

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 15 April 2015 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr Neil Blair (Chairman) Mr S Jones
Mrs S Aldridge Mr Les Rolfe
Mrs V Bruce Mr D O'Brien
Mrs S Jagers

In attendance: 1 member of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Mrs Sue Richmond provided an update on the application for a Definitive Map Modification Order regarding the circular footpath at Manor Farm, and outlined the Inspector's response. Mrs Richmond explained that this was a lengthy process but that she would submit another application if this was not determined by May 2015.

Cllr O'Brien arrived at 7.35 pm during this discussion.

1. Apologies for absence

None.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllr Jones declared an interest in Item 5.1.3 as a member of the Flying Club at Bourn Airfield, and also the existence of his dispensation.

Cllr Bruce declared an interest in Item 6.3 as Secretary of the Parochial Church Council and also the existence of her dispensation allowing her to speak and vote.

Cllr O'Brien declared an interest in Items 4.2 and 8.2 as a member of Bourn Sports Club, and also the existence of his dispensation.

Cllr Aldridge declared an interest in Items 4.2 and 8.2 as a member of Bourn Sports Club, and also the existence of her dispensation.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 18 March 2015

RESOLVED that the minutes of the meeting on 18 March be approved and signed by the Chairman, ^(Prop SJ, 2nd DOB) after adding that Cllr Bruce had submitted her apologies for absence (out of parish) and the correction of "heart" to "heat" under Item 4.2, line 5. An additional sub-heading entitled 7.3a – Footpath update was inserted to show that the comment on footpaths was not connected to the Allotments. ^(Prop DOB, 2nd LR)

4. Matters arising from the last meeting or a previous meeting**4.1 (4.2) Solar farm community contribution – to consider if the Unilateral Undertaking should be amended or if the solar panels/money should come to the Parish Council**

RESOLVED to note correspondence from Chris Poulton indicating that the Sports Pavilion was suitable for solar panels and the correspondence from the SCDC solicitor.

RESOLVED to set up a working group consisting of Cllrs Jones (Convenor), Bruce and Aldridge to consider the options in more detail and to bring a recommendation to the next meeting. ^(Prop NB, 2nd VB) Details of the S106 agreement, and any correspondence with Skylark Meadows or SCDC, are to be emailed to members. Cllr

Aldridge is to check with the School what proportion of pupils were from outside the village. SCDC has been asked for information about heat pumps. ^(Prop SJo, 2nd VB)

- 4.2 (4.5) Bourn Sports Club pavilion painting – to consider quotations
RESOLVED and to waive the financial regulations to consider only one quotation received
RESOLVED to accept the quote from PWF Decorating in the sum of £770.00, based on the contractor's good reputation in the village and his known work. ^(Prop SJa, 2nd LR)
- 4.3 (6.2) Pavilion paving repairs – to consider quotations if received
RESOLVED to waive the financial regulations to consider the two quotations.
RESOLVED to accept the quotation from R J French for £1460.00. ^(Prop SJo, 2nd SJa)
- 4.4 (6.2) Tap repair – to consider quotations
RESOLVED to accept the quotations from Nutcombe for £370.86 plus VAT to repair the tap and £156.72 plus VAT for the water heater, and to ask for a price for an additional tap or control to be fixed on the inside of the premises to enable the tap to be turned off from the inside. ^(Prop VB, 2nd SJo)
- 4.5 (7.3) Report from Angela Marcham on Peck Footpath by the Black Barn
RESOLVED to note the report.

5. To consider planning, tree work applications and any planning related matters

- 5.1 Planning applications received since the last meeting
- 5.1.1 S/0091/15/FL – 6 Baldwins Close – First floor extension above existing garage conversion and existing alterations – amendment – revised red line boundary
RESOLVED unanimously to recommend refusal with the comment that the Parish Council notes the revised room, but recommends refusal on the grounds of the visual impact on the street scene, and that Cllr Jones should submit the response on behalf of the Parish Council. ^(Prop LR, 2nd NB)
- 5.1.2 S/0703/15/LD – 5 Gills Hill – Certificate of lawful use, occupation by persons other than those employed in agriculture
Noted.
- 5.1.3 S/0499/15/FL – Former runway, Bourn Airfield – Part change of use of runway for external storage, to include but not limited to, the siting of plant, machinery, storage containers and vehicles
RESOLVED to respond that the Parish Council does not object but is concerned that the application appears to cross the operational runway and wishes to draw this to planners' attention, and also that the Parish Council is concerned about the potential excessive visual impact if the storage is too high, and recommends that approval is subject to the height not being higher than the equivalent of a double decker bus. ^(Prop NB, 2nd VB)
- 5.1.4 S/0355/15/FL – Broadway construction access route to provide temporary vehicular access – Re-routing of bridleway and removal of tree and hedgerow planting. Landscape remediation works including reinstatement of bridleway, gates and planting
RESOLVED to recommend approval, ^(Prop NB, 2nd SJo) subject to the following conditions:
- Hours of operation permitted
7.30 to 18.00 hrs Mon-Fri and 8.00 to 13.00 hrs Saturday
 - No construction traffic to pass through Bourn village
 - Erection of “No Cambourne construction Traffic Beyond This Point” signs at the southern limit of application Easting 58874 Northing 33351 and at Gills Hill Farm Easting 32660 Northing 56152
 - Request an appropriate time limit is placed on the haul road
 - Recommend that the trees officer reviews the impact on the trees and hedgerows before the application is approved

- Reinstatement of hedgerows after use.

