

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 20 September 2017 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr Neil Blair (Chairman) Ms S Jagers
Ms A Bourne Mr L Rolfe
Mrs V Bruce

In attendance: 2 members of the public, County Cllr Mark Howell and Mrs K Baptie (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

A parishioner outlined their objections to the planning application for Meadowcroft on the basis of highway safety, and expressed concerns that if access were granted it might allow a way in for future development.

Another resident had also objected due to concerns about the state of the hedgerow. He reported on the history of the farm and his belief that three quarters of the garden was actually agricultural land and therefore should be viewed as such by the planning authority. It was observed that in the original planning permission for the bungalow it stated that the driveway should enable a vehicle to be driven in and out in forward gears, for the sake of highway safety.

Angela Marcham reported on footpath 11 in relation to item 8.3. She felt that it should be cleared as the hedge is overgrown and there is a nice gravel path underneath.

County Cllr Howell arrived at 7.50 pm. He explained the consultation on byways.

1. Apologies for absence

Apologies were received from Cllrs Watts, Jones and O'Brien.

2. Declarations of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held

None.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting

RESOLVED that the minutes of the meeting on 19 July be approved and signed by the Chairman after alterations under 2.1 remove Jagers. Under 5.1 remove 'had been deferred top' and add 'will get results in'.

4. Matters arising from the last meeting or a previous meeting

4.1 (4.4) To consider recommendation from Planning Working Group on a housing size policy

Carried forward.

4.2 (7.3.1) Pavilion plumbing problems – to consider report and recommendation

Carried forward.

4.3 (7.2) Play inspection report – to consider the basket swing

Carried forward.

4.4 (8.2) To consider insurance cover including assets and recommendation

RESOLVED that Cllr Rolfe should work with the Clerk and clarify how much is insured and to update the assets register.

- 4.5 (8.4) Speedwatch – to consider report and recommendation and the next steps
RESOLVED as the current Speedwatch co-ordinator was unable to continue due to other commitments Cllr Bruce has emailed all Speedwatch volunteers to find out if they are happy to continue and will report back to the next meeting.
- 5. To consider reports on the progress of all ongoing projects and to see if further action is required**
- 5.1 (5.1) Green Energy S106 funding
The survey results are due in November.
- 5.2 (5.2) BT Phone Box adoption and installation of defibrillators
Deferred.
- 5.3 (5.3) Bourn Sports Club Working Group proposals for modifications to Pavilion
Quotation requests had been sent to five companies.
- 5.4 (5.5) Broadway POS
The gate has been installed. Residents were asked what they would like to see and a few ideas were put forward. It was suggested that a couple of picnic tables and a goal were the most popular. RESOLVED that Cllr Jagers should liaise with Frank Haxton and that in the meantime that quotations be sought for a reasonably robust picnic table and goal.
- 5.5 (5.6) Relocation of the notice board at Village Hall car park
RESOLVED that the “mock up” of where the Parish Council would like to re-position the board be sent to SCDC to request permission. (Prop NB, 2nd SJ, unanimous)
RESOLVED that the Parish Council wishes to query the quotation from Cambourne Parish Council as the labour figure seems far too high.
- 6. To consider planning, tree work applications and any planning related matters**
- 6.1 Planning applications received since the last meeting
- 6.1.1 S/2518/17/DC – Gills Hill Farm, Gills Hill – Discharge of condition 10 (Contamination parts B-D) of S/1500/15/FL
Noted.
- 6.1.2 S/2689/17/FL – Meadowcroft, Fox Road – New vehicle access
RESOLVED that the Parish Council objects to the application on the grounds of road safety due to the large number of vehicle movements at the property and the proximity of the road junction; also that the drawings did not provide adequate detail.
- 6.1.3 S/2696/17/LB – The Limes, 1 Alms Hill – Erection of a 8ft x 8ft summer house at the rear of 1 Alms Hill
RESOLVED that the Parish Council supports the application.
- 6.1.4 S/2371/17/FL – Thatched Cottage, Caxton Road – Change of use of agricultural land to garden land, landscaping and PV array, garden store and hardstanding
RESOLVED that the Parish Council supports the application.
- 6.1.5 S/3065/17/DC – Cart shed at Golders Farm, Fox Road – Discharge of condition 3 (materials) of S/0628/16/FL
Noted.
- 6.2 SCDC Decision notices
- 6.2.1 S/2043/17/DC – Convenience Store and apartments, Mosquito Road, Upper Cambourne – Discharge of Condition 4 (Details of cycle stands), 6 (Details of hard and soft landscaping), 8 (Traffic management plan) and 18 (Scheme for the provision of bird nest boxes) of Planning permission S/1639/16/FL – Permission granted.
- 6.2.2 S/1872/17/DC – Golders Farm, Fox Road – Discharge of condition 3 (Materials) of S/0510/17/FL – Permission granted.

