

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 17 October 2013 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr N Ball Mrs X Rees-Howell
Dr G Pountain Mr L Rolfe
Dr N Blair Mrs V Bruce
Mr R Ansell

In attendance: District Councillor M Loynes and Mrs Gail Stoehr (Clerk).

1. Apologies for absence

Apologies for absence were received from Cllr Jones (out of parish).

Cllr Loynes arrived and reported on his involvement with the STOP BAD group, and the implications of the Code of Conduct. The LDF is to come before the full District Council in February or March.

Cllr Pountain arrived at 7.32 pm.

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Pountain declared an interest in item 7.5 and 8.3 as an allotment holder and Secretary of the Bourn Allotments Association. Cllr Ansell declared an interest in item 7.5 and 8.3 as an allotment holder.

Cllrs Bruce and Ball declared an interest in items relating to the Sports Club as Bourn Sports Club representatives, and also the existence of their dispensations.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

2.3 To grant any requests for dispensation as appropriate

A dispensation was granted to Cllr Pountain to speak but not to vote on Bourn Allotment Association matters as Secretary of the Bourn Allotment Association.

3. To approve the minutes of the previous meeting on 19 September 2013

The minutes of the meeting on 18 July were approved ^(Prop GP, 2nd XR-H) as a true record and signed by the Chairman. ^(Prop NB 2nd VB)

Comments and observations from members of the public and from the County and District Councillors

Cllr Pountain spoke as a member of the public to the Bourn Allotment Association request under item 8.3, that the Parish Council buys or leases the land in the Broadway by means of a lease with 12 months' notice.

4. Matters arising from the meeting**4.1 To receive the Clerk's report**

The proposal for a Youth Project Working Group was noted. The Bourn Youth Project has not yet dissolved and their meeting is awaited. Insurance is in place.

4.2(a) (8.2) Resident – trees and ditches in Riddy Lane

Sharon Moloney has been asked to inspect the pipe in Alms Hill. She has a report which shows a break near Caxton Road and problems near the Great Bridge. Karen Lunn of CCC has a capital project proposal to re-route the pipe due to flooding in Caxton End. The resident is to put forward an insurance claim. The Riddy Lane inlet is still outstanding.

4.2(b) (8.6) Resident – request to put bins on land near her house

RESOLVED that Cllr Bruce will check with the Church and report to the next meeting.

- 4.3 (8.3) CCC consultation on Transport Strategy for Cambridge and South Cambs
RESOLVED to ratify the responses on the LDF, Community Infrastructure Levy, A14 and Transport Strategy. The response on the A14 supported the improvements but not the tolling.

- 4.4 Land at Rockery Farm, The Broadway – to authorise the signing of the transfer to the Council

RESOLVED to clarify the limited title guarantee and subject to a satisfactory response from the Council's Solicitor that the transfer be signed by Cllrs Ball and Blair on behalf of the Parish Council. Bourn to Run has offered the sum of £1000 towards the

5. To consider planning, tree work applications and any planning related matters

- 5.1 Planning applications received since the last meeting

- 5.1.1 S/2091/13/FL – 167 Alms Hill – Change of use of redundant building to holiday let with adjoining staff rest room and facilities

RESOLVED to recommend approval subject to the condition that this is not for permanent residence under policies E9 and E10 (farm diversification and employment)

- 5.2 SCDC Decision and appeal notices

- 5.2.1 S/1598/13/LB – Wysing Grange – Alteration/part regularisation of unauthorised works – replacement of defective render to part of the west and east facing elevation and replacement of render internally at kitchen.

Permission granted by SCDC. Noted.

- 5.2.2 S/1611/13/FL – 14 Alms Hill – Change of use of an agricultural building to manufacture and storage.

Permission granted by SCDC. Noted.

- 5.3 Tree works applications

- 5.3.1 The Knoll, High Street

The Parish Council had no objections.

6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk

- 6.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the cheques were signed. RESOLVED that the payments as listed in the finance report plus R Ansell (grass seed) £6.99 be approved. ^(Prop VB, 2nd NBI)

Salary	£131.66
CGM (Grass cutting)	£200.91
Bourn Village Hall (Room hire)	£80.00
Came and Company (Insurance)	£1767.75
Abacus (Safety surface)	£3256.80
CGM (Grass cutting)	£299.49
Applewood (Safety surface)	£4044.00
LGS Services (Admin support)	£903.93

Credits including bank interest, allotment rent and receipt of the precept were noted.

