

- 4.5 Peter Gaskin (CCC Rights of Way Officer) was in the village recently and took a look at the water being discharged onto the footpath from the back of houses in Water Lane. He confirmed that he would write to the householders concerned as it appears the water is draining off their roofs.

5. To consider planning, tree work applications and any planning related matters

- 5.1 S/0750/14/FL – 45 High St, Conversion of 2 bed bungalow to 5 bed house.
RESOLVED to recommend refusal It does not comply with policy DP2 (F) in terms of its scale and brick colour in relation to surrounding properties. The Parish Council also feels that it does not comply with policy DP2 (B) by enhancing the area or the view, and neither does it comply with CH5 by restricting the neighbours vista of open countryside to the rear of the property and using bricks of an inappropriate colour for the area.

The last Housing Needs Survey in Bourn showed a high need for bungalows for elderly people. If SCDC is minded to approve the application, the Parish Council would like to see the size of the garage reduced as it has the potential to be turned into another dwelling.

- 5.1.2 S/00757/14/LB – 160 Caxton End. Remove brickwork to open up fireplace.
Cllrs Blair and Jones left the meeting having previously declared an interesting this item. RESOLVED to recommend approval. Cllr Blair and Jones returned to the meeting.
- 5.1.3 S/0644/14/FL and S/0645/14/LB – 2 High St. Install replacement windows, new porch and front door.
RESOLVED to recommend approval.

5.2 SCDC Decision and appeal notices

None

5.3 Tree works applications

It was agreed to write to N Charter following the advice of SCDC's Tree Officer regarding the Ash tree on The Broadway.

6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed. RESOLVED that the payments as listed in the finance report be approved for payment ^(Prop NB, 2nd GP) plus Canalbs (Internal Auditor) £131.68 and CGM £349.79.

CAPALC (Affiliation fee)	£333.94
Salary	£133.09
LGS Services (Admin Support)	£876.92

6.2 To consider any matter which is urgent because of risk or health and safety

None.

6.3 To approve and release S137 requests for financial support from Bourn Church & Village Hall, Merribourn Club and Twinning Association

RESOLVED to approve and release the following payments which in the opinion of the Council are in the interests of the area and its inhabitants;

Bourn Church & Village Hall - £800

Merribourn Club - £240

Bourn Proms - £50

RESOLVED to hold back payment to the Twinning Association until the Parish Council has received confirmation of whether or not they have been successful in obtaining a Community Chest grant.

6.4 Internal auditor report to the Council

RESOLVED to respond to the Auditor that there should have been evidence of the consultant's reports and also of members training.

6.5 To approve the accounts for FY 2014 and the completion of the Annual Governance Statement

RESOLVED that the Accounts for FY 2014 be approved ^(Prop NB, 2nd SJ), and the Annual Report be signed by the Chairman along with the supporting papers. Questions Questions 1-8 in the Annual Governance Statement be answered "Yes" and Question 9 answered "Not applicable".

7. Members reports and items and actions arising from any recommendations

7.1 Playing Fields

RESOLVED to obtain quotes for painting the frame of the swing and the gym rings. A working group will look at extending the rings at a modest cost.

RESOLVED to request quotes for levelling and turfing the public open space at The Broadway.

It was agreed to chase Carmen Robinson for a response if she has not already replied.

7.2 Parish Plan Working Group

Nothing to report.

7.3 Highways Working Group

Cllr Bruce had contacted CCC to advise that an overhanging branch is obscuring a 30mph sign. The 40mph roundels had been removed, but not yet replaced with 30mph roundels. The road markings had also not yet been relined.

RESOLVED to respond to SCDC's email regarding wheelie bin speed stickers asking them to let the Parish Council know when the stickers are available, but in the meantime it will get on with making its own stickers.

7.4 Planning and Affordable Housing

Cllr Ball reported that discussions had taken place with the school in trying to overcome the parking problems near the school which would be exacerbated if the affordable housing was to go ahead. This is explained further under item 7.7.

Representatives of the Parish Council are still trying to arrange a meeting with Will Bevan to discuss its concerns about housing, parking and school parking.

Cllr Jones reported that only 2 out of the 4 Traffic Consultants approached had responded and both were unable to help. However one was able to recommend a consultant in Wales who is willing to take on the project at an estimated cost of £500 per day, for 2 days work. Cllr Jones will obtain a quote in writing.

7.5 Allotments

Nothing to report.

7.6 Neighbourhood Watch

Nothing to report.

7.7 Liaison between Parish Council and School

Cllrs Ball and Blair had met with the school earlier in the day to discuss in particular the parking and congestions problems around the school. It was suggested that an area at the bottom of Riddy Lane, which is currently fenced off, could be extended into the play area and surfaced with grasscrete. This would involve purchasing some land from Will Bevan. RESOLVED to seek quotes for the cost per square foot of grasscrete. Cllr Jones offered to also look into the cost of plastic surfacing.

7.8 Website

There is now a blog on the website.

7.9 **SPEP**

Cllr Rees-Howell had advised SPEP that she is standing down and that Cllr Blair will be the Council's representative.

7.10 **Bourn Flood Action Group**

Cllr Ball reported that on a number of occasions a youth has been emptying the contents of the dog litter bins into the Brook. He has removed the bags of dog excrement from the Brook and taped up the bin to stop it being used at present, but would like permission to move it to another site further away from the Brook.

7.11 **To discuss the current status of the STOP B.A.D. Campaign**

Cllr Jones reported that they had been very active and were talking to other local parish councils.

8. To consider correspondence/communications received including

8.1 **Highways Agency – A14 Cambridge to Huntingdon Improvement Scheme Consultation**

RESOLVED Cllr Blair will respond on behalf of the Parish Council and bring his response to the next meeting.

8.2 **SCDC – Community Infrastructure Levy (CIL) Draft Charging Schedule**

RESOLVED to respond that where large communities are proposed, the new charging schedule favours South Cambridgeshire District Council, but offers no financial assistance to villages.

9. Closure of meeting

RESOLVED to thank the outgoing Chairman Cllr Ball, as well as Cllrs Pountain and Rees-Howell for their service and hard work on the Council.

There was no further business and the Chairman declared the meeting closed at 9.45pm.

Signed _____ (Chairman) _____ (Date)