

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 18 November 2015 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr Neil Blair (Chairman) Mr S Jones
Mrs V Bruce Mr Les Rolfe
Mrs S Jagers

In attendance: Mrs Gail Stoehr (Clerk).

Comments and observations from members of the public and from the County and District Councillors

None.

1. Apologies for absence

None.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllr Bruce declared an interest in item 4.5 as Treasurer of the Village Hall and in item 5.1.1 as a close neighbour.

Cllr Rolfe declared an interest in item 4.5 as the Parish Council's representative for the Village Hall, and also the existence of his dispensation.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 21 October 2015

RESOLVED that the minutes of the meeting on 21 October be approved and signed by the Chairman at the end of the meeting, after amendment under item 6.1 to note "Two quarters" against the newsletter payment, and under item 7.2.1 to read "a minimum of 10% up to £1000.00." (Prop SJa, 2nd LR unanimous)

4. Matters arising from the last meeting or a previous meeting**4.1 (6.1.1) To reconsider the design and size of the bench to be purchased**

RESOLVED as the bench previously agreed would not fit to order an Elwood recycled material seat at a cost of £522.45. (Prop VB, 2nd SJ unanimous)

4.2 (6.2) Play inspection report – to consider quotations for Jubilee Field multiplay unit

RESOLVED to accept the quotation of £480.00 from RPM for the multiplay unit and £55.00 for the cantilever swing, subject to Frank Haxton confirming that the works top the cantilever swing are required. (Prop VB, 2nd SJa unanimous)

4.3 (6.6) Local Council Award Scheme – to consider the renewal requirements

RESOLVED to reapply for foundation level status at a cost of £50.00 and to aim for the next level, joining in training when available.

4.4 (7.4) Proposal for a Parish Council liaison member with Bourn Youth Project and to list the group members on the website

RESOLVED having reviewed the risk assessment and spending to issue order numbers for purchases in future, to review the assets of Bourn Youth Project against the Council's assets list and update the financial regulations to state that no cash to be handled except in connection with fundraising events. The Parish Council is to also consider whether if for future events a member will be involved. (Prop SJo, 2nd LR unanimous)

4.5 (7.5) S106 agreement for Solar Farm – proposal that the Council seek legal advice

The full £10,000 S106 money had been received. Cllr Bruce, having previously declared an interest, left the meeting at 8.05 pm.

RESOLVED having considered Stephen Reid, SCDC Legal Officer's advice that the Working Group of Cllrs Jones (Convenor), Bruce and Aldridge should meet and explore renewable energy options for the Pavilion and also hold discussions with Cambourne Parish Council as to how it used its renewable energy money. Cllr Bruce re-joined the meeting at 8.15 pm.

4.6 (7.6) S106 agreement POS Broadway – to consider advice from solicitor if received

RESOLVED to write to SCDC stating that the Parish Council feels let down over the S106 delivery and stating that the standard of the land is not in the spirit of the S106 agreement, for which the Council holds SCDC responsible. The Council wishes to receive recompense or assistance from SCDC in preparing the land to the standard required by the S106 agreement.

RESOLVED that the Parish Council holds CGM partly responsible for delays in the delivery of the works.

RESOLVED that the Chairman is to look into grant funding from grant awarding bodies such as Cambridge Community Foundation (AmeyCespa) and WREN.

4.7 (8.2) Cambridge City Deal consultation on bus journeys from Cambourne to Cambridge – discussion of key issues and proposal that the Chairman and Cllr Jones are authorised to draft and send a submission to the City Deal Board on behalf of the Parish Council

RESOLVED that the Chairman together with Cllr Jones be appointed to submit a response on behalf of the Parish Council to cover:

1. The Parish Council does not consider that a Cambourne to Cambridge busway is needed or that it would be a sound use of public funds. There are more strategic and cost-effective ways that City-Deal Funds could be used. No economic appraisal of the scheme has been undertaken
2. The city and district councils are promoting the busway in the hope of persuading the Planning Inspector to approve the Local Plans.
3. The busway will not make new settlements more sustainable. In Cambourne only 7-8% of people travel to work by bus, while 80% use their cars. People use their cars because buses are not convenient, take longer and do not go where people want to go (South Cambridgeshire's pattern of employment is very dispersed).
4. The Parish Council consider the City Deal consultation process was flawed. Some villages had leaflets delivered door to door, others did not. The Parish Council has reservations about the questionnaire used.

4.8 Proposal that the Parish Council requests a TPO is applied for on elm trees at Caxton Road

RESOLVED to defer consideration to a future meeting until ownership of the trees is determined. From documents seen it appears that the trees are on highway verge.