It was noted that the payment to Abacus included an additional amount for moving the swings.

- 6.2 Wicksteed play inspection report for Jubilee Playing Fields

RESOLVED to receive the reports from Wicksteed and Frank Haxton and to carry this forward to the next meeting pending quotes for the recommended work.

District Cllr Elcox arrived at 8.12 pm.

- 6.3 To approve grass cutting and village maintenance contract specification for 2014
RESOLVED that as there would be a new Council next year CGM are to be asked if they will hold their price for one more year. If not then the Council would go out to full tender.

7. Members reports and items and actions arising from any recommendations

7.1 Playing Fields including Bourn Youth Project

Nothing further to report.

7.2 Parish Plan Working Group

The television aerial is outstanding.

7.3 Highways Working Group

RESOLVED to receive Cllr Bruce's report on costings provided by the CCC officer and Speedwatch.

RESOLVED that the Parish Council would fund the additional £2250 to be met from the Special Projects budget and to note that some of the £10,000 budget had been allocated to the play equipment safety surfacing project) ^(Prop NBall, 2nd NBlair)

RESOLVED in response to the complaints that had been received that the bus was unable to stop due to parking in the High Street to invite Shania or Craig from the Willow Tree pub to attend the next meeting to discuss the problem and that members are to keep records of any reports including the times of day, number of cars, etc.

Cllr Bruce has spoken to Mark Proud and Tracey at the Doctors' Surgery and Mr Proud will contact the doctors regarding parking.

Cllr Loynes left the meeting.

7.4 Planning and Affordable Housing Working Group

It was reported that SCDC were now building housing. A survey will be published on 24 October and then a consultation will take place. Matters still to be resolved are school parking and traffic. It was hoped that SCDC would fund the infrastructure for the bus drop off.

7.5 Allotments

Nothing further to report.

7.6 Neighbourhood Watch

Nothing to report.

7.7 Liaison between Parish Council and School

Nothing to report.

7.8 Website

Cllr Rolfe provided an update report and a proposal to serve notice on the existing web hosting company will be an agenda item for the next meeting. The new site will be: www.spanglefish/bournparishcouncil.

7.9 SPEP

RESOLVED to note that the loan of the thermal imaging camera for November had been cancelled and it was hoped to use it in February and that Cllr Blair is to assist Cllr Rees-Howell with support from the Chairman.

7.10 Proposal to install a time delay switch at the Pavilion

RESOLVED to accept the quotation from Ian Hildrew for £85 for the time delay switch. RESOLVED to clarify whether there are two CCTV recording units or one recording unit and cameras as this equipment appeared duplicated on the assets list.

District Cllr Elcox was invited to report. She reported on her LDF representation. The TKA Tallent conditions are to be presented to the November meeting. RESOLVED to ask Paul Sexton for a report on the current state of the conditions and confirmation that there have been no changes to the application. If so the Parish Council wished to see them.

7.11 Report on SCDC Parish Liaison meeting

RESOLVED to receive the report from Cllrs Ball and Bruce who had attended. The meeting included a discussion of Council Tax support, housing delivery and the Community Infrastructure Levy.

7.12 Report on River Cam stakeholders workshop

RESOLVED to receive a report from Cllr Ball who had attended. The main issue in Bourn is phosphate reduction and some sewerage problems. Cllr Ball is to reply to the Water Directive Group questions.

8. To consider correspondence/communications received including

Cllr Ansell declared an interest as an adjacent resident of Hall Close and abstained. RESOLVED to respond to the letter received from Jenny Clark of SCDC regarding 63 Hall Close and the SCDC proposal to sell the land to the resident that the Parish Council had no objections.

8.1 SCDC – review of Polling Districts

RESOLVED to respond that the Parish Council is happy with the use of the Village Hall as this is central to the village. It was noted that the redrawing of the parish/ward boundaries was expected next year.

8.2 CCC – grants for bus facility improvements

RESOLVED to request a bus stop near the Willow Tree, in the High Street and at the Broadway, and bus markings on the highway outside the doctors' surgery in Alms Hill, as well as at The Knoll between Alms Hill and The Broadway.

8.3 Bourn Allotments Association request that the Council should contact the owners of land in The Broadway to ask if they will let their land for use as allotments

RESOLVED to write to Mr and Mrs Ward to ask if they would be willing to let their land for use as allotments as requested by the Bourn Allotment Association.

9. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 9.25pm.

Signed _____ (Chairman) _____(Date)