

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 19 November 2014 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr Neil Blair (Chairman) Mr Les Rolfe
Mr S Jones Mrs V Bruce
Mrs S Jagers Mrs S Aldridge

In attendance: District & County Cllr M Loynes, Mark Proud and Mrs Kathleen Baptie (LGS, Minutes Secretary).

Comments and observations from members of the public and from the County and District Councillors

Cllr Loynes explained his recent absences. He urged the Parish Council to write to Cambridgeshire County Council with concerns regarding cut backs to gritting routes; a second machine is being installed at Madingley Park & Ride to alleviate queues; he is looking into the separate refuse collections for village halls, schools etc where the wheelie bin are the same size as domestic bins, yet the collections are made on a different day, as he feels savings could be made.

1. Apologies for absence

None received by the Clerk.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Rolfe declared an interest in items 8.3 as a resident of Hall Close.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

2.3 To grant any requests for dispensation as appropriate

None.

3. To approve the minutes of the last meeting on 15 October 2014

The minutes of the meeting on 15 October were approved following a correction from Armitage to Aldridge, and signed by the Chairman. (Prop SJo, 2nd LR)

4. Matters arising from the last meeting or a previous meeting**4.1 To consider quotes for a litter bin at Hall Close play area,**

RESOLVED that the Parish Council was satisfied with the position of the existing bin and felt this was sufficient in this area.

4.2 (6.2) To consider recommendation from Tree Warden on overhanging branches of willow trees at Jubilee Playing Fields car park, dead Elm tree at corner of Riddy Lane and Church St and logs from fallen tree

RESOLVED to obtain a quote to remove the dead Elm tree and the logs and also to cut down the overhanging branch in the Jubilee Playing field car park.

4.3 To consider quote for 'Please keep dogs on lead' sign for Hall Close Play area

RESOLVED to accept the quote from Algar Signs for plastic sign at £44 and ask for 2 holes to be drilled, 1 at either side.

Following a proposal by the Chairman, the order of business was varied to take item 8.1 here.

8.1 SCDC – Local Green Space designation of Camping Meadow

Cllr Blair explained the background on the Local Green Space designation and that the principle behind it was to protect green spaces within the village from being developed. The meeting was adjourned at 8pm to allow Mark Proud from Manor Farm

to express how disappointed he and his family and others were that the Parish Council had chosen to do this without any consultation with, or consideration for the landowners and the implications for them and their land and that he and his family would be submitting their objections to the designation in its current form to South Cambs District Council.

The meeting re-opened at 8.28pm

RESOLVED that the Parish Council receives Mark Proud's ideas for the changes to boundaries of the Local Green Space.

RESOLVED that Parish Council wants to view Mark Proud's proposed boundary changes before it fully supported them ^(Prop NB, 2nd SJo, all in favour)

RESOLVED that the Chairman will contact Alison Talkington at SCDC to request an extension to the deadline to change the boundaries of the geographical designation. ^(Prop NB, 2nd VB, all in favour)

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/2469/14/LB – 14 Alms Hill – Removal of tin clad double doors to rear of Great Barn and replacement with inward opening timber doors.

RESOLVED to recommend approval as it was felt this was an improvement.

5.1.2 S/2347/FL – 41 Broadway – single storey rear extension

RESOLVED to recommend approval.

5.2 SCDC Decision and appeal notices

5.2.1 S/169414/FL – 49 Broadway – New access and drive to bungalow. Permission granted by SCDC.

5.2.2 S/0228/06/F – Ivy Cottage, 156 Alms Hill – non material alterations. Noted.

5.3 Tree Works applications

None.

6. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.

RESOLVED that the payments as listed in the finance report be approved for payment ^(Prop NB, 2nd VB) plus LGS £930.32.

E.ON Electricity (by DD)	£42.19
Alarm Maintenance	£102.00
CGM (grass cutting)	£255.98
Salaries	£133.09
CGM (Tree works)	£499.20
CGM (Nettle clearance)	£374.40

Credits including bank interest were noted.

6.2 Play inspection report and to consider any matter which is urgent because of risk or health and safety

RESOLVED ^(Prop NB, 2nd VB) that in consideration of Frank Haxton's report –

- To note that the inspection of play equipment at Hall Close was being chased up.
- BMX track (Jubilee) no action was required at present, but the situation will be monitored.
- Embankment slide (Jubilee) - no action was required.
- Hall Close play area - to remove the gym rings, but leave the frame.

