

**BOURN PARISH COUNCIL****The minutes of the Meeting of Bourn Parish Council held on  
Thursday 18 July 2013 at 7.30 pm in the Village Hall**

**Present:** Cllrs: Mr N Ball Mrs X Rees-Howell  
Dr G Pountain Mr L Rolfe  
Dr N Blair Mr S Jones  
H McClean Mrs V Bruce

**In attendance:** 11 Members of the public including some members of Caldecote Parish Council, 2 representatives from RPS regarding the TK Tallent application, Nick Atkins, SCDC Environmental Health Officer, Angela Marcham P3 Co-ordinator, District Councillor A Elcox and Mrs K Baptie (Minutes Secretary, LGS Services).

**Comments and observations from members of the public and from the County and District Councillors**

Fiona Whelan spoke on behalf Caldecote Parish Council and residents of West Drive with regard to the TK Tallent application and explained that Caldecote were unable to make a decision as the developers were unable to answer many of the questions put to them.

Cllr Bruce arrived at 7.34pm.

The representatives from RPS on behalf of TK Tallent spoke of design features to reduce noise, such as no windows, doors or fans on the Caldecote side of the building, improved sound proofing and paint separation to be carried out inside the building.

Cllr Pountain arrived 7.40pm

It was agreed to request a meeting with the applicants, SCDC Planning Dept, Environmental Health, those Parish Councils affected and any other necessary people. District Councillors Tumi Hawkins and Alison Elcox have offered to try and progress this and identify the key players at SCDC, with the intention of aiming for a meeting in August.

A member of the public arrived during this item at 7.45pm

8 members of the public left the meeting.

Angela Marcham P3 Co-ordinator spoke on the consultation for the proposed diversion of footpath 22/23. She explained that the consultation was to seek people's reasons for supporting or objecting to the diversion. Some of the reasons for objecting to the diversion were noted as follows;

- It is an ancient right of way
- It would cause a loss of the fine views of the village
- It is the quickest route from Church to Church
- There could be possible flooding on the alternative path by the brook.

**1. Apologies for absence and declarations of interest**

Apologies were received from Graham Bruce P3 Co-ordinator.

**2. Declarations of Interest****2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Rees-Howell declared a pecuniary interest as a neighbour, in the planning application at Rockery Farm, item 5.1.2.

**2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None.

**2.3 To grant any requests for dispensation as appropriate**

None.

**3. To approve the minutes of the previous meeting on 20 June 2013**

The minutes of the meeting on 20 June were approved <sup>(Prop GP, 2nd XR-H)</sup> as a true record and signed by the Chairman, after the following amendments: under the open session paragraph 5 'extinguish half the length of FP22'. Item 4.3 to amend Cllr Blair to Cllr Ball, and item 4.4 to Graham Bruce.

The Chairman proposed to vary the order of business to take item 5 here

**5. To consider planning, tree work applications and any planning related matters**

**5.1 Planning applications received since the last meeting**

**5.1.1 S/1020/13/FL - T K Tallent Ltd, proposed demolition and replacement buildings**

The number of movements in the traffic model was considered as well as the concerns from nearby residents. The Parish Council agreed <sup>(Prop NB, 2nd SJ, unanimous)</sup> that it was unable to approve recommendation of the application at present because not enough was known about enforcing conditions. However if the application is approved by SCDC then the Parish Council would like the following conditions to be applied;

1. All use must be confined to within the building.
2. No storage of dyes, scrap or finish materials to be kept outside.
3. Lighting outside the building is to be restricted.
4. Inner noise levels should be less than 85 decibels.
5. Consideration should be given to a continuous noise monitoring system.
6. A breach of conditions should trigger a working hours' restriction.

**5.1.2 S/1343/13/FL Rockery Farm, Erection of 2 affordable dwelling and 1 market dwelling**

The history of the site and previous applications were discussed. The Parish Council disagreed with point 9 of the Design Statement which stated that no suitable sites for affordable housing have been found in the village as discussions are currently underway with a land owner and SCDC. The Parish Council recommended refusal on the grounds of HG5 (too far out of the village – not well related) and also DP7, the development is outside the village framework. <sup>(Prop NB, 2nd VB, 7 in favour, 1 abstention)</sup>

**5.2 SCDC Decision and appeal notices**

**5.2.1 S/1027/13/FL – The Old Station, Old North Road – Extension and alterations**

Permission granted by SCDC.

**5.2.2 S/0283/13/LB – 27 Church Street – subsidence repairs**

Permission granted by SCDC.

**5.2.3 S/0843/13/FL – Brook Cottage, 158 Caxton End – Erection of double garage and study with store above**

Permission granted by SCDC.

**5.2.4 S/0845/13/CA – Brook Cottage, 158 Caxton End – demolition of existing garage**

Permission granted by SCDC.

**5.3 Tree works applications**

None.

**5.4 SCDC - Proposed Submission of the Local Plan**

Cllrs Blair, Jones and Rees-Howell reported on their recent attendance of a meeting about the proposed housing development on Bourn Airfield. The meeting was well attended and quite positive. The impression given was that there would be no further consultations. James Fisher (SCDC) explained that the S106 agreement was being replaced with a community levy i.e. houses over a certain size would require the developer to pay something to SCDC, however on the Bourn Airfield development the amount was zero. Cllr Blair will look into this. Further meetings are being held at Comberton, Cambourne and Caldecote in the coming weeks. It was felt there was a big case for co-ordination of local Parish Councils. Cllr Jones has offered to be the

Parish Council's link with BAD (Bourn Against Development) It was agreed that all Councillors would try to find a suitable date in August to hold a planning meeting.

