

Clerk report to Bourn parish Council 20 April 2016

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – Cllr Jones (illness) – has given his apologies for March and April.

- 2.2 Cllr Demetriou has been granted, by the Clerk under her delegated powers, a dispensation to speak but not to vote on matters relating to the POS at Broadway and the biomass boilers at Rockery Farm. The Clerk considers that the granting a dispensation to speak is in the interests of the persons living in the authority's area as it enables the Parish Council to be aware of any information prior to the business being discussed or a decision made. However, a dispensation to vote is not granted given the proximity of the member's home to the business. The Parish Council's transaction of the business will not be impeded if the member is not able to vote.

3. To approve the minutes of the meeting on 16 March 2016 (attached)

5. Matters arising
 - 5.1 Jubilee Playing Fields repairs to rolling barrel, swings and springers – to consider quotations if received
Quotations received will be brought to the meeting.
 - 5.2 To consider the funding, size and wording for a plaque for the bench^(NB)
The Council's minutes show in Nov 2015 "It was noted that the school are willing to donate money from Bourn to Run towards a bench with a plaque. Members are asked to consider where this could be sited for the next meeting."
Subsequent minutes show the Council's agreement to order a bench but not a plaque. Whilst this was discussed in general terms the specifications and wording were not resolved.

6. To consider planning, tree work applications and any planning related matters
 - 6.1 Planning applications received since the last meeting
 - 6.1.1 S/0427/16/FL – Former aircraft hangar and hardstanding, Bourn Airfield, Broadway – Part change of use of runway for external storage, to include but not limited to the temporary siting (2 years) of oversized materials, plant, machinery, storage containers and vehicles
 - 6.1.2 S/0459/16/DC – 24 Riddy Lane – Discharge of conditions 3 and 4 of S/1023/15/FL
 - 6.1.3 S/0460/16/DC – 24 Riddy Lane – Discharge of conditions 3,4,5,6 and 7 of S/1024/15/LB
 - 6.1.4 S/0612/16/DC – 14 Kingfisher Close – Application for approval of details reserved by condition 3 (Arboricultural Implications Assessment) following approval of planning application S/2413/15/FL for single storey rear and side extension
 - 6.1.5 S/0628/16/FL – Golders Farm, Fox Road – Demolition of old cart shed and construction of new building to comprise garages below and holiday accommodation in the roof space
 - 6.1.6 S/0796/16/DC – Fox Farm, Old North Road – Discharge of condition 4 of S/1359/14/LB
 - 6.1.7 S/0595/16/FL – Lalbagh Restaurant, 49 Alms Hill – Ground floor extension to restaurant
 - 6.2 SCDC Decision notices
 - 6.2.1 S/0436/16/DC – Fox Farm, Old North Road – Discharge of conditions 3 and 7 of S/1359/14/LB – Permission granted.
 - 6.2.2 S/3276/15/FL – Blackmore Farm – Removal of wooden shed and erection of large cabin – Permission granted.
 - 6.2.3 S/3138/15/FL – Gills Hill Farm, Gills Hill – Field access for agricultural purposes – Permission granted.

6.2.4 S/1500/15/FL – Gills Hill Farm, Gills Hill – Demolition of existing commercial buildings and erection of 16 dwellings (including 7 affordable dwellings), public open space, creation of new access and landscaping – Permission granted.

6.3 Tree works applications

7. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk

7.1 To receive the financial report and approve the payment of bills – attached.

7.2 Play inspection report and to consider any works required – attached.

7.3 To consider any matter which is urgent because of risk or health and safety

The Clerk used her delegated powers to supply 2 x 3 cell 7.2v battery pack at £55.50 plus VAT plus fitting for emergency light repairs.

The Clerk used her delegated powers to contract Rospa Playsafety to carry out the annual play inspection for the sum of £210.00.?

7.4 Pensions Adviser

Toft Parish Council thanks Bourn Parish Council for its interest but it has decided not to progress with the jointly funded pensions advisor. As I am unable to advise the Council given my personal interest it is up to the Council if it wishes to seek independent advice to ensure that there are no risks to it such as pension scheme suitability both now and in the future and any potential fees or issues. The Council should consider if it feels it understands the requirements and potential issues of any decision before proceeding to set up a scheme or if needs to take advice. I assume the Council has decided already that it does not or would not have already made a decision to seek independent pensions advice but circumstances may have changed. I have already provided a link to the Pensions Regulator's website. There is a financial advisor at Bennell Court in Toft/Comberton if the Council wishes to appoint its Chairman to seek advice.

Alternatively the CAPALC e-bulletin that was sent out recently advertised –

“CAPALC EVENTS – PENSIONS AND AUTO ENROLMENT

The requirement for councils to provide their employees with pensions is imminent and will have quite significant costs implications for councils.

