

Clerk report to Bourn parish Council 20 January 2016

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – none at the time of writing. Members are reminded that they should submit their apologies and their reasons in advance to the Clerk please.
3. To approve the minutes of the meeting on 18 November 2015 (attached)
4. Matters arising
5. To consider planning, tree work applications and any planning related matters
- 5.1 Planning applications received since the last meeting
 - 5.1.1 S/2953/15/E2 – Land at Bourn Airfield – EIA scoping request for proposed development of up to 3500 homes and associated facilities and infrastructure
 - 5.1.2 S/3082/15/OL – Land between Fox Cottage and Acorns, Fox Road – Outline planning permission for erection of a detached dwelling with associated works
 - 5.1.3 S/3171/15/FL – Former aircraft hangar and hardstanding, Bourn Airfield – Change of use of former aircraft hangar and associated hardstanding for general storage including but not limited to vehicles, containers, plant and machinery
 - 5.1.4 S/2352/15/RM – Land parcels 4B, 5A(N) and 5B(N), Upper Cambourne – Erection of 110 dwellings, including parking and garaging provision, public open space, associated infrastructure and electricity sub-station at land parcels known as cell 4B, 5A(N) and 5B(N) of Upper Cambourne – amendment to layout and elevations, for information only
- 5.2 SCDC Decision notices
 - 5.2.1 S/1059/15/FL and S/1061/15/LB – 62 High Street – Single storey rear and side extension to create garden room and lobby – Permission granted.
 - 5.2.2 S/2413/15/FL – 14 Kingfisher Close – Proposed single storey rear and side extension – Permission granted.
 - 5.2.3 S/2948/15/NM – 45 High Street – Non-material amendment replacing the roof lights on the car port with dormers – Permission granted.
6. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
 - 6.1 To receive the financial report and approve the payment of bills – attached.
 - 6.2 Play inspection report
Frank Haxton writes:
Werner of Reids Playground Management (RPM) was extremely helpful and advised on maintenance issues that I can carry out to avoid the expense of involving Wicksteed. RPM will re-set the logs and supply one replacement. I asked him also to quote for replacing the slide landing pad against the attached specification.

Playground Operational Inspection Report for Bourn Parish Council Meeting November 2015

Jubilee Play Field

Repairs/Modifications Completed.

Equipment inspected with Werner Reid of Reids Playground Management (RPM) who has advised on maintenance procedures for me to service and adjust equipment.

Reactions Eclipse Multiplay. Loose shaft in bearing box adjusted, locking screw tightened and bearings greased.

Cantilever Swing. Bearing greased.

Embankment Slide. RPM to provide a quotation to re-lay landing pad. See specification provided separately to PC Chair and Parish Clerk.

Spring Mobiles & Rolling Barrel. Matting to be laid in eroded areas. Risk L

Timber Logs. Reads Playground Maintenance to fabricate re-designed ground anchors and re-fix 2 logs and supply and fix another.

Playground Access. Broken and collapsed fencing on the Caxton road access is a hazard. Risk M.

Hall Close Play Field

Re-painting Programme. Timing of the repainting agreed with contractor as a dry period in early spring 2016. The swings at the Hall Close playground have been cleaned off and primed and we need two sets of locking links to adjust the chains. They will cost £20 and can be sent with the contractor if I get the OK to purchase.

Ditch and Culvert. Water is now running the ditch, sometimes to a considerable depth. A deep pool downstream of a large tree root and at the bottom of a narrow cutting is a serious hazard to young children. Risk. H

Debris in the ditch and at the culvert entrance to be cleared to lower water level in the ditch.

Specification for replacement of Embankment Slide Landing Pad.

Situation. The landing pad at the end of the embankment slide is below the level of the surrounding ground. In wet weather the slide acts as a gutter and rain water pours down the slide and swamps the sunken area of the landing pad. The area then fills with mud and debris.

Work Required.

1. Dig out the existing landing pad and lower high points in the surrounding soil removing organic soil from below the pad.
2. Re-fill with a well compacted, stable granular soil to raise the new rubber pad and general area.
3. Set in the rubber pad (supplied by client) just below the slide end level with a treated timber surround well pegged in.
4. Excavate for a French Drain approx. 2.5 metres long and fill with clean gravel. All to run to lower ground as directed.

6.3 To consider any matter which is urgent because of risk or health and safety

6.4 To consider quotation from Alarm Maintenance for Pavilion – a quotation will be brought to the meeting.

6.5 To review the budget FY2016

6.6 To consider and approve the budget for FY2017 – attached. Attached is the baseline budget i.e. the amounts required to meet the existing contracts and anticipated spend based on historic

spending. The Council is to consider its special projects and how these could be funded and the impact on the precept.

- 6.7 To set and demand the precept for FY2017
- 6.8 Pensions enrolment – to select a pensions provider and consider the next steps to comply with the staging date of 1st February 2016. The Council to select its pensions provider and to arrange for the employees to be informed.
- 7. Members' items
 - 7.1 Planning Working Group
 - 7.2 Proposal that the Council considers the Community Organisers Mobilisation Fund
Cllr O'Brien to report. He writes:
Have a look at the link below.

<http://www.rsnonline.org.uk/community/new-funding-for-community-organisers>

This is the organisation that's co-ordinating/administering the fund

<http://www.corganisers.org.uk/>

A £500,000 government fund aims to help community organisers mobilise local residents. Some 27 community organisers across England - including rural areas - will benefit from the Community Organisers Mobilisation Fund.

The fund is jointly backed by the Cabinet Office and Department for Communities and Local Government (DCLG).

All communities benefiting from the fund will be supported to use the powers available to them under the [Localism Act 2011](#).

