

## Clerk report to Bourn Parish Council 15 February 2017

Where I have information to support the agenda this is detailed below.

Shaina and Scott from The Willow Tree have apologised for not replying sooner, due to being out of the country. They have indicated that they would very much like to talk over solutions & ideas regarding The Willow Tree parking & future plans generally and may attend this meeting.

Responses to the proposed yellow lines/residential parking will be brought to the next meeting.

1. Apologies for absence – none at the time of writing.
3. To approve the minutes of the meeting on 18 January 2017 - attached
4. Co-option to fill casual vacancies – no applications have been received at the time of writing.
5. Matters arising
  - 5.1 (8.3) Jubilee embankment slide – to consider the way forward
6. To consider reports on the progress of all ongoing projects and to see if any further action is required
  - 6.1 (6.1) Green Energy S106 funding
  - 6.2 (6.2) BT phone box adoption and installation of defibrillators
  - 6.3 (6.3) Village Traffic Strategy <sup>(VB, DOB)</sup>  
Deferred at the last meeting.
7. To consider planning, tree work applications and any planning related matters
  - 7.1 Planning applications received since the last meeting
    - 7.1.1 S/3414/16/FL – 51 High Street – Demolish the existing conservatory to the rear elevation and replace with part two storey rear extension
  - 7.2 SCDC Decision notices  
None.
  - 7.3 Tree works applications
    - 7.3.1 S/0286/17/TP – Pumping station to the south of 163 Caxton Road
    - 7.3.2 S/0411/17/TC War memorial High Street (this is the Parish Council's own application)
    - 7.3.3 S/0409/17/TP - 66 High Street
8. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
  - 8.1 To receive the financial report and approve the payment of bills – attached.
  - 8.2 Play inspection report and to consider any works required
  - 8.3 To consider any matter which is urgent because of risk or health and safety  
None at the time of writing.
9. Members' items for info only unless stated
  - 9.1 Planning Working Group
  - 9.2 Highways Report
  - 9.3 Village Traffic Strategy
  - 9.4 Bourn Parish Council's successes – to note
10. Correspondence
  - 10.1 Resident – installing a gas line in the village

A resident of The Broadway who currently has LPG gas delivered finds this very expensive and wishes to know whether there are any plans to bring mains gas into the village.

10.2 Cambridge University Scout and Guide Club – notification of hiking event  
Attached.

10.3 SCDC Tree Survey Services

Ian Lorman, SCDC Tree Officer writes:

“Please see the letter attached regarding a potential new service to be provided by South Cambridgeshire District Council. Please take a couple of minutes to read it and consider whether your Parish Council would be interested in this service and let me know.”

Letter attached.

11. Closure of meeting