CAPALC is hosting two special events in late May 2016 for member councils to better understand the implications of the new pensions legislation and the likely impacts on council precepts.

The legislation is such that it is inappropriate for clerks to give their council pensions advice as they are not licensed to provide such advice.

The CAPALC events are primarily aimed at the employer - the council.

Our target group for these events are councillors but clerks of member councils who attend are welcome at the event.

Please contact the CAPALC office to register your interest in attending this event as places may be limited.”

The Council's payroll provider, LGS Services will set up the Council's scheme once chosen and inform staff etc. The Council's staging date is 1 Feb 2017.

7.5 To set the date for the APM =- The village hall has provisionally been booked for Thursday 19th May.

8. Members' items

8.1 Planning Working Group

8.2 Highways Report

- 8.3 Proposal for a Village Day
Cllr O'Brien to report.
- 8.4 Rabbit holes on Jubilee Playing Fields
Cllr Jagers writes:
I have been advised that there are a lot of holes in the pitch some of which are dangerous (ankles, etc). We have confirmed they are seemingly caused by rabbits and there are about 30 of them (holes).
A quotation will be brought to the meeting.
- 8.5 Allotment report
Cllr Rolfe to report.
- 8.6 Access road problems to Riddy Lane garage
Cllr Rolfe to report.
- 8.7 Report on Dog Fouling and Problem Parking course
Cllr Rolfe to report.
- 8.8 Bourn Parish Council's successes – to note
9. Correspondence
- 9.1 Bourn to Run – proposed road closure
Gill Reynolds writes:
“I am helping with the organisation of this year's Bourn to Run (BTR). The race is happening on 25th September 2016. I am emailing to request that the following information be put to the Parish Council at their next meeting.
This year, the BTR committee is requesting that there are two road closures in the village to ensure the safe facilitation of the annual Bourn to Run 10k and 3k running race.
The two roads in Bourn that I am applying for to be closed between 10:00am and 12:00pm on 25th September 2016 are:
part of Alms Hill, CB23 2SH (as in previous years) and Caxton End CB23 2ST. I have attached detailed maps of the road closures and the proposed diversion.
I will be leafleting the whole of Caxton End shortly to inform residents of the proposed road closures. The leaflet will have a BTR contact email and also my address so residents can contact the BTR committee with any concerns they may have.
I am submitting a form to Cambridge County Council in order to ask permission to close the roads. This form also requires written evidence of my contact with the local Parish Council requesting permission and confirming that the Parish Council have no objections to the pending closure.
Map of proposed road closures attached.”
- 9.2 Roadwatch enquiry
“I am writing to you on behalf of Community Roadwatch (CRW) – a non-police-led scheme - that carries out independent fact-finding sessions about all speeding and addresses the behaviour of commercial vehicles. CRW can stand alone or complement the efforts of Police Speedwatch should it operate in the same village. However, both schemes seek, in their own different ways, to increase safety on our rural roads and can, for a common purpose – Community Road Safety - operate symbiotically.
Naturally, we would not wish to duplicate, conflict, interfere with or compromise any Speedwatch activities being undertaken because such sessions are carried out by teams of willing, dedicated volunteers, just like us, with the welfare and safety of their community at heart.
Consequently - because your Parish/Village/Group has been formally identified in the Cambs Constabulary response to a FOI request* as being Speedwatch 'Active' (at least 1 session a month)

we need to avoid any such duplication of effort - may I ask you please to answer under each of the following questions in red typeface to the best of your knowledge (under each question):

1. Is your Parish in Cambridgeshire? If not which County is it in?
2. Do you have an active Speedwatch team operating regularly (once a month) in your parish; if so, how often does it operate and what specific stretches does it monitor?
3. Do you have a speeding or HCV transit problem in your town/village that needs addressing; if so, where and has any attempt been made to address it; if so please supply details/results?
4. Do you have any written/gentleman's agreements with any commercial companies concerning speeding or HCV routing in your parish; if so with whom and for what?
5. Do you have any TROs that are being abused/infringed by HCVs; if so where?

Thank you very much indeed for helping us (to possibly help you) in this way

C Silvester

Operations Coordinator, Community Roadwatch"

Cambridgeshire Police say - "Roadwatch. Whilst we support efforts to improve road safety, this scheme operates entirely independently of Cambridgeshire Constabulary. As a result of a request under the Freedom of Information Act, the Constabulary was legally obliged to disclose the names of the villages in which Speedwatch (a community road safety initiative we do endorse) operates or has in the past. It would appear that that information has been used to contact Parish Clerks in many of the villages which have a scheme.

I hope this makes the Constabulary's position clear. Whether you choose to reply to the enquiry is a matter for you."