Community organisers will encourage local residents to use [community rights](#), [neighbourhood planning](#) and other neighbourhood approaches to create positive change in their area.

The government says the fund will enable communities to shape the future of the places they live and work in.

In rural Cornwall, for example, community organiser Patrick Murphy hopes to help residents deliver community-led youth services.

To do this, he is looking to transfer a Nancherrow youth centre in West Cornwall into community ownership.

Civil society minister Rob Wilson said: "Residents across England will benefit from the support of a Community Organiser to help them shape their neighbourhoods.

"More resilient, capable communities are a cornerstone of my vision for a bigger and stronger society. I look forward to seeing positive changes in these communities.

The Company of Community Organisers Ltd is managing the initiative on behalf of the Cabinet Office and DCLG.

Local government minister Marcus Jones, Minister for Local Government said:

"This is an exciting opportunity for residents to take greater control of their local assets and planning for the future.

It supports our commitment to creating stronger and more resilient communities.

It will encourage these neighbourhoods to consider how they can influence local decision making, improve local services and help them shape the place where they live.

The [Company of Community Organisers](#) is managing the initiative on behalf of the Cabinet Office and DCLG.

Case studies and resources for people who want to get involved in their community are available at [My Community](#).

8. Correspondence

8.1 SCDC Local Plan – proposed modifications consultation

Proposed Modifications Consultation: Cambridge Local Plan 2014 – Proposed Submission & Submission South Cambridgeshire Local Plan 2014

The Cambridge and South Cambridgeshire Local Plans were submitted for examination in March 2014. The examinations were suspended in July 2015 to allow further work to be undertaken in response to initial issues raised by the Inspectors examining the plans. Cambridge City Council and South Cambridgeshire District Council are seeking your views on proposed modifications to the Cambridge and South Cambridgeshire Local Plans having undertaken further work.

Comments can only be made on the Proposed Modifications and associated Sustainability Appraisal between 9 am Wednesday 2 December 2015 and 5pm on Monday 25 January 2016.

Details of where you can view the consultation and supporting documents, how to submit comments, and dates of public exhibitions can be found on the enclosed public notice.

The results of the public consultation will be considered by the Councils who will decide if any further amendments need to be made to the Local Plans. The Councils will then submit the consultation responses, evidence base documents and proposed modifications to the Planning Inspectors examining the Local Plans.

You have received this email because you made comments on the local plan or are a consultee. Please let us know if you no longer wish to be kept informed.

We look forward to hearing from you. If you have any queries, please do not hesitate to contact the planning policy teams at Cambridge City Council or South Cambridgeshire District Council. Contact details are on the attached public notice.

The response deadline is 25 January 2016.

Details of the exhibitions and links to the consultation documents have previously been emailed to members.

8.2 CCC Advocacy consultation

Cambridgeshire County Council and Peterborough City Council are consulting with anyone with an interest in the future of advocacy services across Cambridgeshire and Peterborough. This could be existing service users, potential service users, friends or carers of existing or potential service users, professionals or the wider public.

Both Cambridgeshire County Council and Peterborough City Council are fully committed to the principles and benefits of independent advocacy and want the new service to build on the success of current and previous advocacy services. We are seeking feedback on the draft advocacy service specification. This feedback will be used to inform the final version of the advocacy service specification. This will be published once available.

[Further information and a copy of the draft specification](#) is available on Cambridgeshire County Council's website at:

http://www.cambridgeshire.gov.uk/site/custom_scripts/cons_details.aspx?ref=415 [[Please note this link ends in =415]]

The consultation questions can be downloaded from the link above, or [completed online](#) at: <http://www.smartsurvey.co.uk/s/G2KX0/> [[Please note this link ends in G2KX0/]]

The consultation is running from 23rd November 2015 to 20th February 2016.

This is the second phase of consultation relating to the future of advocacy services. The findings from the first consultation phase in Cambridgeshire are available on Cambridgeshire County Council's website at the link above. Copies of the survey questions, draft specification summary document and findings from the first consultation phase in Cambridgeshire, are also available in different formats such as large print and easy read.

I have attached a short article about the consultation. If the Parish Council produces your village newsletter perhaps you would consider including this in your next issue.

If you have any questions about the survey please contact:

Cambridgeshire County Council
Carol Williams
Email: carol.williams@cambridgeshire.gov.uk
Tel: 01223 706130

Text of article below:

Consultation on advocacy services in Cambridgeshire and Peterborough

Cambridgeshire County Council and Peterborough City Council are consulting with anyone with an interest in the future of advocacy services across Cambridgeshire and Peterborough.

They are seeking feedback on the draft specification for an integrated advocacy service in their areas. Both councils are fully committed to the principles and benefits of independent advocacy and want the new advocacy service to build on the success of current and previous advocacy services. There will be one contract for advocacy services in Cambridgeshire, and one contract for advocacy services in Peterborough.

A three month public consultation opened in November 2015. For more information and to take part visit www.cambridgeshire.gov.uk and search for 'Consultations' to complete the online survey.

If you do not have internet access and require a paper copy of the consultation, or if you need it in an alternative format such as large print or Easy Read please contact:

Cambridgeshire – Carol Williams, tel: 01223 706130 email: carol.williams@cambridgeshire.gov.uk

Peterborough – Helen Gregg, tel: 01733 863618 email: helen.gregg@peterborough.gov.uk

The consultation closes on Saturday 20th February 2016.

- 8.3 Pensions enrolment – to consider correspondence from Toft Parish Council suggesting sharing the cost of a pensions' adviser – the Clerk to outline at the meeting
9. Closure of meeting