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/2413/15/FL – 14 Kingfisher Close – proposed single storey rear and side extension

RESOLVED that the Parish Council had no objections. (Prop SJ, 2nd NB unanimous)

5.1.2 S/1588/15/FL – Fox Road – Proposed new 1.5 storey dwelling at land at Fox Road, Bourn - amendment

RESOLVED that the Parish Council had no objections. (Prop SJ, 2nd LR unanimous)

5.1.3 S/2493/15/FL – David's Lodge, Old North Road – single storey side extension and associated external and internal alterations

RESOLVED that the Parish Council had no objections. (Prop SJ, 2nd VB unanimous)

On a proposition by the Chairman, the order of business was varied.

- 5.1.5 S/2669/15/FL – 28a Riddy Lane – change of use from dentists to residential
RESOLVED that the Parish Council had no objections. (Prop SJ, 2nd VB unanimous)
- 5.1.4 S/0499/15/FL – Former runway, Bourn Airfield – Part change of use of runway for external storage, to include but not limited to the siting of plant, machinery, storage containers and vehicles – To consider correspondence from the Planning Officer on Storage on Bourn Airfield S/0499/15/FL
no objection to this application subject to two conditions
1. The items stored on the runway do not exceed the following heights : Zone A - No storage; Zone B – 12m so long as the tops of the containers are not visible from the Broadway over the trees; and Zone C – 6m. [Our estimates of the respective lengths of the zones on the ground are A: 330m ; B – 225m; and C -110m. See attached map].
 2. Vehicles accessing the site should not drive through Bourn village (i.e. they should enter the site from the north and leave the site to the north).

Extra information.

1. Bourn Airfield is 85% good quality agricultural land and 15% hard surfaces from the WWII airfield. Many people from Bourn villages walk, cycle and jog up the Broadway and have always enjoyed rural views across the airfield.
2. We consider that Savills' visual impact images do not give a fair picture. The photos are taken from the middle of the road (and not the pavement) and when the hedge has leaves. In the vicinity of the northern gate, the hedge is very thin and for 5 months every winter any containers stored there would be easily visible, through the hedge, to walkers, cyclists and people in cars.
3. In our opinion, the containers would dominate the view through the wide gate throughout the year and would be easily visible through the thin hedge along a stretch of about 300 m in winter. We attach a visual impact image of the view from the pavement by the gate, which assumes a 6m storage height limit.
4. We disagree with Savills on the lengths of the three zones, especially zones A and B. We estimate that a longer stretch of runway is visible from the northern gate on the Broadway. Our estimate is shown on the attached map.
5. The maximum storage height of 5m along the length of the runway, , which we requested in April, would have provided 665m of storage. Our revised suggestion (above) would permit up to 1,120 m of storage (Zone A- 0m; Zone B -900m ; and Zone C – 220 metres), an increase of 68%.
6. It is incorrect to refer to the site as 'former runway'. The runway was originally built in WWII but it has been used by light aircraft continuously since 1965 (51 years).

RESOLVED to comment that the Parish Council is disappointed with the delays in determining this application, and the pressure put on the Parish Council to respond before its next scheduled meeting.

RESOLVED to delegate to the Clerk together with the Chairman and Cllr Jones to modify the response if required.

- 5.2 SCDC Decision notices
None.

5.3 Tree Works applications

5.3.1 2 Riddy Lane

RESOLVED that the Parish Council had no comments.

RESOLVED given that a resident of Hall Close had expressed concerns about the safety of trees on SCDC land, if the tree were subject to heavy snow to refer this to SCDC.

6. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report, plus The Notice Board Company (Notice board) £537.60 be approved for payment noting the Clerk's use of delegated powers to cover the balance of costs for the notice board posts at £159.00 plus VAT and fitting by Cambourne Parish Council at £65. (Prop LR, 2nd SJ unanimous)

Salary	£135.92
LGS Services (Admin support)	£903.68

Credits including receipt of the remaining S106 funds from UK Solar Parks, were noted.

6.2 Play inspection report

6.2.1 Reinstate four detached logs or discard?

RESOLVED to ask RPM and Wicksteed whether they can re-attach the three logs that need repair in a better way, for example, with two fixing points rather than the one, as suggested by Frank Haxton. RESOLVED that the Clerk and Chairman together be delegated to accept the best quotation. (Prop NB 2nd VB unanimous)

6.2.2 Follow up on loose paving slabs

RESOLVED to delegate to the Chairman together with the Clerk to put the works in hand once the quotations had been received. (Prop SJa 2nd VB unanimous)

6.2.3 Repair of collapsed fence at Caxton end entrance to Jubilee Playing Field

RESOLVED that the Clerk and Chairman together should put the work in hand if very urgent otherwise the matter is to be brought to the next meeting. The Chairman is to take photographs. (Prop SJa 2nd VB unanimous)