- 9.3 Cam Valley Forum invitation for membership
<http://www.colc.co.uk/cambridge/cam.valley.forum/> The subscription for affiliated groups is £10.00.
- 9.4 To consider requests for S137 donations financial support – The Council has £0 budget in the current financial year.

Requests for donations have been received from the Merrybourn Club, Bourn Parochial Church Council, Bourn Scouts, and also from East Anglia's Children's Hospices (EACH) and Magpas (applications from Bourn organisations attached).

East Anglia's Children's Hospices (EACH) request for donation

East Anglia's Children's Hospices (EACH) has been providing caring for children and young, people with life-threatening conditions and supporting their families for over twenty-five years. Our care and support is tailored to the needs of all family members and delivered from our Milton hospice, within the community or the families own homes.

'EACH helps families when they are at their absolute lowest helping them to come to terms with their child's illness, losing them and beyond' - Stanley's Dad.

Over the past year in Cambridgeshire we have helped over 100 local families just like Stanley's, through providing day care, overnight breaks, a variety of therapies and specialist play, as well as care at end of life and bereavement support.

For both families accessing care, and those who have been bereaved; EACH is a lifeline at an unimaginably difficult time. The children may only have a very short time to live, others may reach early adulthood, but EACH's aim is always the same - to enhance their quality of life and support their family.

As a local charity we rely on voluntary donations for over 70% of our income and need to raise £5,300 every day to support Cambridgeshire families. The majority of our costs are not for specialist equipment, but for delivering the care so vital to the children and families we support. As you can see below, all donations make a huge difference to everyone at EACH.

£111 would provide an hour of music therapy at one of our hospices and two hours of bereavement support for all family members.

£148 could fund four hours of care at end of life, understandably, families often want their child to be in the family home or at one of the hospices when they are nearing the end of their life - we provide

specialist staff to enable this to happen.

£296 could pay for 8-hours of short break care. Many children's conditions deteriorate slowly, putting an enormous strain on family life. Weekend breaks and family activities are difficult and parents rarely have a normal mealtime or a full night's sleep.

I am writing to ask if you would consider supporting EACH. This may be through local community fundraising, a one-off donation, or if the Parish Council chooses one charity to support for the civic year.

If you would like to discuss the different ways you can support us please do not hesitate to contact my colleague, Lucy Glover, by email lucy.glover@each.org.uk or telephone 01223 205 198.

With community support we can continue to support families like Stanley's, ensuring they have the opportunity to have the invaluable care we provide.

Kind Regards,

Sophie Baker

Assistant Fundraiser

MAGPAS request for donation

MAGPAS REQUEST FOR FUNDING

I'm writing to ask for your essential support of Magpas Air Ambulance - the award winning medical charity providing emergency, life-saving care to critically ill and injured people in 'Cambridgeshire this year.

As you may know, Magpas Air Ambulance brings essential lifesaving care by land and by air to seriously ill or injured patients across the East of England. Your continued support of Magpas Air Ambulance not only helps us to save lives but also ensures patients recover more quickly, spend less time in hospital and return to a decent quality of life.

Our medical teams have been dispatched to Cambridgeshire 722 times in the last two years.

In the last two years, Magpas Air Ambulance was dispatched to 1752 incidents across 10 counties. In 2015, the number of incidents grew to 941 which is a staggering 16% increase since 2014.

In 2015 support from our community, including councils across the region enabled our dedicated and talented team of volunteers and staff to achieve a number of key developments last year.

From October 2015 we extended our helicopter service to 7 days a week and began operating 24/7. This one of the first charity-funded air ambulances in the UK to be providing round-the-clock care and we are pleased that Magpas' expertise is made available to our communities at any hour of the day or night to assist people who find

themselves in life-threatening emergencies.

As demand for our service grows so does our need to raise funds. To ensure an on-going service is provided, we rely on the generosity of individuals, organisations and councils to support us in our 2016 fundraising; campaign to raise £4 million.

Are you able to support Magpas Air Ambulance in 2016 by making a grant from your locality or personal budget?

I would be delighted to provide you with any additional information about Magpas Air Ambulance, or arrange a visit to our base so you can see our work in action first hand.

On behalf of our Chairman, Trustees, staff, volunteers - and most importantly those we serve with life saving care - thank you for your time and consideration of our request.

We can't do it without you.

Kindest regards

Debbie Florence

Head of Fundraising

Funding requirements: Magpas rely totally on the generosity of individuals and organisations to help support our work. The following are just a few examples of how donations can help us to save lives:

£580 provides a flame and chemical retardant uniform for one of our volunteer Doctors or Paramedics

£600 provides the average fuel for an emergency medical mission with our dedicated Air Ambulance

£1,500 provides a months' supply of life saving drugs and dressings

£15,000 provides fuel and maintains one of our emergency land vehicles for a year

10. Closure of meeting