

BOURN PARISH COUNCIL

**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 20 January 2016 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr Neil Blair (Chairman) Mr S Jones
 Mrs V Bruce Mr D O'Brien
 Mrs S Jagers Mr Les Rolfe

In attendance: 4 members of the public, including County Cllr M Loynes and Mrs Gail Stoehr (Clerk).

Comments and observations from members of the public and from the County and District Councillors

Two residents had attended to listen to item 5.1.2.

One resident raised objections to the proposal, highlighted the inspectors' ruling of May 1999 dismissing the appeal, and spoke to her letter on this.

1. Apologies for absence

Cllr Jagers apologised that she would have to leave the meeting early due to work commitments.

RESOLVED given the absence of Cllr Aldridge since the July 2015 meeting that the Parish Council approve her absence as being on maternity leave unless it was prevented by the regulations to do so.

2. Declarations of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held

All members declared an interest in item 6.7, setting the precept, as residents and Council Tax payers.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 18 November 2015

RESOLVED that the minutes of the meeting on 18 November be approved and signed by the Chairman at the end of the meeting, after the following amendments: under item 7.1.1 to change "challenging SCDC's stance on Bourn Airfield" to "challenging the amended LDP on Bourn Airfield;" under item 7.1.3 to add "SCDC" before "Planning Committee;" and under item 8.1, to delete an "o" from "moore" (Prop VB, 2nd SJ, unanimous)

4. Matters arising from the last meeting or a previous meeting

RESOLVED that the exact locations for the Smartwater signs should be in Fox Road by the fork in the road on the road to Toft; by the Shop; and in the Broadway, and that Cllrs Blair and Rolfe should put the signs up.

4.1 (5.1.4) S/0499/15/FL – Former runway, Bourn Airfield – Part change of use of runway – to consider the Planning Working Group's report and report on public meeting and if anything further is required

Cllr Jones spoke to the report, as circulated by him to all members and the acoustics study report which he had commissioned free of charge. The Parish Council's recommended refusal had already been submitted to SCDC. A representative from the Parish Council and the consultant will speak at the SCDC Planning Committee meeting. Since the last meeting the applicant's transport study, sound assessment and the addendum had been received.

Other

(4.6) S106 agreement POS Broadway

RESOLVED to send another email to the FOI Officer regarding SCDC signing off on the S106 obligation with a copy to Cllrs O'Brien and Loynes so that they could assist the Council obtain the information it sought.

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/2953/15/E2 – Land at Bourn Airfield – EIA scoping request for proposed development of up to 3500 homes and associated facilities and infrastructure

Noted for information only.

RESOLVED that the Parish Council will reserve the decision on whether to meet with Countryside Properties and their request for a meeting until after the meeting with SCDC.

5.1.2 S/3082/15/OL – Land between Fox Cottage and Acorns, Fox Road – Outline planning permission for erection of a detached dwelling with associated works

On a proposition by the Chairman, the meeting was briefly adjourned at 8.15 pm to enable a resident to highlight aspects of the plans. The meeting re-opened at 8.16 pm.

RESOLVED that the Parish Council recommend refusal of the above application for the following reasons:

The cycle and bin storage and garage are not in keeping with the surroundings and obstructs visibility.

Adjacent dwellings will be affected by loss of light.

The Planning Inspector on the 18 May 1999 dismissed the appeal for a new dwelling on this site, he said in regards to an "infill plot" "the site is located outside the confines of the village, and in my opinion clearly does not comprise a small gap within an otherwise predominantly built up frontage; thus, it does not seem to me that the proposed development could reasonably be described as infilling."

If a full application is submitted there should be a full tree survey. (Prop NB, 2nd VB, carried with 1 abstention)

5.1.3 S/3171/15/FL – Former aircraft hangar and hardstanding, Bourn Airfield – Change of use of former aircraft hangar and associated hardstanding for general storage including but not limited to vehicles, containers, plant and machinery

RESOLVED that Cllr Jones should request information on the number and type of vehicle movements per day and to delegate to the Chairman and the Clerk together to make a response on the Parish Council's behalf. (Prop VB, 2nd LR, carried with 1 abstention)

5.1.4 S/3007/15/FL – 28 Broadway – Two storey side extension and single storey front – to note the Parish Council's recommendation that the application be approved as similar to adjacent properties

Cllrs Jones and O'Brien declared an interest as friends of the applicant (non-socialising).

Noted.

5.1.5 S/0057/165/PN – The Crescent, Fox Road – Demolition of a 2 bed bungalow and existing outbuildings

Withdrawn.

5.2 SCDC Decision notices

5.2.1 S/1059/15/FL and S/1061/15/LB – 62 High Street – Single storey rear and side extension to create garden room and lobby – Permission granted.

Noted.

5.2.2 S/2413/15/FL – 14 Kingfisher Close – Proposed single storey rear and side extension – Permission granted.

Noted.

5.2.3 S/2948/15/NM – 45 High Street – Non-material amendment replacing the roof lights on the car port with dormers – Permission granted.

5.3 Tree Works applications

5.3.1 131 Alms Hill

RESOLVED that the Parish Council had no comments.

6. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

On a proposition by the Chairman, the order of business was varied.

6.5 To review the budget FY2016

The budget for FY2016 was reviewed.

