanor Ranson

- 10.3 CAPALC consultation on new draft CAPALC membership agreement
“Consultation on a new Draft CAPALC Membership Agreement is open to all Councillors and Clerks of Member Councils for 4 weeks from 23rd February 2017,
To read the Draft Membership Agreement see the attached or log on to the home page of the CAPALC website at www.capalc.org.uk.
To respond to the consultation follow or copy and paste the link on the CAPALC website or copy and paste this link into your browser
<https://www.surveymonkey.co.uk/r/VTF6BXB>
Thank you in anticipation of your individual responses.”
Ian Dewar
CEO
Cambridgeshire and Peterborough Association of Local Councils
Draft membership agreement attached.

11. Closure of meeting