

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on Thursday 21 November 2013 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr N Ball Dr G Pountain
Mrs V Bruce Mr L Rolfe
Dr N Blair Mrs X Rees-Howell
Mr R Ansell

In attendance: Mr & Mrs Crane, Hilary Gretton (BYP) and Mrs Kathleen Baptie (Minutes Secretary).

Comments and observations from members of the public and from the County and District Councillors

Mr and Mrs Crane spoke of their concerns regarding the Bee Orchids in the field adjacent to the campsite. Marker posts have been set out raising concern that some development is planned.

1. Apologies for absence

Apologies for absence were received from Cllr Jones (out of parish).

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Ball declared an interest in item 7.1 as a member of the Sports Club. Cllr Ansell declared an interest in item 7.5 as an allotment holder. Cllr Rees-Howell declared an interest in item 4.6 as a neighbour.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

2.3 To grant any requests for dispensation as appropriate

None.

On a proposition by the Chairman, the order of business was varied to take items 7.13 and 8.1 here.

7.13 Appointment of additional members to the Bourn Youth Project Working Group and transfer arrangements

The minutes of the Special General Meeting of the Bourn Youth Group whereby the group was officially closed, were noted. A cheque for the sum of £1103.80 was received from Ms Hilary Gretton together with a list of the Bourn Youth Group assets to be transferred to the Parish Council. Hilary will confirm where the various items are stored. RESOLVED that the Parish Council would add the assets to its asset list and increase the insurance accordingly, and to ring fence the above sum of money for the Youth Group. The Parish Council also agreed to write to Young Lives who provided a grant, to confirm that it is taking over Bourn Youth Group. Working Group members are Suzanne Armitage, Jan Burrell, Hilary Gretton, Gill Pountain, Rita Charter and Joy Naylor. These members will work in conjunction with the Clerk.

Cllr Pountain arrived during this item.

8.1 Resident – Bee Orchids on the Golf Course

It was established that the Bee Orchids are in the little paddock used as an overflow for the campsite. RESOLVED to find out who owns the field by filing an application with Land Registry. Secondly to write to Mr Crow asking whether he has any plans for the land as the Council have been made aware there are Bee Orchids in the field.

Mr & Mrs Crane and Ms Gretton were thanked for attending and left the meeting.

3. To approve the minutes of the previous meeting on 17 October 2013

The minutes of the meeting on 17 October were approved ^(Prop NB, 2nd VB) as a true record and signed by the Chairman after the following amendments. Section 1 to read Draft Local Plan instead of LDF, and to note the same correction in item 4.3 and 7.10. Item 4.4 to read '£1000 offered to the new Broadway Playground', and item 8.2 to read 'request a bus stop opposite the Willow Tree'. ^(Prop NB 2nd VB)

4. Matters arising from the meeting

4.1 To receive the Clerk's report

Noted.

4.2 (4.2b) Resident – request to put bins on land near her house

Cllr Bruce has been in touch with the Treasurer of the PCC who is currently in negotiations with Land Registry regarding Church land at the rear of the village hall which has been missed off. He will come back to her when this is resolved as it may show that this strip is to be included.

4.3 (6.3) Wicksteed play inspection report for Jubilee Playing Fields – to consider any quotes obtained by Mr Haxton

Cllr Pountain reported that the signage is in hand, and that a price is awaited for the BMX track barrier. It was suggested to ask the Bourn Youth Working Group if they would be willing to help with play area projects.

RESOLVED to order 2 rocking horse seats at £16 each and nut covers are required for the Speed bike mobile.

4.4 (7.3) Parking in the High Street

RESOLVED to carry forward and invite Shaina and Craig to the next meeting in January.

4.5 (Public District Cllr Report) TKA Tallent conditions

The reply from Paul Sexton (Planning Officer) to Cllr Tumi Hawkins was noted. The application was approved at the November Planning Committee meeting and it was agreed that it was a good result.

4.6 (8.3) Proposed land for use as allotments in The Broadway to consider any response from the landowners

It was noted that Mr Ward had responded that he does not wish to discuss this matter until after the houses are finished.

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/2310/13/FL – 17 Alms Hill – Garage conversion

RESOLVED to recommend approval on the grounds of DP2 the design is acceptable and DP3 the Council does not think there will be an issue with parking. ^(Prop NB, 2nd XR-H)

5.2 SCDC Decision and appeal notices

None

5.3 Tree works applications

None. It was noted that Sharon Maloney (CCC Highways Supervisor) is due to inspect the culverts and trees next week and she will advise if any trees posing a risk need to be removed.

6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the

cheques were signed. RESOLVED that the payments as listed in the finance report plus CCC (Archive for Minutes) £5.00 be approved. ^(Prop NB, 2nd NBI)

CGM (Grass cutting)	£266.85
Salary	£131.66
LGS Services (Admin support)	£1057.35
Guilden Morden PC (Training)	£210.00
L Rolfe (Reimburse Community Room TV)	£434.18

Credits including bank interest, allotment rent and receipt of the precept were noted.

