

Clerk report to Bourn parish Council 18 November 2015

Where I have information to support the agenda this is detailed below.

1. Apologies for absence – none at the time of writing. Members are reminded that they should submit their apologies and their reasons in advance to the Clerk please.
3. To approve the minutes of the meeting on 21 October – attached.
4. Matters arising
- 4.1 (6.1.1) To reconsider the design and size of the bench to be purchased
Cllr Rolfe has written:
I've been up and (roughly) measured the space. The existing brackets, set into the concrete base, are about 5'6" (1765mm) apart so the replacement bench legs would have to fit against these, either inside or out.
The alternative would have to be resetting the ground fittings which would mean, I suspect, breaking the base up and re-laying it - not cheap.
The original bench was probably put there when everything was old-style imperial measurements. The one shown, the type we have bought previously, would therefore not fit.
I've taken a look at the Elwood Recycled Material Seat. The ballasted version, weighing in at 155kg, would probably be just as effective and shouldn't need any fixing. Also, it's not as expensive as the real wood as well as being less attractive to vandals.
I've spoken to the manufacturers who said that, because of the weight, they usually deliver direct to the intended position which would also save us the problem of getting it to the site if delivered elsewhere.
I guess we'll have to rethink. Suggestions?
- 4.2 (6.2) Play inspection report – to consider quotations for Jubilee Field multiplay unit
Quotations will be brought to the meeting.
Frank Haxton's report states:
Reactions Eclipse Multi-play. This is the rope topped climbing frame with two, stand-on roundabouts. The upper bearings of the roundabouts have been monitored for some months as they are becoming progressively more stiff and noisy. It now appears that the bearings are either loose in their upper housings or roundabout axis is becoming misaligned due to foundation failure under the lower bearing plate. Wicksteed should be required to inspect and repair ASP. Risk M.
Note: This was reported last month since when there has been further detachment of the upper bearing shaft.

Wicksteed have written:
I have spoken with our technical office who have advised that If the ball joint has ceased/broken then unfortunately this will mean you will have to purchase new spinner units.
Our new ones no longer use the ball joint arrangement and now use bearings and to replace both of them will be as follows:-
2 x 6600-022 – Reactions Spinner @ £2059.00 each = £4,118.00
Carriage £205.90
TOTAL EX VAT £4,323.90
- 4.3 (6.6) Local Council Award Scheme – to consider the renewal requirements
Please see attached.
The Clerk advises that the Council meets the criteria for Foundation Award. The next level, the Quality Award, the Council would need to work towards meeting some of the criteria eg the General

Power of Competence. Further efforts would be required by the Council to achieve the top award, the Quality Gold Award.

The fees for the awards are shown on page 21 of the attached booklet.

4.4 (7.4) Proposal for a Parish Council liaison member with Bourn Youth Project and to list the group's members on the website

4.5 (7.5) S106 agreement for Solar Farm – to consider SCDC response if received
The £10,000 has now been received in full.

Stephen Reid, SCDC Solicitor has indicated that it is his view that use of monies in relation to the Village hall would be permissible where such monies were used for **Renewable Energy Community Works** and therefore think this is where the Parish should concentrate to ensure that if new heating is to be organised at the Village hall it is organised in a way where the money can reasonably be viewed as spent on **Renewable Energy Community Works**.

If that is not possible the Parish Council should look at other renewable energy community works or he is willing to hold a joint meeting with Chris Poulton, the Parish Council and himself to see if alternative arrangements can be formally agreed for the use of the monies.

4.6 (7.6) S106 agreement POS – to consider advice from Irena Spence if received
Background

The minutes record
November 2010

4.2.2 Rockery Farm – report on planning committee meeting of 3 November

It was reported that 2 houses had been approved and the Parish Council will be given some public open space land under a S106 agreement. It was noted that this had not been included in the SCDC decision report so Cllr Loynes had agreed to sort this out.

17th October 2013–

“4.4 Land at Rockery Farm, The Broadway – to authorise the signing of the transfer to the Council

RESOLVED to clarify the limited title guarantee and subject to a satisfactory response from the Council's Solicitor that the transfer be signed by Cllrs Ball and Blair on behalf of the Parish Council. Bourn to Run has offered the sum of £1000 towards the to the new Broadway Playground’

4.7 (8.2) Cambridge City Deal consultation on bus journeys from Cambourne to Cambridge – discussion of key issues and proposal that the Chairman and Cllr Jones are authorised to draft and send a submission to the City Deal Board on behalf of the Parish Council

Cllr Jones to report.

The following correspondence was received from Madingley Parish Council:

Seven of us met in Grantchester on 11 August to discuss what the City Deal Board and Highways England are proposing.

The formal consultation has now started on the bus idea. I suggest that it would be in the best interests of all 14 parishes on the West side of Cambridge and it would send out a very powerful message if we can agree on a common response.

Attached to this e mail are some simple bullet points which Madingley has prepared in response to the City deal consultation. After this Friday I hope to have a flier / plan to encapsulate these ideas.

I am asking that you consider these, and please let me have your thoughts, but if a number of us can agree on this and then write to the City Deal Board saying so, then I believe this will send a powerful and positive message. If you wish to circulate the flier around your parish I am happy for this to be done.

