

**BOURN PARISH COUNCIL****The minutes of the Meeting of Bourn Parish Council held on  
Thursday 18 June 2014 at 9 pm in the Village Hall following the Annual Parish Meeting**

**Present:** Cllrs: Dr Neil Blair (Chairman) Mr Les Rolfe  
Mrs Vivien Bruce Mr Des O'Brien  
Mrs Stephanie Aldridge Mrs Xanthe Rees-Howell

**In attendance:** 3 members of the public and Mrs Kathleen Baptie (Minutes Secretary, LGS Services).

**Comments and observations from members of the public and from the County and District Councillors**

Sue Richmond advised that it is the Parish Council who own the strip of land near the Willow Tree. She also informed the Council that the application for a Definitive Order for Right of Way regarding what was the old concrete path, has gone to the Planning Inspectorate in Bristol as a result of South Cambs District Council's failure to deal with the matter in 12 months.

Jan Burrell expressed her concerns that the work carried out at the Brook near the culvert has caused the water near the play area to run faster and at times overflow.

**1. Apologies for absence**

Apologies received from Cllr Jones and District Cllr Morgan.

**2. Declarations of interests****2.1 To receive declarations of interests from councillors on items on the agenda**

None.

**2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None.

**2.3 To grant any requests for dispensation as appropriate**

None.

**3. To co-opt to fill any vacancies resulting from insufficient candidates at election and to make arrangements for any remaining vacancies to be filled.**

RESOLVED to co-opt Xanthe Rees-Howell and Des O'Brien onto the Parish Council.  
(Prop NB, 2nd VB) The new members signed their declaration of acceptance of office.

**4. To approve the minutes of the last meeting on 28 May 2014**

RESOLVED that the minutes of the meeting on 28<sup>th</sup> May be approved and signed by the Chairman following amendments to item 1.6.18 to read Vivien Bruce instead of Graham Bruce, and item 1.6.19 to add Graham Bruce as joint P3 co-ordinator.

All members of the public left the meeting

**5. Matters arising from the last meeting or a previous meeting****5.1 To receive the Clerk's report.**

Noted.

**5.2 To decide the terms of reference for working groups and member responsibilities**  
Carried forward.**5.3 To consider quotation to clear the guttering at pavilion**

RESOLVED to accept the quotation from CGM of £120 + VAT. (Prop NB, 2nd LR)

**5.4 To consider appointment to the Parish Council's Standards Committee**

RESOLVED to appoint Cllrs Blair (Chairman), Rees-Howell and Bruce and to ask Cllr Jones to be the reserve member.

**6. To consider planning, tree work applications and any planning related matters**

6.1 Planning applications received since the last meeting

6.1.1 S/1011/14/FL & S/1012/14/LB 14 Alms Hill – Conversion and rebuilding of redundant outbuildings for office use

RESOLVED that the Parish Council recommend approval as the proposals improve the property. (Prop NB, 2nd DOB)

6.1.2 S/0951/14/FL & S/0952/14/LB – Macshill Cottage, Caxton Road – Demolish existing garage and construct new single storey extension

RESOLVED that the Parish Council recommend approval as the proposal would improve the property. (Prop NB, 2nd SA)

6.1.3 S/0850/14/LB – Macshill Cottage, Caxton Road – Replacement of existing cement render on the side elevation

RESOLVED that the Parish Council recommend approval as the proposal would be an improvement and is in keeping with the property. (Prop DOB, 2nd VB)

6.1.4 S/1222/14/NM – The Old Station, Old North Road – Non material amendment to S/1027/13/FL

RESOLVED that the Parish Council recommend approval. (Prop VB, 2nd XR-H)

6.1.5 S/1236/14/FL – 46 Riddy Lane – Single storey rear extension

RESOLVED that the Parish Council recommend approval. (Prop NB, 2nd SA)

6.2 SCDC Decision and appeal notices

6.2.1 S/0013/14/FL – The Knoll, 131 Alms Hill – Replacement of an existing fence, pedestrian gate and vehicle gate – Permission granted by SCDC.

6.2.2 S/2091/13/FL – 167 Alms Hill – Replacement of redundant former bullpen farm building with single holiday let, farm office and staff facilities – Permission granted by SCDC.

6.3 Tree Works applications

None

**7. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk**

7.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed. RESOLVED that the payments as listed in the finance report be approved for payment (Prop VB, 2nd NB) plus CGM (grass cutting).

LGS Services (Admin Support)	£957.90
Salary	£133.09
HMRC (PAYE)	£99.60
Parish Online (Online Mapping)	£33.60
Cambridge Water (Pavilion Water)	£121.36
CCC (Street Lights)	£792.12

7.2 To consider any matter which is urgent because of risk or health and safety

RESOLVED that landowners are happy for the Parish Council to cut back the tree branch obscuring the 30mph speed limit sign at The Broadway. Graham Bruce and Cllr Rolfe will attend to it.

**8. Members reports and items for information only unless specified**

8.1 Highways Agency – A14 Cambridge to Huntingdon Improvement Scheme Consultation – to note response made

RESOLVED to note Cllr Blair's online response which was read out to members. The main point being that the junction between the A428 and A14/M11 should be made a full interchange. As it stands vehicles wanting to join the M11 southbound from the A428 east bound will have to go along Madingley Rd and join the M11 at junction 13, which is not acceptable.

Cllr Bruce gave an update on speed reduction measures and advised they were still awaiting the interactive signs at the Broadway, however the roundels haven't been painted nor have the 'slow' sign, or give way lines at the end of Caxton Rd, been painted. Cambridgeshire County Council have informed Cllr Bruce that they have run out of funds, but indicated an approximate cost of £100 for painting Roundels and £67 for repainting give way markings.

RESOLVED that Cllr Bruce obtain firm costings in writing from CCC to enable the Parish Council to consider funding these itself.

RESOLVED to agree that the preferred position of a 'Speedwatch Operates Here' sign would be just before the Lalbagh restaurant on the opposite side, before the bench. If it was possible to obtain a second sign, it was agreed this should be positioned at the other entrance to the village, just after the Toft Garage sign.

**9. To consider correspondence/communications received**

9.1 SCDC Care Network Community Car Scheme use of village sign image and request for a grant

RESOLVED to agree a donation of £100 towards the scheme and allow an image of the village sign to be used on their leaflets.

9.2 Bourn Youth Project request for play bark for Jubilee Playing Fields

RESOLVED to agree to purchase 3 cubic metres of play area bark from Madingley Mulch for the sum of £208.75 + VAT. (Prop NB, 2nd DOB)

9.3 Resident – Public Open Space at The Broadway

Resident's comments were noted. Carmen Robinson, having canvassed the residents on behalf of the Parish Council, reported that the majority would like to see the area cleaned up, levelled and grassed with a couple of picnic tables and also possibly an area for children to ride bikes or roller skate. In the longer term they would like some play equipment in this area.

RESOLVED to obtain quotes to clear the site then level and turf.

RESOLVED to contact Hundred Houses Housing Association to advise that the Parish Council understood the area would be handed over in a better condition. Inform them of complaints from residents that the area is currently unsafe for children due to the amount of builder's debris left behind and ask if they would be willing to contribute to the cost of clearing the site.

**10. Closure of meeting**

The Chairman declared the meeting closed at 10.45pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_(Date)