

## BOURN PARISH COUNCIL

### The minutes of the Meeting of Bourn Parish Council held on Wednesday 15 March 2017 at 7.30 pm in the Village Hall

**Present:** Cllrs:        Mr Neil Blair (Chairman)                Mr S Jones  
                              Mrs V Bruce                                        Mr D O'Brien  
                              Mrs S Jagers                                      Mr L Rolfe

**In attendance:**        3 members of the public and Mrs C Newton (Minutes Secretary, LGS Services).

#### **Comments and observations from members of the public and from the County and District Councillors**

A resident spoke to his response regarding the proposed double yellow lines in High Street and explained that the building work and parking of vans had now come to an end. However cars visiting the pub parked on the path outside his house, and he would like the proposed yellow lines to be extended outside his property, although he did not think double yellow lines opposite the pub were necessary.

Another resident commented that he had received no response to his request for crime statistics from Neighbourhood Watch or the Police and asked whether the Police could be invited to attend a session in the Village Hall as was periodically done in Cambourne. Cllr O'Brien added that he had written to the local police and a response was awaited.

#### **1. Apologies for absence**

Apologies were received from County and District Cllr Loynes.

#### **2. Declarations of interests**

##### **2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllr O'Brien declared an interest in items 7.1.1 and 7.1.2 as a neighbouring resident.

##### **2.2 To receive written requests for dispensations from members and to grant any request as appropriate**

None.

#### **3. To approve the minutes of the last meeting on 15 February 2017**

RESOLVED that the minutes of the meeting on 15 February be approved and signed by the Chairman, after an amendment to remove Cllr Jones's name from the list of those attending.

#### **4. Co-option to fill 3 casual vacancies**

No applications had been received. An interested resident attended the meeting and another may attend the next meeting.

#### **5. Matters arising from the last meeting or a previous meeting**

##### **5.1 (8.2) Proposal for a "Considerate Contractors' Zone" – what if any action is required**

Cllrs Rolfe and Bruce reported on a visit to the Hills development last week. Barriers were up by end of next day and a new sign is now up. The contractors had informed Cllr Rolfe that they were on the Considerate Contractors list so Cllrs Rolfe and Bruce dealt with the Resident Liaison Officer who was very helpful. This has made a difference and vehicles are now parking on some land.

RESOLVED that all contractors should be noted at the planning stage of the Considerate Contractors list. Cllr O'Brien will pursue this with SCDC.

RESOLVED that Cllr Jagers will draft a letter to residents having work done and bring this to the next meeting. (Prop DOB, 2nd VB, unanimous)

##### **5.2 (11) Proposal that Wysing Arts come and speak to the Parish Council about their activities and plans**

Wysing Arts had indicated that they would attend the May meeting.

- 5.3 Buchans – The Broadway Public Open Space – to consider the specification for works and way forward  
RESOLVED that a meeting will take place with Buchans when Frank Haxton, who is currently away, returns.
- 5.4 To consider responses on the proposed High Street yellow lines  
Of the five responses so far received, one was in favour and four against. RESOLVED, having now heard that the building work had been completed, to allow more time for further consultation responses and to monitor the situation, and to defer the item to the May meeting for further discussion.  
RESOLVED to reply to the respondents thanking them for their letter and noting their comments, explaining that the matter will be discussed at the annual meeting in May and that the Council will contact them in the near future but in the meantime will continue to monitor the situation and whether there have been any changes following the completion of the building works.  
RESOLVED to write to Bourn Hall enquiring whether they are still experiencing problems.  
  
On a proposition by the Chairman, at 8.15 pm the meeting was briefly suspended to enable a resident to speak. The meeting re-opened at 8.16 pm.
6. **To consider reports on the progress of all ongoing projects and to see if further action is required**
- 6.1 (6.1) Green Energy S106 funding  
Nothing to report.
- 6.2 (6.2) BT Phone Box adoption and installation of defibrillators  
Nothing further had been heard from BT.
- 6.3 (6.3) Village Traffic Strategy  
Nothing to report.
7. **To consider planning, tree work applications and any planning related matters**
- 7.1 Planning applications received since the last meeting
- 7.1.1 S/0510/17/FL – Storage building at Golders Farm, Fox Road – Proposed external alterations to storage building necessary to use the building  
RESOLVED to support the application, subject to drawing the attention of the Planning Department to the fact that the building was an agricultural barn in April 2005, prior to being changed to a storage building seven years later, and was now being changed to a house, and, given that it had not been used as an agricultural building for approximately 10 years, asking whether this meets with planning policies.  
(Prop NB, 2nd VB, unanimous)
- 7.1.2 S/0532/17/PA – Storage building at Golders Farm, Fox Road – Prior approval notification for change of use from a storage building (Class B8)  
Noted for information only.
- 7.1.3 S/0465/17/FL – The Grange, Broadway – Erection of an agricultural grain store  
RESOLVED to support the application.
- 7.1.4 S/0558/17/DC – Plot 4010 Cambourne Business Park – Discharge of conditions 2,3,5,6,9, 11 & 12 of S/6137/01/F  
Noted for information only.
- 7.2 SCDC Decision notices
- 7.2.1 S/3187/16/NM – Land adj 12 Back Lane, Cambourne – Non-material amendment of planning permission S/1631/15/FL – Permission granted.