7. Members reports and items and actions arising from any recommendations

7.1 Playing Fields including Bourn Youth Project

It was reported that Frank Haxton was awaiting direction from the Parish Council on the Gym Rings. RESOLVED to lengthen the rings and see if they are used. If they are being used the Council will agree to paint them, if not it will remove them. Cllr Pountain will ask Mr Haxton if he can extend the chains. If there is a cost involved, the Clerk will handle the matter.

RESOLVED to request quotes for a single goal to be sited away from the houses.

7.2 Parish Plan Working Group

It was noted that the Warden's office at the Community rooms is soon to be vacated and given to the residents. SCDC will wipe the computer of data and donate it to the residents. Cllr Rolfe suggested that a new printer would be the next item on the wish list. Cllr Rolfe was asked to canvass for any other requirements at the Community Rooms.

7.3 Highways Working Group

Cllr Bruce reported that the Traffic Management Officer at the Cambridge Constabulary had stated that lowering the speed limit with signs alone would not make a significant impact and requested any current speed data the Parish Council had. Cllr Bruce replied to the Officer at CCC she had been dealing with and advised that this was the first stage of measures and that the Police had a large amount of speed data from the village. The officer referred this information to the police who confirmed they were happy with the information and would not object to any official consultation. This enables CCC to start the consultation process.

The Doctor's surgery has said that the parking spaces offered at the farm are too far away and that there is not enough light.

A resident's complaint about the speed limit was noted. Cllr Bruce contacted her and advised her that as it was a main road, the most the Council would be able to do was request a reduction to 50mph. There has also been a request from a resident to reduce the speed limit past the Broadway to 50mph.

RESOLVED Highways Working Group to keep a spreadsheet of highways requirements and to include these requests on it.

RESOLVED that the Parish Council wish to put in another application under the Minor Highways Improvements Scheme for a second set of interactive signs. The Parish Council agreed to contribute 10% of the cost. Cllr Bruce to complete the application.

7.4 Planning and Affordable Housing Working Group

Nothing to report.

7.5 Allotments

Nothing to report.

7.6 Neighbourhood Watch

At its recent meeting, a number of complaints were reported about noise disturbance during the night. This was a couple of weeks ago and not during harvest and it continued for 2 ½ weeks. RESOLVED to write to Mr Peck advising him there have

been a number of complaints about noise during the night and asking him the reason for this and whether this is something the residents should expect every year. It was agreed to await his response and if he isn't helpful to involve Environmental Health.

7.7 Liaison between Parish Council and School

The Clerks report regarding the keypad entry system was noted. It was agreed that if the land belongs to the Parish Council it would have no objections and if the land is owned by CCC, then the Parish Council would support the school's plans.

Cllr Rolfe attended the opening of the new classroom on behalf of the Parish Council.

7.8 Website

Cllr Rolfe reported he aims to get the site up and running before Christmas as the current hosting ends on 14th December. The Parish Council thanked Cllr Rolfe for his work on this.

7.9 SPEP

It was noted that the training for the Thermal Imaging camera will take place in February. Cllrs Blair and Rees-Howell will have a meeting to discuss.

7.10 Re-allocation of delivery rounds for the newsletter

RESOLVED members are to sort out amongst themselves. It was agreed that if there are any spare copies they could be delivered to local businesses.

7.11 Proposal that the Council considers adopting the CAPALC small grants scheme application form

RESOLVED to adopt the form for village groups and organisations to use when applying for funding from the Parish Council..

7.12 Pavilion electricity rates review

RESOLVED to accept the new price plan arranged by the Clerk and to thank her for negotiating a better rate.

7.13 Appointment of additional members to the Bourn Youth Project Working Group and transfer arrangements

Taken earlier.

8. To consider correspondence/communications received including

8.1 Resident – Bee orchids on the Golf Course

Taken earlier.

8.2 CCC – Minor Highways Improvement Scheme 2013-2014 invitation to bid

Discussed under 7.3.

8.3 CCC Statement of Community Involvement consultation

Cllr Ball will look into this and email members.

8.4 Martin Grant Homes – a new village to the North of Cambourne

RESOLVED that the Parish Council does not wish to meet with Martin Grant to discuss their proposals. ^(Prop NB, 2nd X R-H, all in favour) It was also agreed that the Parish Council does not wish to meet with Countrywide Home regarding Bourn Airfield.

9. Closure of meeting

A letter of thanks was noted from the users of the Community Rooms for the new television.

Cllr Ball would like to have Jim Hansford's trunk from the Clerk to go through all the old records and papers and arrange a social evening with members sorting through things.

There was no further business and the Chairman declared the meeting closed at 9.15pm.

Signed _____ (Chairman) _____(Date)