6.2.4 Update on issue with youths by half pipe

RESOLVED given reports that youths were using nitrous oxide, to report the matter to the PCSO and ask that they liaise with Cllr Jaggars. A report is awaited from Cllr O'Brien on his investigations. Cllr Jaggars will report the matter to Frank Haxton for his information. (Prop SJa 2nd NB unanimous)

6.3 To consider any matter which is urgent because of risk or health and safety

RESOLVED to write to the owners of the fence asking them to reinstate the Caxton End hedge to the rear of Kingfisher Close. (Prop SJa 2nd VB unanimous)

7. Members reports and items for information only unless specified

7.1 Planning Working Group

7.1.1 Amended Local Plan consultation – to consider the changes, the Parish Council's broad strategy and proposal that the Planning Working Group is tasked with producing a draft submission for the January meeting

RESOLVED that the Planning Working Group put together a draft submission challenging the SCDC stance on Bourn Airfield for consideration at the January meeting.

7.1.2 To consider whether the Parish Council should organise a Public Meeting on the amended Local Plan

RESOLVED that the Coalition be invited to a meeting on approximately 12 January in the Village Hall, to be organised by Cllr Jones.

7.1.3 Report on Planning Committee meeting on Gills Hill Farm planning application

RESOLVED to note that the Planning Committee voted to grant permission.

On a proposition by the Chairman, the order of business was varied to take item 7.3 at this point.

- 7.3 Report on meeting with Jo Mills, Robert Turner, Bridget Farley, etc at SCDC on 9 November
RESOLVED, given that SCDC had been holding meetings with Countryside Properties and West Cambourne developers, to delegate to the Clerk and Planning Working Group to object on the grounds of transport sustainability.
- 7.2 Highways
- 7.2.1 To consider if the Parish Council should pay for double yellow lining on Hall Close Corner to assist bus negotiating corner
RESOLVED having considered the approximate cost and CCC's inability to do anything for six months that the Parish Council should proceed in principle, subject to considering the budget in January, and that consultation with residents should commence immediately. The Chairman is to provide information and a plan. RESOLVED to notify CCC in February after the outcome of the Local Highways Improvement bid is known and the consultation is complete. (Prop NB 2nd LR unanimous)
- 7.2.2 Report on submission of MIS bid for 20 mph speed limit in roads around the School
The application had been submitted. The panel is meeting at the end of January. The Police had no objections to a 20 mph limit. The Parish Council is arranging a petition in support of the proposal.
- 7.2.3 Report on site meeting with CCC re bus stops funding application
RESOLVED given that CCC is agreeable to road markings opposite the Willow Tree but not by the Doctors' surgery due to visibility, and the possible move of the bus stop as there was no space for a bus shelter, the Parish Council agrees with the road markings by the Willow Tree, moving the bus stop and the request for a bus stop outside the Doctors'. (Prop NB 2nd VB unanimous)
- 7.2.4 Report on meeting with Edward Durrant/John Vickery re Broadway bus link
It was reported that Cambourne Parish Council had been promised ownership of the land but Bourn Parish Council would have to wait until Cambourne Parish Council owned the land before further discussions could take place.
- 7.3 Report on meeting with Jo Mills, Robert Turner, Bridget Farley etc at SCDC on 9 November
Taken earlier.
- 7.4 Rockery Farm – report on trial of biomass burners for information only
RESOLVED, given that there should be little smoke if only wood was burned, to monitor the situation, Cllr Rolfe is to gather information on how many times Environmental Health has been involved and report to SCDC on this and the other complaints at the Planning Committee meeting. (Prop NB 2nd LR unanimous)
- 7.5 Public Rights of Way – proposal to include article on footpaths in next newsletter
RESOLVED to include the article.
- 7.6 Ideas for S106 projects for the village
RESOLVED to revisit this matter at a future meeting.
- 7.7 PROWS – inclusion of article in next newsletter as requested by Angela Marcham
Covered under item 7.5.
- 7.8 Bourn Parish Council's successes – to note
This item is to be placed on the next agenda and all future agendas.
- 8. To consider correspondence/communications received**
- 8.1 Resident – concerns about parking at Longstowe end of Fox Road

RESOLVED to refer the resident to SCDC and to Highways as the matter rested more with those authorities than the Parish Council. (Prop NB 2nd LR unanimous)

9. **Closure of meeting**

Concerns about delivery lorries in the High Street had already been forwarded to Planning enforcement.

There being no further business the Chairman declared the meeting closed at 10:45 pm.

Signed _____ (Chairman) _____(Date)

DRAFT