

Clerk report to Bourn parish Council 18 March 2015

Where I have information to support the agenda this is detailed below.

With regard to items 4.1, 4.3, 4.5 and 4.6 (deferred at the last meeting), any information I have has already been circulated to members.

- 4.2 (4.8) Solar farm S106 community contribution
Advice from the solicitor who dealt with the S106 agreement is still awaited at the time of writing.
- 5.2 SCDC Decision notices
None at the time of writing.
- 5.3 Tree works applications
None at the time of writing
- 6.1 To receive the financial report and approve the payment of bills – attached.
Transport Consultant review
April 2014 RESOLVED to approve and release the sum of £1000 towards the costs of the consultants as this is considered to be research on behalf of the Local Parish Councils. (Prop NB, 2nd VB)
July 2014 RESOLVED that the Parish Council contribute an additional £500 towards the Traffic survey this being in addition to the amount of £1,000 previously agreed. (Prop SJ, 2nd VB)
August 2014 RESOLVED to agree the terms and conditions of the Traffic Consultants LvW, his appointment for 2 days work at £500 per day, plus disbursements, and accept his preliminary report, and invoice for £1584.00 (incl. VAT) to be paid for by Bourn Parish Council. (Prop SJ, 2nd LR, unanimous)
RESOLVED to note the coalition of twelve to thirteen local parish councils, all but 2 have agreed to financially contribute in total approximately £4,500 in addition to the Bourn Parish Council's already agreed contribution of £1500.
RESOLVED to accept the quote from LvW for a further 2 days for the 2nd stage of work, at a daily rate of £502.50, plus disbursements of £300 approximately, to be paid for by the other Parish Councils in the coalition pro-rata. (Prop NB, 2nd LR)

Thus BPC commitment = £1,500

Other PCs commitment = £4,300

Total = £5,800

Orders/invoices

- 1) Order placed by Jones Invoice received and paid from PC's budget =
£1320.00 PC balance remaining £180.00
- 2) 15/8/15 2 further days work plus disbursements £1,005.00 + £300.00
Invoice paid £1,302.08 Paid for by the coalition
Coalition balance remaining £2997.92
- 3) 18/9/14 order placed for up to 6 days work £3020.00 the minutes record "The cost is to be covered by the coalition of parish councils." Invoice outstanding

- 4) 2/2/15 order placed for up to four days work £2010.00 (No mention of how this will covered) Invoice outstanding

Total orders = £7652.08

the Parish Council has over committed by £1,852.08.

There is still some money unallocated in the "legal advice for planning matters" fund which the Council could use to cover the final invoice when it arrived along with the balance out of general reserves. This allocation of funds at the time of paying the invoices would need to be agreed by the Council.

It may be that Mr Von Weber's invoices come in below expected as he has been contracted "up to" days.

6.2 Play inspection report – attached.

8.1 The Wicksteed free inspections at the Jubilee Play area has now finished. The Council to decide what arrangements it wishes to make for the inspections of the Playing Fields and Hall Close Play Areas.
Quotes will be brought to the meeting.