

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 19 April 2012 at 7.30pm in the Village Hall**

Present: Cllrs: Mr G Smith (Chairman) Mrs X Rees-Howell
Mr N Ball Mrs V Bruce

In attendance: District Cllrs A Elcox, County Cllr L Wilson, 1 member of the public and Mrs Gail Stoehr (Clerk).

1. Apologies for absence and declarations of interest

- 1.1 Apologies were received from Cllrs Hansford (unwell), Pountain, Jones, and Ansell (all out of parish)
- 1.2 Cllr Ball declared a personal and prejudicial interest in item 4.3; his application.

Comments and observations from members of the public and from the County and District Councillors

James Peck introduced himself as a farmer from Scotland Farm, Dry Drayton. He has recently purchased land at Manor Farm and expanded on his email correspondence. talked about work he will be carrying out. The black barn is being removed and 3 trees with preservation orders need to be cut down as they are rotten in the centre, and new hedging will be planted. The permissive path through this land has now ended and the concrete path will be removed. He also spoke of his proposal to divert the public right of way to remove the dog leg and that he was considering planting a small Jubilee wood. It was noted that the recent joint work with Caldecote Parish Council would not now be accessible.

Cllr Elcox reported on:

- Community Chest money is available.
- She was waiting for Ros Richardson to come back to her about the Church St trees
- She advised contacting the Highways Dept regarding bins left out near the Jubilee Playing Field which obscured visibility.

2. To approve the minutes of the previous meeting on 15 March 2012

The minutes of the previous meeting on 15 March 2012 were approved as a true record and signed by the Chairman ^(Prop NB, 2nd VB). After the following amendments Item 3.2 change “working” for “group of residents” and Item 3.3 to read “to take Items 3.4”

3. Matters arising from the last meeting**3.1 To receive the Clerk’s report**

The Clerk’s report was noted.

3.2. (7.1) Shrievality Trust request for financial support (\$137 donation)

The amount given last year was confirmed to be £100 and it was agreed to give a donation of the same amount this year as this was considered by the Council to be in the interests of the inhabitants having the Shrievality Trust for support. ^(Prop NB, 2nd VB)

3.3 (3.5) Playing fields access road ownership

The response from the owners indicating they were willing to sell was considered and they are to be asked to name their price.

3.4 (6.4) A1198 Junction with School Lane and Fox Rd

Cllr Bruce reported on a meeting she attended at Longstowe. They are starting a Speedwatch Group and they discussed measures to improve safety at this junction. They had been invited to the Highway Working Group meetings. The reply from the County Council (CCC) was reported.

Cllr Lister Wilson arrived during this item.

3.5 Cambourne Bus Link

The link to Cambourne Forum was noted. Cambourne Parish Council agreed that Bourn Parish Council could attend a meeting if the bus link is being discussed and will inform them of this in advance. It was agreed that Cllr Wilson would try and arrange a meeting at CCC with officers at CCC (Hughes and Menzies), to discuss CCC's views and to explore possibilities. Cllrs Smith and Ball will attend and report to a future meeting.

3.6 (3.6) Community Centre Signage - update

It was agreed that the Clerk will seek quotes and apply for a Community Chest grant from SCDC for the proposed sign.

4. To consider planning and tree work applications and any planning related matters

4.1 Planning applications and appeal notices

4.1.1 S/0345/12/RM – The Vine School, Cambourne – Planning amendment

A response was required between meetings and the Clerk had submitted a “no recommendation” response on the Parish Council's behalf after the Working Group had looked at the application.

4.1.2 S/0650/12/FL – Bourn School, Removal of temporary classroom and erection of single storey classroom extension.

It was agreed to recommend approval as the Parish Council wishes to support the village school and the application conforms to building standard DP2.

4.1.3 S/0462/12/FL – Edgehill Farm, Old North Rd, Erection of detached cart lodge with storage above.

It was agreed to make no recommendation.