- 6.2.3 S/2177/17/DC – Parcels 5A(S), 5B(S), and 5C Upper Cambourne – Discharge of conditions 12 (Code certificate) and 42 (fire hydrants) of S/6438/07/O – Permission granted.
- 6.2.4 S/2068/17/FL – Stowe Cottage, Fox Road – Proposed extension and barn conversion – Permission granted.
- 6.2.5 S/2140/17/FL – 3 Baldwins Close – Front and rear extension – Withdrawn.
- 6.2.6 S/2307/17/FL – Thatched Cottage, Caxton Road – Extension to thatched cottage and fernery – Permission granted.
- 6.2.7 S/2438/17/DC – Storage buildings at Golders Farm, Fox Road – Discharge of conditions for contamination, foul water drainage and surface water – Permission refused.
- 6.2.8 S/2696/17/LB – The Limes, 1 Alms Hill – Erection of a 8ft x 8ft summer house at the rear of 1 Alms Hill – listed building application – Withdrawn.
- 6.2.9 S/2903/16/FL – David’s Lodge, Old North Road – Two storey front side and rear extensions and associated internal alterations – Permission granted.
- 6.2.10 S/1058/17/DC – 140 Caxton End – Application for approval of details reserved by condition 1 (Time), 2 (Plans), 3 (Materials)– Permission granted.
- 6.2.11 S/1144/17/OL – Land off Grafton Drive, Caldecote — Residential development of up to 58 dwellings with associated infrastructure, landscaping and public open space. All matters reserved except for access - Permission refused.

6.3 Tree Works applications

- 6.3.1 S/2618/17/TP – 10 Church Street – to note response made between meetings
RESOLVED to note the response made between meetings under the Tree Warden’s delegated powers. The Parish Council had no objections.

7. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

7.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment.

LGS Services (Admin support)	£975.40
LGS Services (Admin support)	£963.03
Salary	£75.36
Salary	£75.36
HMRC (PAYE/NIC)	£113.00
Alarm Maintenance (Fire alarm service)	£104.40
RPM (Play area gate)	£972.00
NC Plumbing and Heating (Pavilion plumbing)	£65.75
Buchans (Grass cutting)	£566.52
SWALEC (Pavilion electricity)	£17.86
SWALEC (Pavilion electricity)	£79.02
NEST (Pension) (DD)	£75.30
PWLB (Loan)	£1762.90
PKF Littlejohn (Audit)	£360.00
Wicksteed (Play equipment parts)	£136.06

Credits including bank interest and a utilities payment were noted.

7.2 Play inspection report and to consider any works required Deferred.

7.3 To consider any matter which is urgent because of health and safety and the Clerk’s use of her delegated powers between meetings

None.

- 7.4 To consider quotations for insurance cover
RESOLVED to delegate to Cllr Rolfe to seek clarification on the assets insurance sum and if it is in order to proceed with the three year agreement with Ecclesiastical at an annual premium of £1753.64.
- 7.5 To consider solar signs maintenance contract renewal 2017-2018
RESOLVED to proceed with the three year contract with Swarco at a cost of £1729.32.
- 8. Members reports and items for information only unless specified**
- 8.1 Planning Working Group report, Coalition of Parish Councils and Examination in Public report
Deferred.
- 8.2 Highways
RESOLVED that Cllr Bruce with assistance from Cllr Blair should submit an application to the Local Highway Initiative for the completion of the improvements to the pavement at the High Street.
RESOLVED that the Parish Council is willing to contribute up to £3000 towards the funding. (Prop LR, 2nd AB, unanimous)
- 8.3 P3 report – to consider overgrown hedge on Footpath 11
RESOLVED to seek quotations to cut back the hedging.
- 8.4 SCDC Local Green Spaces (LGS) in Bourn – to consider the implications for local green spaces in Bourn of the planning portfolio holder’s response to the inspectors request for a review of the designation of LGS in the Local Plan
RESOLVED to note that Camping Close has been removed from the designation of LGS in Bourn.
- 8.5 Bourn Brook report
RESOLVED to note that Nigel Ball had recently walked the Brook with Pat Matthews of SCDC and identified some areas that need attention.
- 8.6 Tree Warden – trees at Allotments – to consider quotations if received
RESOLVED having considered the quotation from Peter Oakes to proceed with the work on the horse chestnut and dead elm (items 2 and 3). The Parish Council will liaise with the Tree Warden for clarification on the 14 sycamores, as the cost is quite substantial.
- 8.7 Bourn Parish Council’s successes – to note
RESOLVED to note the 20 mph sign and the gate at the Broadway.
- 9. To consider correspondence/communications received**
- 9.1 Caxton Parish Council – request for financial contribution for replacement gate installation at Bourn Mill
RESOLVED to contribute the sum of £157.50 towards the replacement gate. (Prop SJ, 2nd NB, unanimous)
- 9.2 CCC invitation to bid for LHI funding 2018-19
Taken earlier under item 8.2.
- 9.3 BSC – recreation ground maintenance
RESOLVED that Cllr Rolfe will liaise with Bourn Sports Club and Frank Haxton and report back to the Clerk and Council.
- 9.4 Cllr Mark Howell – Byways Open to All Traffic
RESOLVED that the Parish Council would like some restrictions on a couple of paths.
- 10. Closure of meeting**

Bin replacement at Jubilee Field – the Parish Council asked whether it was possible to install the bin itself using its own contractor.

Cllr Bruce reported that a group from St Papoul, Bourn's twinned village in France, would be visiting shortly, and asked for a contribution towards coach travel and a fish and chip supper, etc. The Parish Council agreed that it could be done via a S137 application.

Cllr Atherton is looking into the Anglian Water bill. Authority has been delegated to Cllr Atherton. If he agrees that the bill is in order, the Parish Council will pay.

There being no further business, the Chairman declared the meeting closed at 10.10 pm.

Signed _____ (Chairman) _____ (Date)

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