

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 15 November 2017 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr Neil Blair (Chairman) Mr S Jones
Ms A Bourne Mr D O'Brien
Ms S Jagers Mr L Rolfe

In attendance: 3 members of the public, County Cllr Mark Howell and Mrs C Newton (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Giles Nelson, representing Bourn Sports Club, reported on the modifications to the Pavilion. Three quotations were brought to the meeting. He proposed that the Club move ahead with the modifications, and that the Club could commit up to 50% of the cost with the Parish Council taking up the other 50%. Details of the proposed improvements were outlined. Mr Nelson explained that the three existing changing rooms were two more than was needed, but by moving a wall, a larger area could be created which would be more useful for indoor sports, parties and coaching at the Recreation Field.

Ben Taylor of Bidwells was in attendance regarding item 6.1.2.

1. Apologies for absence

Apologies were received from Cllrs Bruce (out of parish), County Cllr Mark Howell (Possible lateness due to meetings). The resignation of John Atherton was noted.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllr Rolfe declared an interest in the tree works application for 4 Baldwins Close as a friend of the applicant.

Cllrs O'Brien and Bourne declared an interest in item 4.3 as members of Bourn Sports Club.

Cllr Jagers declared an interest in item 4.3 as a committee member of Bourn Sports Club

Cllr Blair declared an interest in the relocation of the notice board as he lives opposite.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting

RESOLVED that the minutes of the meeting on 18 October be approved and signed by the Chairman, after the following amendments: under item 4.1, line 1, amend to read "Roland Fletcher, Countryside Ranger;" under item 8.1, line 3, add "(Mid November to mid January)" and in line 4, delete "the Parish Council can expect to hear from Countrywide Properties in the near future" and replace with "Yet to report;" under item 8.3, alter the agenda item to read "...as lorries continue to drive through the village" and amend the second sentence to read "However, if HGVs continue to drive through the village the Parish Council can consider applying for a weight restriction", then delete the remaining wording.

4. Matters arising from the last meeting or a previous meeting**4.1 (5.11) Installation of Topsy bin- to consider quotation from Cambourne Parish Council if received**

RESOLVED, given that there was some uncertainty about the method of fixing the bin into grass, to accept the quotation and delegate to the Clerk to decide what fixings are required.

4.2 (7.2) Jubilee Playing Fields replacement bench – to consider quotations

RESOLVED to purchase a bench from Glasdon the same as the one in Alms Hill, in Dark Oak, for a cost of £564.00. (Prop NB, 2nd DOB, unanimous)

5. **To consider reports on the progress of all ongoing projects and to see if further action is required**

5.1 (5.1) Green Energy S106 funding

RESOLVED having considered the survey report to defer this item until later in the meeting.

5.2 (5.2) BT Phone Box adoption and installation of defibrillators

RESOLVED given Frank Haxton's recommendation that the Hall Close telephone box be demolished as it might fall over, to adopt one telephone box only and to approach the Village Hall regarding the possibility of putting the defibrillator on the outside of the Hall. (Prop LR, 2nd DOB, unanimous)

County Cllr Mark Howell arrived during this item at 8.10 pm.

5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion

RESOLVED having considered three quotation that the Parish Council favoured Jackson Ward's quotation who it had used before.

RESOLVED that the Parish Council should fund 50% of the cost of the building work and allow 20% contingency based on the quotation from Jackson Ward of £6138.00 plus VAT. The Bourn Sports Club funding the balance (Prop SJo, 2nd AB)

RESOLVED to use the Solar money and that the Clerk should let the Council know of any legal issues.

5.1 (5.1) Green Energy S106 funding

RESOLVED to allocate the S106 solar money as follows: 30% for the Pavilion alterations and 70% for other projects

The Clerk is inform the Council of any issues relating to this. (Prop LR, 2nd SJa, unanimous)

RESOLVED, provided that this is permissible, to accept the quotation from Jackson Ward and place the order for the Pavilion alterations, subject to the Parish Council's commitment being half of £6138.00 plus 20% contingency, subject to it being legally permissible to use the S106 solar money for this purpose.

Clarification will be required as to how the Sports Club is to pay the Parish Council.

RESOLVED that the Project Management should be carried out by Frank Haxton, if he is willing, and one representative each from the Parish Council and the Sports Club.

RESOLVED that Cllr Jagers be nominated as the Parish Council's representative.

5.4 (5.5) Broadway POS – to consider the specification for goal

RESOLVED to purchase a new goal up to a cost of £300. Cllr Jagers and Cllr Rolfe were appointed to decide on a goal and inform the Clerk. (Prop LR, 2nd DOB, unanimous)

5.6 Play Inspection Report – to consider the basket swing

RESOLVED to take off the agenda.

Cllr Mark Howell was invited to report. He informed the Parish Council his report had been sent and asked if any members had any questions? The responsibility of cleaning road signs were queried and requested if photographic evidence could be sent to him.

District Councillor Howell left the meeting.

5.5 (5.6) Relocation of the notice board at Village Hall car park – to consider report on discussions with Liam Flatters and a quotation from Cambourne Parish Council if received

RESOLVED to note that the District Council had given permission to move the notice board on to its land with the proviso that this is done within three months of its letter.