6.6 To consider and approve the budget for FY2017

Small grant applications are to be an agenda item for the next meeting. RESOLVED to ask Bourn Sports Club whether they wish to apply for a S137 grant.

Cllr Jagers (?) left the meeting at 9 pm.

RESOLVED as all the old street lighting might not have been removed, that a street lighting audit will be carried out for the next meeting. Cllr Rolfe offered to do this.

RESOLVED to obtain information from the Insurance Company on chainsaw use so the Council can consider further at the next meeting if it should purchase one for use by its P3 co-ordinators.

The following provisions were made for FY2017:

The Highways Reserve was reviewed, including:

Contributions for yellow lines - £100.00

Highways £2500 to include moving a lamp post - £1500.00 and 20 mph speed limit in Hall Close (up to £1000.00 or 10% contribution whichever is the least)

Broadway POS fund £4678

Contingency for misc and LDP support £5000

RESOLVED to approve the budget for FY2017. (Prop VB, 2nd NB, unanimous)

6.7 To set and demand the precept for FY2017

RESOLVED to set and demand the same precept as last year £31,199 from South Cambridgeshire District Council, being the amount required by the Parish Council to balance its budget with the Council releasing £5000 of its general reserves.. (Prop VB, 2nd NB, unanimous)

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment. (Prop LR, 2nd VB unanimous)

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| SCDC (Trade waste) | £14.08 |
| CGM (Grass cutting) | £212.44 |
| LGS Services (Admin support) | £858.56 |
| Calico (Domain name) | £18.00 |
| CGM (Grass cutting) | £129.99 |
| Alarm Maintenance (Fire Alarm Service) | £171.60 |
| Glasdon (Bench) | £626.94 |
| Cambs ACRE (Affiliation fee) | £54.00 |
| Cambourne Parish Council (Fox Road notice board) | £73.20 |
| LGS Services (Admin support) | £882.63 |
| RPM (Play area repair) | £768.00 |
| LGS Services (Newsletter) | £30.00 |

Cambridge Water (Pavilion water) £117.41

Credits including receipt of the quiz proceeds, bank interest and allotment rent, were noted. It was noted that the SWALEC account was in credit by £380.63

6.2 Play inspection report

RESOLVED having considered Frank Haxton's report to place an order with RPM to repair the bolts at a cost of £20

RESOLVED, given that the collapsed boundary fence belongs to a resident, to write to them asking them to reinstate it.

RESOLVED to authorise Frank Haxton to liaise with SCDC regarding clearance of the ditch to an acceptable standard and to Mr Haxton's satisfaction.

6.3 To consider any matter which is urgent because of risk or health and safety

None.

6.4 To consider quotation from Alarm Maintenance for Pavilion

RESOLVED to delegate to the Chairman and Clerk together to put the works in hand.

7. **Members reports and items for information only unless specified**

On a proposition by the Chairman, the order of business was varied.

7.9 Update on bus stop markings

Cllr Bruce reported that the works on Alms Hill bank were due to commence on 1 February 2016. Cllr Bruce will approach Balfour Beatty and ask them to move the lamp post. RESOLVED to delegate to the Clerk and the Chairman together to spend up to £1600.00 to move the street light if Balfour Beatty are unable to do this. .

7.1 Planning Working Group

Nothing to report.

7.6 Report on Coalition of Parish Councils meeting and key points to be included in the Coalition statement

RESOLVED, noting that other Parish Councils had agreed to co-sign, to approve the letter from the Coalition of Parish Councils, and the four key points detailing the main weaknesses in the Amended Local Plan, as follows:

1. The Modifications to the Local Plan spatial strategy does not align with the Councils' own Sustainable Development Strategy.
2. The modifications to the Local Plan fail to address the inspectors' concerns over the fairness and transparency of the sustainability appraisals.
3. The modifications to the Local Plan do not solve the over-reliance on development in new settlements and does not meet the requirement for a balance development strategy.
4. The modifications to the Local Plan do not demonstrate that the challenges of overcoming the delivery of sustainable new settlements will be met.

7.7 Tree Wardens' report on trees on and bordering Bourn Airfield

The Tree Warden had raised the matter of Tree Protection Orders with the Taylors.

8. **To consider correspondence/communications received**

8.1 SCDC Local Plan – proposed modifications consultation

RESOLVED given the decision reached in item 7.6 that the Chairman and Cllr Jones should send the response.

Cllr Jones left the meeting at 9.55 pm.

8.2 CCC Advocacy consultation

Noted.

8.3 Toft Parish Council suggestion that the cost of a pensions' adviser could be shared

RESOLVED to reply to Toft Parish Council that the Parish Council is inclined to share the costs but wishes to know the cost and how many other councils are contributing.

7.8 Report on the Planning Committee meeting to consider the biomass boilers at Rockery Farm

RESOLVED to note that the application had been approved by SCDC.

7.4 Perimeter maintenance of the Jubilee Playing Fields and brambles

RESOLVED to note that the work had been carried out.

7.5 Bourn Parish Council's successes – to note

Noted.

7.2 Proposal that the Council considers the Community Organisers Mobilisation Fund

Deferred to the next meeting.

7.3 Proposal that the Council considers the proposed link to The Broadway from Cambourne

Deferred to the next meeting.

9. Closure of meeting

There being no further business the Chairman declared the meeting closed at 10:15 pm.

Signed _____ (Chairman) _____ (Date)