I know the opponents of Bourn Airfield will have concerns, but having attended the first presentation from the City Deal Board at Coton last week, I am very clear that the City Council and SCDC will be determined whether we like it or not, to put a traffic solution to the planning inspector for their district plans for the period 2016-2031. Without this both plans will be torn up and a solution would be imposed by central government.

As discussed at the last meeting, Cllr Jones has responded as follows:

Thank you very much for your e-mail and the list of key issues, which was discussed by Bourn Parish Council.

At present, we are not in a position to support any one specific alignment for the route. In our view, it would be best if the parishes and communities, which would be most affected by the busway (e.g., Madingley, Coton, Hardwick, Caldceote and Madingley Road in Cambridge) and organisations like Better City Deal work together to develop a common position, which we can all support.

As things stand, we are not convinced that a busway is needed or would represent a sound use of public funds. We would prefer to see a strategic approach to the transport needs of Cambridge and South Cambridgeshire, which takes into account the need for an all-ways interchange at Girton/Madingley.

We appreciate the proactive stand being taken by Madingley Parish Council on the City Deal consultation. Thanks for all your hard work on this.

- 4.8 Proposal that the Parish Council requests a TPO is applied for on elm trees at Caxton Road
Cllr Jones to report.

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/2413/15/FL – 14 Kingfisher Close – proposed single storey rear and side extension ^(SJo)

5.1.2 S/1588/15/FL – Fox Road – Proposed new 1.5 storey dwelling at land at Fox Road, Bourn - amendment

5.1.3 S/2493/15/FL – David's Lodge, Old North Road – single storey side extension and associated external and internal alterations

5.1.4 S/0499/15/FL – Former runway, Bourn Airfield – Part change of use of runway for external storage, to include but not limited to the siting of plant, machinery, storage containers and vehicles - To consider correspondence from the Planning Officer on Storage on Bourn Airfield S/0499/15/FL ^(SJo)

5.1.5 S/2669/15/FL 28a Ridley Lane – change of use from dentists to residential

5.2 To consider correspondence from the Planning Officer on Storage on Bourn Airfield S/0499/15/FL – Cllr Jones to report.

5.3 SCDC Decision notices – none at the time of writing

- 5.4 Tree works applications – none at the time of writing
6. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk
- 6.1 To receive the financial report and approve the payment of bills – attached.

6.2 Play inspection report
Playground Operational Inspection Report for Bourn Parish Council Meeting November 2015
Jubilee Play Field

Repairs/Modifications Completed.

None

Embankment Slide. Rubber tiles at the end of the run-out to be replaced. Debris and garden waste to be cleared from the area at top of slide.

Rolling Barrel. Ditto to eroded area.

Timber Logs. There are now 4 timber logs detached and attachment brackets in the grass are a nasty hazard. Risk: M

Note: This hazard has been outstanding for some time. The PC's decision was to have the log re-fixed. I will however remove the protruding bolts and fill and level the holes if the logs are not to be replaced.

Reactions Eclipse Multi-play. This is the rope topped climbing frame with two, stand-on roundabouts. The upper bearings of the roundabouts have been monitored for some months as they are becoming progressively more stiff and noisy. It now appears that the bearings are either loose in their upper housings or roundabout axis is becoming misaligned due to foundation failure under the lower bearing plate. Wicksteed should be required to inspect and repair ASP. Risk M.

Note: This was reported last month since when there has been further detachment of the upper bearing shaft.

Cantilever Swing. The Annual Report recommended greasing of the bearing at the apex of this swing. Wicksteed should be requested to carry out this work when the equipment above is maintained.

Playground Access. Grass and undergrowth on the access from Caxton road and Caxton End has been cut back but broken fencing, overhanging branches, and trip hazards on the path remain. More attention should be given to these paths in particular to repairing or removing the collapsed fencing. Risk M.

Hall Close Play Field

Works Completed Last Month.

None

Re-painting Programme. Re-tendering of the swing frames and gym rings painting is noted. An inspector should be appointed by the PC to ensure compliance with the Specification for Painting of Children's Play Equipment.

Wooded Border. The wooded border separating the play area from the bridleway has been partially cleared to provide adventure play area for elder children as recommended by Natural England and CABE. The area is now being used as expected. However, the job has not been well done and further clearance is necessary if the area is to be properly and usefully developed.

Frank Haxton

4 November

2015

- 6.2.1 Four detached timber logs - to consider whether to reinstate or discard
The Chairman has responded to Mr Haxton:
Regarding the Log based play feature, one log became loose about a year ago and we decided not to reattach it. If these three have also come detached it sounds that there will be little left of the log

play feature. Do you have an opinion on whether we should try fix these three and possibly reinstate the previous one to recreate the play feature or not? If we did decide to repair these three, would we need to get contractors in to remove the existing concrete, attach the bracket to the log then cement the bracket into the ground and over fill with soil?