**4. Matters arising from the meeting**

4.1 To receive the Clerk's report

Noted.

4.2 (4.2) Proposal for permanent diversion of FP22/23 between Bourn and Caldecote

It was agreed to forward the responses collated by Angela Marcham to Mr Peck and Cllr McLean offered to liaise with Angela Marcham.

The Ramblers Association offer of £150 for the supply and installation of 2 benches as considered. It was agreed to accept the offer; the benches being supplied by Barton Parish Council.. (Prop NB, 2nd SJ)

4.3 (4.3) Tree Warden appointment

To be carried forward.

4.4 (4.6) Health and Safety policy – to consider if a policy is required and if the draft should be adopted

It was agreed to accept the draft policy (Prop NB, 2nd HM) and to seek guidance from the Clerk as to which Councillors would be responsible for what.

4.5 (6.2) To consider the recommendation for the supplier for the Hall Close safety surfacing

It was agreed to send the tender from Abacus to Frank Haxton and await his recommendation at the next meeting.

4.6 (6.3) Utilities review – to consider quotations for energy costs

Having looked into various prices Cllr Jones reported that the existing provider was currently the best. However the Parish Council would like confirmation of the expiry date of its existing agreement in order to be prepared at the next review.

4.7 (7.2) to consider quotes for a large TV for community centre

Cllr Rolfe advised that it would be possible to purchase a 46" wall mounted TV with a separate DVD player for under £400. Cllr Rolfe was tasked with obtaining 3 quotes to be forwarded to the Chairman and Clerk who are delegated to approve the purchase.

**6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk**

6.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the cheques were signed. The payments as listed in the finance report plus £899.92 LGS Service (Admin support) and correction to the E-on payment from £31.84 to £59.33, were unanimously approved. (Prop NB, 2nd VB)

CGM (Grass cutting)	£360.42
G Pountain (moss killer)	£38.00
Cambridge Water (water bill)	£343.41
CGM (weed treatment)	£235.30
EON (Electricity)	£59.33
Primec (Legionella contract)	£270.00
P Johnson (war memorial flowers)	£56.00
L G Stoehr (salary)	£140.04

Credits including bank interest and a VAT repayment were noted.

6.2 To consider play inspection reports and any work required

It was noted that the nettles needed cutting back which Graham Bruce and Cllr Jones will do. They will also take a look at overhanging branches. Cllrs Pountain and Ansell will spray moss killer.

The Parish Council are awaiting a specification for the ditch from Frank Haxton before this can be progressed

**7. Members reports and items and actions arising from any recommendations**

7.1 Playing Fields including Bourn Youth Project

Nothing to report.

7.2 Parish Plan Working Group

Nothing to report.

7.3 Highways Working Group

Thanks were expressed to Cllr Bruce and the Highways Working Group for their work in successfully obtaining Minor Improvements Scheme funding towards speed reduction measures in the village. The CCC project manager has asked for confirmation of the speed plans and Cllr Bruce will meet with her on site during the summer. She has also suggested that the Parish Council ask Highways to repaint the white lines where these have faded. It was agreed to put an article in the next newsletter.

7.4 Planning and Affordable Housing Working Group

It was noted that Shulyer Newsted from SCDC had recently been in the village and met with the landowner.

7.5 Allotments

Nothing to report.

7.6 Neighbourhood Watch

Nothing to report.

7.7 Liaison between Parish Council and School

Nothing to report.

7.8 Website

A discussion took place as to what the Parish Council would like to include on the website. It was agreed it should include a list of who does what on the Parish Council, maps, history, footpaths, photos, minutes, newsletter, links to planning, links to the sports club, twinning. Cllr Rolfe wished to know how much of the existing site belonged to the Parish Council. It was agreed that Cllr Rolfe would speak to Kim Chetwyn and arrange to transfer the information.

It was discussed as to whether the newsletter could be sent out electronically by email, although it is appreciated that some residents would still need paper versions.

Cllr McClean offered to look into improving the newsletter.

7.9 SPEP

Cllr Rees-Howell was preparing an agenda for a meeting in September and would like to put an article in the village newsletter before September.

7.10 Report on SCDC Planning Forum

Discussed earlier under planning.

**8. To consider correspondence/communications received including**

8.1 SCDC consultation letter – Cambridge Gliding Centre competition

The Parish Council had no objections.

8.2 CCC – Local Highway Improvements – notification of successful bid

Discussed earlier under item 7.3.

8.3 SCDC – Nominations for assets of community value

The letter from SCDC was noted and it was agreed that the Parish Council would like to nominate the Doctor's surgery and the school for their premises. With regard to comments about those assets which the Parish Council currently own, it was agreed that they should be nominated for 'future proofing', as one could not foresee what decisions a new Parish Council might make regarding these assets in the future.

It was agreed to re-submit the nomination of the Village Shop and Post Office as one business with a single owner/leaseholder.

8.4 SCDC re solar park unilateral undertaking

It was noted that if the Parish Council was unable to have solar panels on the Village Hall roof, then it would receive £10,000 instead. The pre-planning application had been submitted over 3 months ago and despite being chased several times nothing yet has been heard.

9. Closure of meeting

Cllr Bruce advised that the Bourn Catchment Solutions project were keen to hold an event in spring to inform and educate people and schools etc.

There was no further business and the Chairman declared the meeting closed at 10pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_ (Date)