7.2.2 S/0676/17/TC – 161 Caxton End – Notification of intention to fell dangerous tree in Conservation Area – Consent granted.

7.3 Tree Works applications  
None.

8.2 RESOLVED, having considered correspondence from a resident, that Cllr Jones should report on the CCC website a tree that has fallen from the Caxton End verge across the footpath and against the fence of a garden in Kingfisher Close.  
RESOLVED that Cllr Jones and Hilary Gretton (Tree Warden) should report a fallen tree on the northern bank of Bourn Brook, near the pedestrian bridge to the Jubilee Playing Fields.

**8. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**

8.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus Spanglefish (Website) £29.95. (Prop DO, 2nd VB, unanimous)

Salaries	£73.55
HMRC (PAYE/NIC)	£162.80
NEST (Pension) (DD)	£73.57
LGS Services (Admin support)	£1002.10
RPM (Play equipment repairs)	£1794.00
SWALEC (Pavilion electricity)	£30.54

Credits, including bank interest, were noted.

8.2 Play inspection report

RESOLVED to note that the RoSPA inspection will take place in April and the company is to liaise with Frank Haxton.

8.3 To consider any matter which is urgent because of health and safety

Taken under item 7.3.

**9. Members reports and items for information only unless specified**

9.1 Planning Working Group and Coalition of Parish Councils and EIP submission Bourn Airfield

RESOLVED that Bourn Parish Council supports the submission to the Examination in Public by the Coalition of Parish Councils. (Prop NB, 2nd SJ, unanimous)

RESOLVED to approve the change to the purpose of the Coalition of Parish Councils, to read “The Coalition of Parish Councils exists to voice our concerns on key strategic transport and planning issues, affecting our communities.” (Prop NB, 2nd SJ, unanimous)

RESOLVED, taking into account some changes suggested by Heidi Allen MP, to circulate the letter by the end of March and that Cllr Jones will send the letter to the Chairman to sign.

Cllrs O’Brien and Jones will attend the meeting of the Local Liaison Forum on Friday 17 March regarding the Cambourne to Cambridge busway and the orbital route. An alternative on-road route has been proposed.

A mayoral candidate is speaking at the next meeting of the Coalition on 27 March at the Hub, which Cllrs O’Brien and Jones will attend.

9.2 Highways report

Cllr Bruce reported that she had contacted CCC regarding the roundels for the 20 mph zone, as the Parish Council would prefer them to be nearer the junction, and that CCC were agreeable to this. The scheme will be put in place at the end of March. terminal signs will also be installed at the War Memorial and Riddy Lane.

RESOLVED to note with regard to a resident's email concerning the bus link to The Broadway, that Cllr O'Brien had spoken to and responded to him.

RESOLVED that Cllr Bruce should contact CCC concerning the double yellow lines in Hall Close.

9.1 Planning Working Group and Coalition of Parish Councils and EIP submission Bourn Airfield

RESOLVED to approve the construction of a website by Cllr Rolfe for the Coalition and to approve the costs of up to £100.00, to be taken from the Coalition budget. <sup>(Prop NB, 2nd VB, unanimous)</sup>

9.3 Appointment of a Personnel Working Group

RESOLVED to set up a Personnel Working Group with the membership of Cllrs Jagers, Jones and Blair. <sup>(Prop NB, 2nd SJ unanimous)</sup>

9.4 Proposal that an annual newsletter be sent to all residents

RESOLVED that Cllr Jagers should start the production of a colour A4 (folded A3) print newsletter should be produced annually for circulation at Easter/the end of April. <sup>(Prop SJa, 2nd SJo, unanimous)</sup>

9.5 To consider the date of the Annual Parish Meeting

RESOLVED to hold the Annual Parish Meeting on a different date from the May meeting, on Wednesday 3 May at 7.30 pm, or if the room is not available on that date, on 2 May.

9.6 Bourn Parish Council's successes – to note

7 Affordable Houses on the Hills Site

Cllr O'Brien requested that Community Land Trust is an agenda item for the next meeting.

**10. To consider correspondence/communications received**

10.1 Highways England – A428 Black Cat to Caxton Gibbet improvements consultation

Cllrs O'Brien, Jones and Tumi Hawkins had attended a meeting and that the concern now is that the blockage point will be the Girton interchange. New dates for the consultation process were noted. The views of Eltisley, Caxton and Croxton are to be considered.

10.2 Bourn to Run proposed road closure 24 September 2017

Noted.

10.3 CAPALC – Consultation on new draft CAPALC membership agreement

RESOLVED that the Parish Council is in favour of remaining affiliated to CAPALC.

**11. Closure of meeting**

The Parish Council asked what was happening about the green bin on the Jubilee Playing Fields.

There being no further business, the Chairman declared the meeting closed at 9.40 pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_(Date)