RESOLVED that the Parish Council accept Cambourne Parish Councils quotation to relocate the notice board in the timescale provided on the permission slip and they are to liaise with Cllr Rolfe.

5.6 Taken earlier

5.7 (5.9) Speedwatch – to consider report and recommendation and the next steps

RESOLVED that Cllr O'Brien finds out more information on how to make an application for a weight limit through the village and bring the information to the next Council meeting.

An agenda item was requested for the next meeting to include Condition of road signs, speed of traffic i.e. signs not working, entrance to the village i.e. invisible signage.

5.8 (5.10) Sycamores at Allotments – to consider report and recommendation from Tree Warden

RESOLVED that Cllr Rolfe will discuss with the allotment society that the works are too expensive and to ask what priority works are required.

RESOLVED the Tree Warden, Cllr Rolfe and Cllr Jagers will attend the Allotments AGM meeting.

6. To consider planning, tree work applications and any planning related matters

6.1 Planning applications received since the last meeting

6.1.1 S/3678/17/PO – Rockery Farm House, Rockery Farm, Broadway – Application for modification of Planning Obligations for planning permission S/2942/14/FL

6.1.2 S/3507/17/FL – The Grange, Broadway – Creation of a new agricultural farm access track to the farm buildings at The Grange, Bourn

9:20pm meeting adjourned to hear from Mr Taylor.

9:25pm meeting re-opened

RESOLVED to repond with no recommendation (SJo Prop NB 2nd unanimous)

6.1.3 S/3561/17/NM – 51 High Street – Non-material amendment of planning permission S/3416/16/FL

6.1.4 S/3633/17/FL - 167 Caxton End - Single storey rear extension

RESOLVED, as this had not been received by the Parish Council, Cllr Rolfe would request a time extention.

6.2 SCDC Decision and appeal notices – to note

6.2.1 S/1527/17/FL – 1 Short Street – New three bedroom dwelling following the demolition of existing bungalow – Withdrawn.

6.2.2 S/2371/17/FL – Thatched Cottage, Caxton Road – Change of use of agricultural land to garden land, landscaping and PV array, garden store and hardstanding - Permission granted.

6.2.3 S/2689/17/FL – Meadowcroft, Fox Road – new vehicle access – Permission refused.

6.2.4 S/3065/17/DC – Cart shed at Golders Farm, Fox Road – Discharge of conditions 3 (materials) of planning permission S/0628/16/FL – Permission granted.

6.2.5 S/3528/17/E2 – EIA Scoping request for proposed development of up to 3500 homes and associated facilities and infrastructure – the decision letter may be viewed on the link under the Plans and Docs tab

6.3 Tree works applications

RESOLVED as the Parish Council were unhappy that they were not receiving copies of the Tree Works Application, Cllr O'Brien would report this to the District Council.

6.3.1 S/3654/17/TC – 2 Riddy Lane

Noted.

9:40pm Cllr Rolfe left the meeting.

6.3.2 S/3919/17/TP 4 Baldwins Close

RESOLVED that Cllr Jones is to write opposing the application.

9:47pm Cllr Rolfe returns to the meeting.

9:50pm Cllr Bourne leaves the meeting.

9:52pm Cllr Bourne returns to the meeting.

7. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

7.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that on receipt of Anglian Waters new updated invoice for £232.70, a cheque can be raised and signed and £1 cheque for BT to replace the £2 cheque originally written.

RESOLVED that the payments as listed in the finance report be approved for payment
(Prop DOB, 2nd SJo, unanimous)

Salary	£75.16
LGS Services (Admin support)	£1003.17
NEST (Pension) (DD)	£75.30

RESOLVED that the payment of £1.00 in favour of BT Payphones be kept on hold for the time.

Receipt of the precept was noted.

7.2 Play inspection report and to consider any works required

No report.

7.3 To consider any matter which is urgent because of health and safety and the Clerk's use of her delegated powers between meetings

None.

7.4 To consider the General Data Protection Regulations 2017 and its requirements

Noted.

8. Members reports and items for information only unless specified

8.1 Planning Working Group report, Coalition of Parish Councils and Examination in Public report

The Planning Working Group had not met.

There are indications that the inspector has in principle found the development strategy in new settlements to be sound. Bourn Airfield modifications relating to small changes to the boundary are to be consulted on between December and January.

8.2 Highways

None.

8.3 Broadway Open Spaces – maintenance and rubbish collection

There had been reports of toys being left in the area but this has now been resolved.

8.7 Bourn Parish Council's successes – to note

RESOLVED to note Cllr Bruce's submission of the LHI bid to CCC and allocation of money to the Twinning Group.

9. To consider correspondence/communications received

9.1 Bourn to run – proposed road closures in 2018

Noted.

9.2 SCDC Taxi Consultation and Licensing Policy

Noted

10. Closure of meeting

There being no further business, the Chairman declared the meeting closed at 10.10 pm.

Signed _____ (Chairman) _____(Date)

DRAFT