

BOURN PARISH COUNCIL

The minutes of the Meeting of Bourn Parish Council held on Wednesday 17 February 2016 at 7.30 pm in the Village Hall

Present: Cllrs: Dr Neil Blair (Chairman) Mr S Jones
 Mrs V Bruce Mr Les Rolfe
 Mrs S Jagers

In attendance: 1 member of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

A resident updated the Council on the work being undertaken to alter the route of Footpath 6 to follow the hedgerow, instead of crossing the field. Work is also being done to tidy up the former garage site, renovate the pond and erect a new gate and post and rail fence.

The resident also commented that it was difficult for people to find addresses in Caxton End. It was suggested that she contact the County Councillor as this was not the Parish Council's responsibility.

1. Apologies for absence

Cllr Jones apologised that he would have to leave the meeting early.

The Chairman paid tribute to all Cllr Aldridge's hard work and contribution to the Council during her time as a member.

RESOLVED that Cllr Blair would take on the school liaison role.

2. Declarations of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held

None.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 20 January 2016

RESOLVED that the minutes of the meeting on 20 January be approved and signed by the Chairman. (Prop NB, 2nd SJa, unanimous)

4. Matters arising from the last meeting or a previous meeting

RESOLVED that one of the Smartwater signs will be located by the ford rather than by the shop and that Cllr Rolfe will attend to this.

4.1 (6.6) Chainsaw use – to consider information from the insurance company if received

RESOLVED to note the insurers' advice regarding the use of chainsaws, including the need to wear appropriate safety equipment and deposit a risk assessment with the Clerk beforehand.

4.2 (7.2) Proposal that the Parish Council considers the Community Organisers Mobilisation Fund

RESOLVED, in the absence of Cllr O'Brien, to defer this item to a future meeting.

4.3 (7.3) Proposal that the Council considers the proposed link to The Broadway from Cambourne

RESOLVED, in the absence of Cllr O'Brien, to defer this item to a future meeting.

RESOLVED to note that there would be no further developments until Upper Cambourne was finished and the land handed over to Cambourne Parish Council. The Chairman had been in touch with Cambourne Parish Council about the joint ownership of the strip of land but no land was being transferred at present.

- 4.4 Heavy rollering of the Recreation Ground – to consider quotation received
RESOLVED to accept the quotation from CGM to heavy roller the football and cricket pitches at the same time, at a cost of £440.00 plus VAT for both areas. (Prop NB, 2nd SJa, unanimous)
- 4.5 Paving repairs at the Pavilion – to consider quotations received
RESOLVED, given that Mr Fench had not carried out the contract issued in April 2015, to make one more attempt to contact him, but if there is still no response, to cancel the contract and accept the quotation from CGM for £720.00 plus VAT. (Prop NB, 2nd LR, unanimous)
RESOLVED that Cllr Rolfe should tape off the area and that Cllr Jagers will contact the resident.
- 5. To consider planning, tree work applications and any planning related matters**
- 5.1 Planning applications received since the last meeting
- 5.1.1 S/3175/15/FL – 140 Caxton End – Demolition of existing porches and conservatory, erection of new single storey rear and side extensions, garage and garden store and internal refurbishment to Grade II property
RESOLVED that the Parish Council had no objections. (Prop SJo, 2nd VB, unanimous)
- 5.1.2 S/0183/16/LB – 140 Caxton End – As above, listed building consent
RESOLVED that the Parish Council had no objections. (Prop SJo, 2nd VB, unanimous)
- 5.1.3 S/3138/15/FL – Gills Hill Farm, Gills Hill – Field access for agricultural purposes
RESOLVED that the Parish Council had no objections. (Prop SJo, 2nd VB, unanimous)
- 5.1.4 S/3278/15/FL – 3 Meadow Rise - single storey rear extension
Cllr Bruce declared an interest as a personal friend of the applicant. RESOLVED that the Parish Council had no objections. (Prop SJo, 2nd NB, carried with 1 abstention)
- 5.1.5 S/3276/15/FL – Blackmore Farm, The Broadway – Removal of wooden shed and erection of large cabin
RESOLVED that Cllr Jones should make further enquiries of the Planning Officer and to delegate to the Chairman, Cllr Jones and the Clerk together to submit the response. (Prop SJo, 2nd NB, unanimous)
- On a proposition by the Chairman, the order of business was varied to take items 7.1 and 7.2 at this point.
- 7.1 Planning Working Group
Cllr Jones reported:
- The Bourn Airfield container storage application had been approved. Concerns had been expressed that extra container lorries were being allowed to travel down the A428 at a time when A14 traffic was being diverted down the A428 during the A14 works.
 - The objections to the Local Plan had been submitted.
 - The Coalition of Parish Councils had been encouraging other Parish Councils to join. Coton, Barton and Dry Drayton were joining as associate members to fight for an all-ways interchange at Girton. A letter was being sent to the MP seeking a meeting between the District Councillors and Secretary of State for Transport to present the case for an all-ways interchange. A website was being set up.
- 7.2 Report on Western Orbital Bus Link meeting on 3 February
Cllr Rolfe reported on the various suggested options.
- 5.3 Tree Works applications
None.
Cllr Jones left the meeting at 8.35 pm.

