

**BOURN PARISH COUNCIL**

**The minutes of the Meeting of Bourn Parish Council held on  
Wednesday 16 March 2016 at 7.30 pm in the Village Hall**

**Present:** Cllrs: Mr Les Rolfe (Chairman) Mrs S Jagers  
Mr Des O'Brien Mr M Proud

**In attendance:** 2 members of the public including Mrs K Baptie (Minutes Secretary, LGS Services).

RESOLVED, In the absence of the Chairman and Vice-Chairman, that Cllr Rolfe be elected Chairman for this meeting. (Prop SJa, 2nd DOB unanimous)

**Comments and observations from members of the public and from the County and District Councillors**

None.

**1. Apologies for absence**

Apologies for absence were received from Cllrs Blair and Bruce (both out of parish) and Cllr Jones (in hospital). Apologies were also received from Mrs A Demetriou.

**2. Declarations of interests**

**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

None.

**2.2 To receive written requests for dispensations from members and to grant any request as appropriate**

None.

**3. To approve the minutes of the last meeting on 17 February 2016**

RESOLVED having considered a resident's plea that the minutes of the meeting of 16 March be approved and signed by the Chairman, after an amendment to the mite for the public session to "work being undertaken to the fence so that people can walk on the correct route according to the map" and a further amendment under item 4.5 to delete the words "Cllr Jagers will contact the resident".

**4. Co-option to fill casual vacancy**

RESOLVED to co-opt Mark Proud. Cllr Proud signed his Declaration of Acceptance of Office before taking his seat on the Council.

RESOLVED to co-opt Annarita Demetriou in her absence. The declaration of acceptance of office is to be signed before the start of the next meeting.

**5. Matters arising from the last meeting or a previous meeting**

**5.1 (7.5) Complaints about the Rockery Farm biomass boilers**

RESOLVED that the Parish Council feels it is not in a position to do any more about this situation, other than recommend that residents monitor the situation and to ask SCDC if there could be a review of the operation some time in the future to ensure the correct materials are being burned.

**5.2 Rockery Farm FOI response from SCDC**

RESOLVED that Cllr O'Brien should look into the matter further with the Planning Department at SCDC. The Parish Council agreed that it intends to start the work at the beginning of the next financial year as the work has been budgeted for.

**6. To consider planning, tree work applications and any planning related matters**

**6.1 Planning applications received since the last meeting**

**6.1.1 S/0436/16/DC – Fox Farm, Old North Road – Discharge of conditions 3 and 7 or S/1359/14/LB**

Noted.

6.2 SCDC Decision notices

- 6.2.1 S/0384/16/DC – The Crescent, Fox Road – Discharge of conditions 1, 2, 3, 4 of S/1391/15/FL – Permission granted.  
 6.2.2 S/3278/15/FL – 3 Meadow Rise – Single storey rear extension – Permission granted.

6.3 Tree Works applications

6.3.1 Fairlight Barn, Short Street and

6.3.2 Village Store, 8 Short Street

RESOLVED to follow the recommendation of the Tree Warden that the Parish Council refer the matter to the SCDC Trees Officer and ask them to advise.

**7. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**

7.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment. (Prop LR, 2nd SJa unanimous)

CCC (Street light electricity)	£1342.78
Alarm Maintenance (Pavilion light repairs)	£472.80
Salary	£135.92
LGS Services (Admin support)	£888.67
HMRC (PAYE/NIC)	£102.00

Credits including bank interest were noted.

7.2 Play inspection report

None.

7.2.1 To consider the arrangements for annual play inspections

RESOLVED to clarify the cost of carrying out the inspections.

7.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to note that the Clerk used her delegated powers to contract Nutcombe to repair a problem cistern in the pavilion, and asked Frank Haxton to replace a play area sign which a resident found in the hedge.

7.4 To consider the renewal of the SSE electricity contract

RESOLVED that the Parish Council wishes to continue with SSE for the present time but wishes the re-consideration of the contract to be an agenda item for January 2017 next year.

**8. Members reports and items for information only unless specified**

8.1 Planning Working Group

Nothing to report.

8.2 Highways report

Noted.

8.3 Bourn Parish Council's successes – to note

RESOLVED to note Cllr Bruce's successful grant application for a 20 mph zone on Short Street, Hall Close and Riddy Lane, and also the bus stop markings and street lighting.

**9. To consider correspondence/communications received**

9.1 CCC City Deal Western Orbital consultation

Noted.

9.2 Resident – annual litter pick

RESOLVED that the Parish Council felt that it was not within its remit to initiate this event in other villages. However, Cllr O'Brien offered to try to place an article in the South Cambs magazine with photographs in the hope that this will encourage other villages.

**10. Closure of meeting**

A proposal for a "Village Day" in the summer will be an agenda item for a future meeting.

There being no further business the Chairman declared the meeting closed at 9.20 pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_(Date)

DRAFT