

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on Thursday 15 November 2012 at 7.30 pm in the Village Hall**

Present: Cllrs: Dr G Pountain Mrs X Rees-Howell
Dr N Blair Mr S Jones
Mrs H McClean Mrs V Bruce

In attendance: District Councillor Alison Elcox 4 members of the public and Mrs Gail Stoehr (Clerk).

In absence of a Chairman or vice-Chairman Cllr Pountain was selected by the members to chair the meeting.

1. Apologies for absence and declarations of interest

Apologies were received from Cllrs Ball, Ansell and Hansford.

Comments and observations from members of the public and from the County and District Councillors

Mr Harris of Caxton End indicated that he was fed up with people quibbling and that he was going to sell his land to travellers if this did not stop

Mrs Algar raised her concerns about road safety in Caxton Rd. The Police who attended recently highlighted that the problem is with overgrown hedges leaning out forcing high sided vehicles to drive out toward the centre of the road. This is the section of the road between Thatched Cottage and Rosemary and Lavender Cottage. Cllr Jones declared an interest as the owner of Rosemary and Lavender Cottage. The Parish Council will write to the Highways Department asking them to deal with the problem. The resident was urged to do likewise.

2 residents raised their objections on the planning application for 107 Caxton End.

Cllr Bruce arrived at 7.50pm

2. Declarations of Interest

2.1 To receive declarations of interests from councillors on items on the agenda

None

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None

2.3 To grant any requests for dispensation as appropriate

None

3. To approve the minutes of the previous meeting on 18 October 2012

Following an amendment to record that under item 8.3 Cllr Rees-Howell is to be added, the minutes of the previous meeting on 18 October 2012 were approved ^(Prop VB, 2nd GP) as a true record and signed by the Chairman.

4. Matters arising from the meeting

4.0.1 Appointment of Vice-Chairman

Cllr Bruce was elected. ^(Prop X R-H, 2nd HM, unanimous) Cllr Bruce chaired the rest of the meeting.

The order of business was varied to take item 8.2 here.

8.2 CCC - Local Minor Highway Improvements 2013/14

Cllr Bruce reported that she had met with Karen Lunn who is drawing up a plan and working out costings, which should be expected at the end of the year. It was agreed

(Prop X R-H, 2nd SJ) that Phase 1, a speed limit reduction, roundels on the road and moving signs back, (the aim is for a 30mph limit on The Broadway, reducing the speed throughout the village), should be submitted by Cllr Bruce on the Council's behalf.

- 4.1 To receive the Clerk's report
Ash die back – the letter from the District Council (SCDC) it was noted that trees in Caxton End had been removed.
- 4.2 (5.2) Rear of 107 Caxton End – review of outstanding issues including clarification of criteria for Certificate of Lawful Development
CCC Senior Planning Officer Matt Hare's reply was noted.
- 4.3 (5.4) Quality Council application update
CAPALC had written congratulating the Parish Council on its Quality Council reaccreditation. The Chairman is to send a letter of thanks is to be sent to Ben at LGS Services who had put together the Council's application and evidence.
- 4.4 (6.3) Tree Warden appointment
It was noted that Cllr Ball had agreed to continue as Tree Warden in the short term and it was agreed to revisit this item in Spring.
- 5. To consider planning, tree work applications and any planning related matters**
- 5.1 Planning applications received since the last meeting
- 5.1.1 S/2288/12/VC – 107 Caxton End – Variation of condition of planning permission ref S/1874/12. The Parish Council agreed to recommend refusal as the proposed dwelling is far bigger than 50% of the original footprint (HG7) and the roofline is too high. It was delegated to the Clerk to respond having consulted with Cllrs Pountain, Ball and Blair. (Prop NB, 2nd GP, 4 votes in favour and 2 abstained)
- 5.2 SCDC Decision and appeal notices
- 5.2.1 The Solar Park had been approved.
- 5.3 Tree works applications
No comment.
- 6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk**
- 6.1 To receive the financial report and approve the payment of bills
The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the cheques were signed. The payments as listed in the finance report were unanimously approved (Prop VB, 2nd GP) Credits received between meetings were noted.

SCDC	EURO BIN	11.20
LG STOEHR	SALARY	125.41
EON	ELECTRICITY	37.11
LGS SERVICES	ADMIN SUPPORT	1019.25
CGM CAMBRIDGE	GRASS CUTTING	255.96
WICKSTEED	PLAY EQUIPMENT 5%	2742.00
LARS LARJ	PLAY EQUIPMENT	10134.00

- 6.2 Play inspection reports
It was agreed to obtain a 'Please close the gate, no dogs allowed' sign from Algar Signworks and put the work as identified in the reports in hand. (Prop GP, 2nd SJ)
Quotes are to be obtained for grass matting /safety surfacing under the old play equipment and Jubilee play area. Cllrs Pountain and Ansell are to provide the Clerk with the dimensions.
Hall Close play area has no bench as it has fallen to bits. It was agreed that Cllr Pountain would speak to Lars Laj.

Cllr Jones left the meeting.

6.3 Risk Assessment – to consider the requirements

Concerns were raised about the condition of the ditch, which is filled with water. The Clerk reported that this had been raised with SCDC and that she would follow it up again.

7. Members reports and items and actions arising from any recommendations

7.1 Playing Fields including Bourn Youth Project

It was noted that the Bourn Youth Project was going to give £500 towards maintenance of the play equipment and there would also be a contribution from the Bourn Sports Club. Cllr Pountain will check if Wicksteed have completed the work recommended by Jon Etchells before the final balance on the invoice is released.

7.2 Parish Plan Working Group ^(NB) to appoint a new working group following resignations

The new working group are Cllrs Blair, McClean and Rees-Howell.

7.3 Highways Working Group

Discussed earlier.

7.4 Planning and Affordable Housing Working Group

Shulyer Newsted (CCC) responded that there would be 12 units on the land off Hall Close.

7.5 Allotments

One person has moved off the allotment and a new person has moved on. The plan for Land Registry is still outstanding.

7.6 Neighbourhood Watch

Cllr Rees-Howell had nothing to report.

8. To consider correspondence/communications received including

8.1 CCC - Consultation on Cambridgeshire's Flood Risk Management Strategy

It was reported that the banks of the retaining pond had been repaired and to refer to the Cambourne Parish Council.

8.2 CCC - Local Minor Highway Improvements 2013/14

Taken earlier.

8.3 CCC – Winter Volunteer Training

Cllr Pountain McClean and Rees-Howell, Sarah Algar and Graham Bruce will join Cllr Ansell for gritting duty.

8.4 CCC – Minerals and Waste Planning

Noted.

9. Closure of meeting

Parking in Hall Close by the Doctors Surgery and by the Willow Tree is to be an agenda item for the next meeting.

Complaints about the fish and chip van on the corner of Hall Close is to be an agenda item at the next meeting.

There was no further business and the Chairman declared the meeting closed at 10pm.

Signed _____ (Chairman) _____(Date)