4.2 SCDC Decision Notices

4.2.1 S/2112/11 – David' Lodge, Old North Rd, Permission for Hay Store, Menage and Lighting Columns.

SCDC granted permission

Cllr Ball having declared an interest in the next item left the meeting 8.04 pm

4.3 Tree Works Applications

4.3.1 38 Caxton End

The Parish Council had no objection to coppicing.

Cllr Ball rejoined the meeting at 8.05 pm

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices and bank statements were checked before the cheques were signed at the end of the meeting.

The payments, as detailed in the financial report, plus Jon Etchells Consulting £270.00 (play equipment inspection) were signed by two members ^(Prop GS, 2nd NB).

Algar Signcraft (Jubilee sign)	£177.60
LGS Services (Admin Support)	£891.20
Andrea Bassil (Human Sundial)	£1000.00
CGM Cambridge (Rubbish clearance)	£60.00
Bourn School (S137)	£50.00
Merrybourn Club (S137)	£240.00
Bourn Church (S137)	£470.25
Cam Sight (S137)	£50.00
SCDC (Allotment rent)	£50.00

LG Stoehr (Salary)

£125.41

- 5.2 Question and answer session and training on finance and procedure – annual audit
Matters discussed included the annual audits, the Accounts and Audit Regulations, last years' audit and additional questions as asked by Moore Stephens and anticipated questions given additional expenditure this year on the play equipment project. It was noted that the internal audit would start on Monday. Reports were considered.

Cllr Wilson was invited to report at this point in the meeting. He advised that the Bourn street lights are being replaced in June.

Concern was expressed that some residents will not be getting the new fibre optic faster Broadband and that only 80% of the village will receive it.

6. Members reports and items and actions arising from any recommendations

6.1 Playing Field including Bourn Youth Project

Nothing to report.

6.1 Play Inspection Reports – to consider work required

Play inspection reports are required from Susanne Armitage and Cllr Bruce.

6.2 Parish Plan Working Group

Nothing to report.

6.3 Caxton End Working Group

Cllr Ball reported on a planning forum at SCDC, and the meeting at SCDC with Gary Duthie and Nigel Blazeby, regarding the certificate of lawful development. The officers had advised that they would consult with the Parish Council even though policy says they don't have to. In order to compile the documents of factual evidence on the site and the caravan to the rear of 107 Mrs Julie McLean will be asked to assist identifying the facts and the key documents.

6.4 Highways Working Group including review of membership

This item was discussed earlier under item 3.4. The Speedwatch Group is to work with the Highways Working Group to identify which areas are to be targeted.

6.5 Planning and Affordable Housing Group

Cllr Ball had not heard back from Shulyer Newsted and he will follow it up.

6.6 Parish Path Partnership Co-ordinator – Footpath No 20 recommendation for drainage improvements

It was agreed to support the recommendations for drainage from Angela Marcham (P3 Co-ordinator), using P3 funds. If the work is up to £400, only one quote will be required.

6.7 Bus Service 18

Correspondence received from CCC gave notification of changes to the bus service from June 2012 but as yet the details of the changes were unknown. The Clerk reported that Cllr Harangozo had reported to the Comberton Parish Council meeting that SCDC would not give a grant towards the service.

6.8 SCDC Local Plan workshop report

Cllr Ball reported.

7. To consider correspondence/communications received including

7.1 Diane Bayliss CAPALC – Quality Council Renewal

It was agreed to invite Diane Bayliss. To the June meeting. It was noted the Council's Quality Status ends in July and the Council will consider compiling the evidence after it had met with Mrs Bayliss.

The next newsletter will be the Council's annual report. In June the newsletter will cover highways and traffic. Members are to supply the text to the Clerk.

7.2 Elsworth Parish Council – retention of planning consultant

It was agreed to thank Elsworth Parish Council but decline their offer.

7.3 James Peck, PX Farm Ltd – Manor Farm Footpath Alteration

This was discussed earlier under comments and observations.

7.4 The update on the Mental Health Services was noted.

8. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 8.59pm.

Signed _____ (Chairman) _____ (Date)

DRAFT