5.2 SCDC Decision notices

- 5.2.1 S/3082/15/OL – Land between Fox Cottage and Acorns, Fox Road – Outline planning permission (including access, appearance, layout, scale) for erection of detached dwelling/vehicular access and associated works – Permission refused.
- 5.2.2 S/2953/15/E2 – Land at Bourn Airfield – EIA Scoping request for proposed development of up to 3500 homes – Determined at Planning Committee on 3 February – outcome awaited .
- 5.2.3 S/3007/15/FL – 28 Broadway – Two storey side extension and single storey front extension – Permission granted.
- 5.2.4 S/2669/15/FL – 28A Riddy Lane – Change of use from D1 (dentists) back to C3 (residential use) – Permission granted.
- 5.2.5 S/2448/15/FL – Rockery Farm, Broadway – Installation of 2x Biomass boilers and 2x drying kilns (retrospective) – Permission granted, including that the planning permission has limits on delivery and collection times and that only clean uncontaminated/untreated wood may be used.
- 5.2.6 S/1588/15/FL – Proposed new 1.5 storey dwelling at land at Fox Road, Bourn – Permission granted.
- 5.2.7 S/2942/14/FL – Rockery Farm, Broadway – Erection of 4 affordable dwellings – Permission granted.

6. **Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment. (Prop NB, 2nd VB unanimous)

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| Salary | £135.92 |
| LGS Services (Admin support) | £905.67 |
| ICO (DPA) | £35.00 |
| Primec (Legionella Testing) | £156.00 |
| RPM (Play area repair) | £1104.00 |
| PWLB (Loan) (DD) | £1762.90 |

Credits including bank interest were noted. Clarification is to be sought on the payment due from the recycling collection.

6.2 Play inspection report

RESOLVED to receive Frank Haxton's report.

RESOLVED to note that the Chairman will provide photographs of the fence on the footpath off Caxton End, a meeting has been arranged with SCDC regarding the ditch, the SCDC housing officer and trees officer were liaising regarding trees on the Hall Close play area, parking issues near the school are being addressed, with a new post and rail fence being installed. SCDC will be approached about the other side of the road being used for school parking, notices indicating that the driveway to the garages is a private drive will be erected as the tenants are unable to park there at certain times. RESOLVED to accept the quotation from RPM for £790.00 plus VAT for repair of the landing pad on the embankment slide. (Prop NB, 2nd SJa, unanimous)

6.3 To consider any matter which is urgent because of risk or health and safety None.

7. **Members reports and items for information only unless specified**

- 7.1 Planning Working Group
Taken earlier.

- 7.2 Report on Western Orbital Bus link meeting on 3 February
Taken earlier.
- 7.3 Streetlight survey
RESOLVED to receive Cllr Rolfe's survey of all the streetlights in the village, and to report a number of lights which are faulty; and two lights in Church Street and Caxton End respectively which do not appear to belong to SCDC or CCC.
- On a proposition by the Chairman, the Highways report was taken here.
RESOLVED to note Cllr Bruce's verbal report on the streetlight at the bottom of High Street which CCC has indicated it would move back at no cost to the Parish Council and also that the increase in costs for the bank project prevented the full distance from being done, taking the work required as a two-phase project would allow a future application for LHI funding. In the meantime a "village day" could be held to cut the bank and remove weeds in the short term until funds were available. Any defects will be sorted out before the work is signed off. CCC has been asked to cut back the hedge, which is still overhanging at a high level, with a flail or hedgecutter.
Cllr Bruce had met CCC on site to ensure that residents would not be prevented from parking outside their homes. Measurements had been taken and residents were in agreement, provided the residents of numbers 28 and 30 could park.
Thanks were expressed to Cllr Bruce for all her hard work.
- 7.4 Website update and request
RESOLVED that details of events and posters be sent to Cllr Rolfe for the website. Cllr Rolfe was thanked for all his hard work with the website.
- 7.5 Complaints about the Rockery Farm biomass boilers
RESOLVED to note complaints from a resident that the restrictions on the hours of operation discussed at the Planning Committee had not been included in the Planning Permission. Cllr O'Brien as District Councillor was taking this up with SCDC. Residents were monitoring the position. Deferred to the next meeting.
- 7.6 Plaque for the new bench
RESOLVED following a query from a resident to check the position regarding the plaque for the new bench.
- 7.7 Funding for the Broadway Play area and the status of Bourn to Run's donation
RESOLVED to clarify to the residents that the work had not yet been carried out on the Broadway play area and that the money is ring-fenced for this purpose. RESOLVED that the Chairman should approach David Hamilton and Frank Haxton to arrange a meeting and ask Frank Haxton to draw up a specification, suggest and obtain quotations from contractors and pass them to the Clerk.
- 7.8 Provision of meeting space for young people
RESOLVED that Cllr Jagers should open discussions with Bourn Youth Project about the suggestion of providing a youth shelter as a facility for young people to meet, with a view to finding out what they would prefer, and where such a facility could best be sited, and report back to a future meeting.
- 7.9 Bourn Parish Council's successes – to note
Work on the raised bank on High Street.
The bus stop markings.
The 20 mph zone.
8. To consider correspondence/communications received
None.
9. Closure of meeting
The Chairman and Cllr Bruce gave apologies for possible absence at the next meeting. There being no further business the Chairman declared the meeting closed at 9.35 pm.

Signed _____ (Chairman) _____(Date)

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