6.2.2 Loose paving slabs at pavilion – to consider the next steps

Mr Haxton has also responded as follows regarding the Pavilion paving slabs:

Pavilion-Loose Paving Slabs. These remain in a dangerous state. Many slabs are loose, in particular most of the slabs forming the steps. It is clear that the paving was not correctly laid as there is no evidence of a bond-bridge between the slabs and the base screed and only a small area of the slabs have been grouted. Re-laying the slabs should not be undertaken without a proper specification and supervision of the work.

6.2.3 Repair of collapsed fence at Caxton End entrance to Jubilee Play Field

6.2.4 Update on issues by half-pipe

Cllr Jones to provide an update.

6.3 To consider any matter which is urgent because of risk or health and safety

7. Members' items

7.1 Planning Working Group

7.1.1 Amended Local Plan consultation – to consider the changes, the Parish Council's broad strategy and proposal that the Planning Working Group is tasked with producing a draft submission for the January meeting

Cllr Jones to report.

Cllr Jones writes: The amended Local Plan was launched on 9 November and, if the South Cambs full council agrees, it will be out for consultation from 2.12.15 to 25.1.16. I would like to outline the main changes to the Parish Council and discuss the broad strategy we should take. I would propose that the Planning Working Group is tasked with producing a draft submission to be discussed at the Parish Council meeting on 20 January, prior to submission by the 25 January deadline. I am happy to lead on this.

7.1.2 To consider whether the Parish Council should organize a Public Meeting on the amended Local Plan

Cllr Jones to report.

7.1.3 Report on Planning Committee meeting on Gills Hill Farm planning application

Cllr Jones writes: I would like to discuss the lessons we take away from the Gills Hill Farm planning application. Cllr Rolfe and I will brief the Parish Council on what happened at the Planning Committee.

Cllrs Jones and Rolfe to report.

7.2 Highways

7.2.1 To consider proposal that the Parish Council pays for double yellow lining on Hall Close Corner to assist bus negotiating corner and to note correspondence from Highways

The Chairman has followed up this matter with Andi Caddy at CCC:

About a year ago, we discussed putting double yellow lines on some sections of Hall Close, Bourn so that the school bus could get through. We decided to wait as you said the legislation regarding DYL may change this year and we would avoid the legal fees.

Do you know if the legislation change has taken place? If not, is it still on the radar or would it be better for us to press ahead with DYL and pay the legal fees?

I know that you have also been discussing white lines at a junction of Hall Close with some of my colleagues.

Andi Caddy has replied:

I'm sorry to say that the DFT have not delivered any new legislation as we had hoped. It is still in the pipeline, however it is unlikely to be delivered any time soon. In addition there could well be changes to the legislation that we don't yet know about.

It all depends on what you want to achieve Neil, and the timeframes that you had in mind. At the moment we won't be able to deliver any legal work for DYLS for several months (6+), we just don't have the numbers to cope at the minute.

The white lining situation is straightforward in that we won't consider lining out the junction unless there have been accidents on there that have been severe. It is currently the policy that we don't carry out lining works on estate roads; traffic speeds and volumes should be low enough that additional lining (aimed at assisting the driver and traffic flow) would be unnecessary.

Let me know how you would like to proceed with DYLS and I can go through the process with you in more detail.

The Parish Council would have to pay the legal fees and the cost of the works.

- 7.2.2 Report on submission of MIS bid for 20 mph speed limit in the roads around the School – Cllr Bruce to report.
- 7.2.3 Report on site meeting with CCC re bus stops funding application – Cllr Bruce to report.
- 7.2.4 Report on meeting with Edward Durrant/John Vickery re Broadway bus link
Cllrs Bruce and Blair to report.
- 7.3 Report on meeting with Jo Mills, Robert Turner, Bridget Farley etc at SCDC on 9 November
Cllrs O'Brien and Jones to report.
- 7.4 Rockery Farm - Report on trial of biomass burners for information only
Cllr Rolfe to report
- 7.5 Public Rights of Way – proposal to include article on footpaths in next newsletter (Angela Marcham)
- 7.6 Ideas for S106 projects for the village
The Chairman has reported: If further developments are proposed in the village, we have a list of possible S106 projects for the village.
- 7.8 Bourn Parish Council's successes – to note

8. Correspondence

8.1 Resident – concerns about parking at Longstowe end of Fox Road

A resident has written:

We are having a few issues with our neighbour using the Longstowe end of Fox Road to park their cars.

They are running a business from their home and their staff turn up daily and park on the main road. They park directly opposite our house on a daily basis making it difficult to leave our driveway safely.

We live at Stowe cottage on Fox road and feel that the car parking at the bungalow opposite is going to cause an accident soon.

The traffic already enters Fox road from the 1198 far too quickly and with the neighbours parking 2 or 3 cars on the grass verge outside their property every day the oncoming traffic sometimes has to stop very suddenly or uses the grass verge on our side to drive on, which is causing damage.

We have had to speak to them twice about parking a very large articulated lorry on the road stopping us from leaving our driveway.

We understand that they are having building work done to their house but we feel that this parking issue needs to be dealt with.

Our other neighbours have had difficulties leaving their drive safely because their transit van is blocking the view.

Can this be dealt with by the local council?

9. Closure of meeting