

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 15 July 2015 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr Neil Blair (Chairman) Mr S Jones
Mrs S Aldridge Mr Les Rolfe
Mrs V Bruce

In attendance: 2 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

A former resident of the village outlined his application to build a house on Fox Road for his own occupation. The Parish Council will look at the plans when received.

1. Apologies for absence

Apologies were received from Cllr Jagers (work commitments), Cllr O'Brien, and Cllr Rolfe (anticipated lateness).

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

None.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 17 June 2015

RESOLVED that the minutes of the meeting on 17 June be approved and signed by the Chairman. (Prop NB, 2nd VB)

4. Matters arising from the last meeting or a previous meeting**4.1 (7.5) Broadway public open space – report on meeting with contractor and to consider what action, if any, is required**

The Chairman reported on a meeting with Mark Reynolds of CGM. Assurances had been given that a quote and specification for the works needed would be provided. The condition of the plot on handover had been queried with the S106 officer at SCDC. Further enquiries will be made with the Planning Officers. The Chairman, Cllr Jagers and Mr Haxton will hold a site meeting to ascertain the work required, after which tenders will be sought. The Working Group would pursue the matter further with SCDC.

4.2 (8.3) SCDC – Community Infrastructure Levy potential implications

RESOLVED to defer this item to the next meeting in the absence of Cllr O'Brien.

4.3 (8.4) CCC Consultation on the revision of Cambridgeshire's Strategy for Flood Risk Management

Cllr Aldridge arrived at 7.55 pm.

Cllr Bruce reported that it had not been possible to arrange a date for the meeting.

5. To consider planning, tree work applications and any planning related matters**5.1 Planning applications received since the last meeting****5.1.1 S/1500/15/FL – Gills Hill Farm, Gills Hill – Demolition of existing commercial buildings and erection of 16 dwellings (including 7 affordable dwellings), public open space, creation of new access and landscaping**

RESOLVED due to the complexity of the application, to delegate to the Planning Working Group to study the application in greater detail and to delegate to the Clerk to

submit the Council's response by the extended deadline of 14 August. An extraordinary meeting will be held only if absolutely necessary. ^(Prop SJo, 2nd SA)

- 5.1.2 S/1059/15/FL – 62 High Street – Single storey rear and side extension and
 5.1.3 S/1061/15/LB – 62 High Street – Single storey rear and side extension – listed building consent

Cllr Rolfe arrived at 8.15 pm.

RESOLVED that the Parish Council had no objections. ^(Prop SJo, 2nd VB)

- 5.2 SCDC Decision notices

None.

- 5.3 Tree Works applications

None.

6. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

- 6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report, plus LGS Services (Payroll) £79.20 and CGM (Grass cutting) £323.03 be approved for payment. ^(Prop VB, 2nd SJo)

Salary	£135.92
LGS Services (Admin support)	£894.61
Bourn Village Hall (Room hire)	£108.00
P Johnson (War memorial flowers)	£30.00
SCDC (Trade waste) DD	£14.08

Credits including bank interest were noted.

- 6.2 Play inspection report

None.

- 6.3 To consider any matter which is urgent because of risk or health and safety

None.

7. Members reports and items for information only unless specified

- 7.1 Planning Working Group

The Statement of Common Ground on the A14 is to be submitted along with Elsworth and Boxworth. The Coalition will submit a view.

RESOLVED to hold an extra meeting in September to consider drawing up a Neighbourhood Plan with a view to the Planning Working Group drawing up the Plan. Cllr Rolfe will find out who is the relevant officer at SCDC so that they can be invited to the meeting.

- 7.2 Highways

A meeting had taken place with CCC regarding the grant for Alms Hill. Quotations and options will be brought to a future meeting when received.

RESOLVED as a hedge in Caxton End road was overgrown and restricting visibility and the next contracted cut will be in October as a cut had been missed when the contract was being renewed to ascertain, given the highways hazard, whether CCC would cut the hedge due to the poor visibility.

The raised walkway on Caxton End, which had become overgrown and unusable, and the damage to the footpath caused by builders' lorry access, had both been reported to Highways.

RESOLVED that Cllr Bruce should investigate an extended warranty for the interactive sign in Broadway as the current warranty was due to expire, and look into

the possibility of a combined arrangement with the second interactive sign in High Street, and report to a future meeting.

On a proposition by the Chairman, it was agreed to vary the order of business to take Items 8.5 and 7.4 at this point.

7.3 Allotments

A proposal that the Parish Council take on the responsibility for the grass cutting of the ditch and include it in the Allotment Association Agreement, when it is reviewed, will be brought to a future meeting.

7.4 Flood Group – report on meeting

The meeting had not taken place. Nigel Ball had kindly filled the form in on the Flood Group's behalf and responded to Heidi Allen.

The Golf Club had reported that parts of the Brook were full of reeds and there was potential for blockage. The position about clearing the ditch is being checked.

7.5 Allotments

RESOLVED to note Angela Marcham's report, and the Ramblers' new app for the public to log obstructions on footpaths.

8. To consider correspondence/communications received

8.1 Heidi Allen MP – request for flood risk information – to note the information provided
Noted.

8.2 Bourn Sports Club – request to investigate insurance cover

RESOLVED to note the Clerk's advice that the Parish Council does not have the powers to do something that is not its direct responsibility, and that the Insurance company confirms the Parish Council has no governance over or responsibility towards the activities the Club (as a separate entity) chooses to organise on the Recreation Ground. The Chairman will convey this information to Cllr Jagers.

8.3 CGM request confirmation on top dressing of Hall Close football pitch

RESOLVED to inform CGM that the Parish Council still requires this work to be carried out.

8.4 Cambridge Ramblers – request for permission to use Recreation Ground car park on 22 July

The Parish Council had no objections.

8.5 CCC Local Sustainable Transport Fund Minor Local Improvements – to consider bid

RESOLVED that Cllr Bruce should submit the application for (in order of priority):

- 1) "Bus stop" road markings opposite the Willow Tree
- 2) The provision of a bus shelter with a seat, in keeping with the surroundings, by the Doctors' surgery
- 3) "Bus stop" road markings to be painted on the road opposite the Doctors' surgery.

8.6 Resident/BSC – grass cutting to the rear of the pavilion and around the container

RESOLVED to check whether this area is included in the contract and if so, to ask the contractor to complete the work.

9. Closure of meeting

The electrical waste collection will take place on Wednesday 21 October.

Skylark Meadows had agreed to pay over the £10,000 S106 money.

There being no further business the Chairman declared the meeting closed at 9.17 pm.

Signed _____ (Chairman) _____ (Date)