

Clerk report to Bourn parish Council 17 February 2016

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – none at the time of writing.

Matters arising from the last meeting for information only

- (1) Legislation states - A Councillor who is absent from all meetings of the Council and any committees of which they are a member for a period of six months automatically ceases to be a member of the Council unless they have been given leave of absence by the Council before the expiry of that six month period– s.85 Local Government Act 1972. Cllr Aldridge last attended a meeting on 15th July 2015 so to continue on the Council the Council would had to have approved her absence before the January meeting which was held on 20th January 2016 i.e. outside the six month period.

s.85 relates to meetings of Council, committees and sub-committees. It does not apply to working parties or task groups and so attendance at those meetings is not sufficient for the purposes of the s.85.

The responsibility for ensuring that they comply with the requirements of s.85 is that of the individual councillor.

3. To approve the minutes of the meeting on 20 January 2016 (attached)

4. Matters arising

- 4.1 Chainsaw use – to consider information from the Insurance company if received

The insurance company has indicated that a chainsaw of the type bought for home use may be used but that appropriate safety wear must also be used. A full written risk assessment must be undertaken and deposited with the Clerk. For any other type of chainsaw training must be undertaken.

- 4.2 (7.2) Proposal that the Council considers the Community Organisers Mobilisation Fund Deferred at the last meeting. Cllr O'Brien to report.

- 4.3 (7.3) Proposal that the Council considers the proposed link to The Broadway from Cambourne ^(DOB) Deferred at the last meeting. Cllr O'Brien to report.

- 4.4 Heavy rollering of the Recreation Ground – to consider quotation received

One quotation was received last year for the heavy rollering and vertidrainning. Other contractors were unable to or declined to quote. The minutes record that the BSC was to consider this. How does the Parish Council wish to proceed?

- 4.5 Paving repairs at the Pavilion – to consider quotations if received
Quotations will be brought to the meeting.

5. To consider planning, tree work applications and any planning related matters

- 5.1 Planning applications received since the last meeting

- 5.1.1 S/3175/15/FL – 140 Caxton End – Demolition of existing porches and conservatory, erection of new single storey rear and side extensions, garage and garden store and internal refurbishment to Grade II property

- 5.1.2 S/0183/16/LB – 140 Caxton End – As above, listed building consent

- 5.1.3 S/3138/15/FL – Gills Hill Farm, Gills Hill – Field access for agricultural purposes

- 5.1.4 S/3278/15/FL – 3 Meadow Rise - single storey rear extension

- 5.2 SCDC Decision notices

- 5.2.1 S/3082/15/OL– Land between Fox Cottage and Acorns, Fox Road – Outline planning permission (including access, appearance, layout, scale) for erection of detached dwelling/vehicular access and associated works – Permission refused.
- 5.2.2 S/2953/15/E2 – Land at Bourn Airfield – EIA Scoping request for proposed development of up to 3500 homes – Determined at Planning Committee on 3 February – outcome awaited.
- 5.2.3 S/3007/15/FL – 28 Broadway – Two storey side extension and single storey front extension – Permission granted.
- 5.2.4 S/2669/15/FL – 28A Riddy Lane – Change of use from D1 (dentists) back to C3 (residential use) – Permission granted.
- 5.2.5 S/2448/15/FL – Rockery Farm, Broadway – Installation of 2x Biomass boilers and 2x drying kilns (retrospective) – Permission granted.
- 5.2.6 S/1588/15/FL – Proposed new 1.5 storey dwelling at land at Fox Road, Bourn – Permission granted
- 5.2.7 S/2942/14/FL – Rockery Farm, Broadway – Erection of 4 affordable dwellings – Permission granted
- 5.3 Tree works applications – none at the time of writing
- 6. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
 - 6.1 To receive the financial report and approve the payment of bills – attached.
 - 6.2 Play inspection report
 - 6.3 To consider any matter which is urgent because of risk or health and safety
- 7. Members' items
 - 7.1 Planning Working Group
 - 7.2 Report on Western Orbital Bus link meeting on 3 February ^(LR)
 - 7.3 Streetlight survey ^(LR)
Cllr Rolfe now has a detailed list of all the street lights in the parish
 - 7.4 Website update and request ^(LR)
 - 7.5 Complaints about the Rockery Farm biomass boilers ^(LR)
A resident has written to Cllrs Rolfe and O'Brien complaining about the decision by the SCDC Planning Committee to approve the application:
Following the exchange of emails which are self explanatory as you were both present and we all heard the Chair ask for the condition to be included which restricted the hours of operation to 9-5 Mon Fri in order for there to be prompt action in case of breaches can the Parish Council file a complaint regarding this as it appears the Planning Officer is at fault here and the residents affected are left in the same position as before where if the burning of illegal materials happens at night or week ends we will not have an immediate response?

The Planning Officer had previously written to the resident as follows:
Thank you for your emails. I recall, as previously stated, the discussion about the condition but unfortunately the vote undertaken did not mention or agree the conditions formally. As such the decision did not include the conditions. Unfortunately I am unable to alter the decision notice once issued.

Cllr Rolfe comments:
I see, from a later email, that Des, as District Councillor, is taking the matter up with SCDC Planning and the Chair of the Planning Committee, so I'm sure he'll have something to say as well.
 - 7.6 Plaque for the new bench ^(SJ)
 - 7.7 Funding for the Broadway play area and the status of Bourn to Run's donation ^(SJ)
Clerk's note: The £500 cheque has been received and spent on the bench.

The Council has £5322 in earmarked reserves for Broadway play area and has included a further £5000 in the 2017 budget.

- 7.8 Provision of meeting space for young people ^(SH)
- 7.9 Bourn Parish Council's successes – to note
8. Correspondence – none at the time of writing
9. Closure of meeting