- Ditch/ Culvert (Hall Close) - to advise SCDC about the build up of debris and ask them to clear it to prevent water levels rising.
- Wooded border –to contact Frank Haxton to clarify exactly what he asked to be done and how this differs to the work that was carried out, and then ask the contractors to complete the work at no extra cost, if appropriate.
- Timber Logs – Cllr Aldridge will take a look and see how much these are used.

7. Members reports and items for information only unless specified

7.1 Coalition of Parish Councils to oppose inclusion of Bourn Airfield and West Cambourne in the Local Plan and EIP Strategic Planning issues – and Infrastructure update

Cllr Jones reported that the first five preliminary hearings had gone OK and that the Parish Council had been represented at each meeting. The developers opposing the plan had a QC raising issues about infrastructure. The next series of meetings will include transport and start on 9th February. Cllr Jones advised he will update the other Parish Councils involved.

7.2 There is no item.

7.3 Highways

Cllr Bruce reported that the interactive sign on the Broadway was not working and that Cambridgeshire County Council are taking the matter up with the supplier.

A resident asked if it was possible to have 30mph repeater signs on the Broadway. It was explained that they are not permitted where there are streetlights.

The 30mph wheelie bin stickers have been delivered to Cllr Bruce and she will distribute these.

Petitions were submitted to the meeting for Local Highways Improvements, along with photographic evidence. Cllr Bruce was asked at the meeting how much of the pavement was overgrown. After investigation it was discovered that it was overgrown by 2 ft.

It was noted that Longstowe had put in an application for speed restriction improvements which included part of Fox Road, which falls within the Parish of Bourn.

7.4 School liaison and parking

Cllrs Blair reported as an update to his and Cllr Rolfe's meeting with Mr Andy Caddy from Highways, that it would be cheaper to install double yellow lines at a cost of £700, than to install single yellow lines with restrictions. However he was advised to hold off for the present time as changes are coming into force next year which may make it cheaper still. Highways have also agreed that it could put 'H' signs outside some of the bungalows in Hall Close to allow elderly/disabled residents safe access to vehicles.

It was noted that the school are willing to donate money from Bourn to Run towards a bench with a plaque. Members are asked to consider where this could be sited for the next meeting.

7.5 Tree warden report – to consider recommendations

Discussed earlier under item 4.2.

7.6 Bourn Sports Club report and questions

Cllr Jagers attend the AGM on 11th November and reported on the following enquiries made by the Sports Club;

- They would like to purchase a new cricket net and seek permission from the Parish Council. It was agreed that the Parish Council would require more information on the siting of the net. Cllr Jagers will ask them to make a presentation to the Parish Council.

- They have also asked if the bins around the Pavilion, which are open topped and subject to scavenging by foxes, could be replaced with enclosed bins with smaller openings on the side. RESOLVED that the Clerk will contact SCDC to make enquiries about replacement bins, any cost involved and who would be responsible for them.
- They enquired as to whether events organised by them could be covered under the Parish Council's insurance. Cllr Bruce explained that only Parish Council events could be covered under the Parish Council's liability insurance.
- Extra Keys- RESOLVED to enquire with the Clerk whether it was possible to have another couple of sets of keys. (respond to Cllr Jaggars)

It was noted that there had been a water leak at the Pavilion and a meter reading had been taken to be checked against the next bill.

7.7 Newsletter distribution and frequency

RESOLVED to note that Cllr Jaggars had liaised with Cllr Rolfe and guidelines stated that it was possible to have an electronic newsletter by PDF as long as hard copies are available in a public place.

RESOLVED to issue by the end of November and then diarise quarterly. (Prop SJa, 2nd LR, all in favour)

8. To consider correspondence/communications received

8.1 SCDC – Local Green Space designation of Camping Meadow

Taken earlier.

8.2 Electoral review of Cambridgeshire

RESOLVED members were asked to look at the information online.

Cllr Aldridge left the meeting. 10.10pm

8.3 Resident – Hall Close parking

RESOLVED that Parish Council was following the advice of CCC Highway technicians to achieve the best outcome in terms of safety by installing double yellow lines on the corners where needed.

The Chairman was appointed to draft a letter and forward to the Clerk to be sent out.

9. Closure of meeting

There being no further business the Chairman declared the meeting closed at 10.15pm.

Signed _____ (Chairman) _____(Date)