5.2 SCDC Decision notices

- 5.2.1 S/1802/14/FL – 45 High Street – erection of two storey detached dwelling house with associated garage and carport, following demolition of existing house and outbuildings – Permission granted, subject to conditions
- 5.2.2 S/0186/15/FL – 74 Hall Close – First floor side extension above existing garage – Permission granted.
- 5.2.3 S/0405/15/DC – 131 Alms Hill – Discharge of condition 3 (tree survey), 4 (replacement trees), 6 (materials), 7 (precise details) of planning permission S/1984/14/FL – Permission granted.
- 5.2.4 S/0332/15/NM – Brook House, 26 Alms Hill – Non-material amendment to planning permission S/0225/14/FL for single storey side/infill extension and north facing roof window – Permission granted.

5.3 Tree Works applications

- 5.3.1 Fairlight Barn, Short Street
RESOLVED that the Parish Council has no objections.

6. **Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**

- 6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment. ^(Prop DOB, 2nd VB) The late receipt of the Finance report was noted.

SCDC (Allotment site rent) DD	£50.00
SCDC (Trade waste) DD	£14.12
EON (Pavilion Electricity) DD	£80.93
CAPALC (Training)	£35.00
CAPALC (Affiliation fee)	£280.52
F Haxton (Expenses)	£5.90
LGS Services (Admin support)	£900.94
Salary	£136.12

RESOLVED given the concerns expressed at the high level of the Pavilion Electricity a copy of the bill is to be sent to Cllr Jagers so she can take this up with the Sports Club. ^(Prop DOB, 2nd VB)

- 6.2 Play inspection report and to consider any matter which is urgent because of risk or health and safety

No report was available.

RESOLVED to receive the verbal report from the Chairman on a meeting with Tom Tree of CGM regarding the amount of top soil required for the Broadway public open space. Frank Haxton's advice will be looked at again after the cultivation of the site has been completed.

- 6.3 To consider applications for S137 donations

RESOLVED to return the application form to Merrybourn for a second signature and defer the item to the next meeting.

RESOLVED in accordance with its powers under Section 137 of the Local Government Act, 1972, it was agreed that the Council donate £800.00 to the Church towards its grasscutting, which, in the opinion of the Council, is in the interests of the area and its inhabitants. ^(Prop DOB, 2nd NB)

A proposal to place an upper limit on requests for donations in order to spread the amount more widely and to ensure requests are proportionate, will be an agenda item for the next meeting. A list of the S137 donations made last year is to be provided. Consideration is to be given to advertising more widely to other groups.

RESOLVED in response to an enquiry from SCDC about outdoor sports space requirements linked to S106 funding was considered that Cllr O'Brien should make enquiries as to the amount of money involved and where it was coming from.

7. Members reports and items for information only unless specified

7.1 Planning Working Group

Cllr Jones provided an update on the Examination in Public.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 7.5 at this point.

7.5 Proposal that the Parish Council cancels its contract with the Transport Consultant

RESOLVED in response to Cllr Jones report that one of the two contracts was no longer required and should be cancelled to defer this matter to the next meeting in order to specify correctly which one should be cancelled.

7.2 Highways

Cllr Bruce reported that the other interactive sign was now operational. The Parish Council's contribution under the Minor Highways Improvements Scheme looked likely to be lower than previously expected. The sum of £10,000 had been granted for the pavement and the fence at Chapel Hill.

A question was raised as to the possibility of a speed limit being introduced on the B1046 for the whole distance between Longstowe and Bourn. Cllr O'Brien undertook to make enquiries.

7.3 Allotments

Nothing to report.

7.3.a Cllr Rolfe reported that he would notify Wisser Recycling of the publication dates for the newsletter to enable publicity in good time for a recycling collection.

7.4 Proposal to write to solicitors seeking clearance of overgrown field

Deferred to a future meeting.

7.5 Proposal that the Parish Council cancels its contract with the Transport Consultant

Taken earlier.

7.6 Appointment of member to liaise with Mr Haxton on the playground works required

RESOLVED that Cllr O'Brien be appointed to liaise with Mr Haxton. ^(Prop NB, 2nd VB)

8. To consider correspondence/communications received

8.1 English Heritage proposed listing of the Bourn War Memorial

RESOLVED unanimously to respond that the Parish Council fully supports this and has no further comment to make. ^(Prop SJo, 2nd VB)

8.2 Bourn Sports Club request that the Jubilee Playing Fields are heavy rolled annually

RESOLVED to ask CGM for a price for this to be added to the contract and as to when the best time of year would be to carry this out.

A copy of the Sports Club Agreement is to be sent to Cllr Jagers.

8.3 The Willow Tree – village defibrillator

RESOLVED that Cllr Jones should contact the suppliers to ask them how the system works, and inform The Willow Tree that the Parish Council is looking into the matter.

9. Closure of meeting

There being no further business the Chairman declared the meeting closed at 10.35 pm.

Signed _____ (Chairman) _____(Date)

APPROVED