

BOURN PARISH COUNCIL

The minutes of the Meeting of Bourn Parish Council held on Wednesday 18 March 2015 at 7.30 pm in the Village Hall

Present: Cllrs: Dr Neil Blair (Chairman) Mr Les Rolfe
 Mrs S Jagers Mr D O'Brien
 Mr S Jones

In attendance: Mrs Gail Stoehr (Clerk).

Comments and observations from members of the public and from the County and District Councillors

None.

1. Apologies for absence

Apologies were received from County and District Cllr M Loynes (accident), and Cllrs Aldridge (work commitments) and Bruce (out of parish)

2. Declarations of interests

2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held

Cllr O'Brien declared an interest in Items 4.3 and 4.5 as a member of Bourn Sports Club as a member, and also the existence of his dispensation.

Cllr Blair declared an interest in Items 4.3 and 4.5 as the Parish Council's representative on Bourn Sports Club, and also the existence of his dispensation.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meetings on 18 February and 11 March 2015

The minutes of the meeting on 18 February were approved and signed by the Chairman, ^(Prop SJ, 2nd DOB) after the insertion of the word "and" before "overlooking" in the second paragraph of the public session. The minutes of the meeting of 11 March were approved and signed by the Chairman. ^(Prop SJ, 2nd DOB)

4. Matters arising from the last meeting or a previous meeting

4.1 (4.6) Wisser Recycling – to consider if a collection is to be arranged

RESOLVED to participate in the scheme and to arrange for a collection to take place on any date but not on a Thursday.

4.2 (4.8) Solar farm S106 community contribution and provision at the School

RESOLVED to note the advice from Stephen Reid, Solicitor at SCDC.

RESOLVED to ask Chris Poulton to assess the sports pavilion for its suitability for solar panels.

RESOLVED that the Chairman should look into alternative renewable energy projects including heat pumps and discuss this further with the SPEP co-ordinator at SCDC. ^(Prop NB, 2nd VB)

4.3 (6.3) To review Bourn Sports Club agreement

RESOLVED to approve and sign the agreement, subject to the following alterations:

Under Section 8, change "CRB" to "DBS"; under Section 12, rent to be £1.00; under Section 7, to read every three years. ^(Prop SJ, 2nd LR)

4.4 (8.2) Seetec – community work placements programme

Members are to consider whether there are any opportunities.

4.5 (8.5) Bourn Sports Club pavilion painting

RESOLVED to seek quotations for the painting of the external doors and windows. Cllr O'Brien is willing to meet contractors on site.

4.6 (8.3) Draft A14 Cambridge to Huntingdon Improvement Scheme – to consider a recommendation for a response

Cllr Jones had submitted a response a few months ago and met with the local parish councils by the A14 to discuss the ingress from the A14 while works were in progress.

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/0472/15/FL – 2 High Street – revisions to previous applications

RESOLVED to recommend approval as the changes to the application provided more adequate parking, gardens and parking turning space.

5.1.2 S/0250/15/RM – Between housing cells 2A and 2B, Construction of a temporary cycle route, Upper Cambourne - Temporary access, appearance, landscaping, layout and scale of greenway

Noted.

5.2 SCDC Decision and appeal notices

None.

5.3 Tree Works applications

None.

6. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment, plus Direct Debits for SCDC (lease) £50.00, and SCDC (Waste collection) £169.00. (Prop LR, 2nd DO)

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|-------------------------------|----------|
| Bourn Scouts (S137) | £200.00 |
| EON (Pavilion Electricity) DD | £37.74 |
| CCC (LHI contribution) | £3604.44 |
| CCC (Street lights) | £1259.17 |
| Spanglefish (Web hosting) | £24.95 |
| Salary | £135.92 |
| HMRC (PAYE) | £103.40 |
| LGS Services (Admin support) | £899.94 |
| LGS Services (Newsletter) | £30.00 |

Credits including bank interest, S106 money for Caxton End, and a credit from Cambridge Water, were noted.

An inventory of the street lighting paid for by the Parish Council is to be circulated for information.

6.2 Play inspection report and to consider any matter which is urgent because of risk or health and safety

RESOLVED to receive Frank Haxton's report.

RESOLVED to approve the specification for repair of the pavilion paving and to seek quotes.

RESOLVED to ask a plumber to fit an inside tap or isolator for the outside tap at the Pavilion.

RESOLVED to ask Noel Hart to repair the safety fencing to the culvert at the Hall Close play area.

A working group meeting is to take place with Tom Tree of CGM.

6.3 To set a date for the Annual Parish Meeting

RESOLVED to hold the Annual Parish Meeting is to take place on 13 May. Members are to submit their reports for the annual report by the end of April.

7. Members reports and items for information only unless specified

7.1 Planning Working Group

7.1.1 Proposal to draw up a Neighbourhood Plan

RESOLVED that the Planning Working Group should draw up a costed recommendation for conisation at a future meeting.

7.2 Highways

Nothing to report.

7.3 Allotments

The AGM had been held. The waiting list had dropped to 3.

7.3a The Footpath by the black barn on Mr Peck's land is to be reviewed at the next meeting and the Angela Marcham is to be asked submit a report. ^(Prop DO).

7.4 Bourn Parish Council successes – to note

RESOLVED to note

- arranging the clearance of the Hall Close perimeter for a safe adventure play area for older children
- the use of the recently refurbished and developed play area at the Jubilee Playing Field.

7.5 Proposal that the Parish Council purchases and erects a notice board at the Fox Road/Old North Road end of the village

RESOLVED to erect a new notice board on the highway verge at the location marked on the plan which was circulated subject to approval from CCC and the adjacent residents being informed.

RESOLVED to apply to SCDC for a grant to cover the cost of the new notice board

8. To consider correspondence/communications received

8.1 To make arrangements for play inspections in 2015

RESOLVED to accept the quotation for RoSPA to inspect and to let Frank Haxton know.

9. Closure of meeting

There being no further business the Chairman declared the meeting closed at 9.25 pm.

Signed _____ (Chairman) _____(Date)