

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 17 November 2011 at 7.30pm in the Village Hall**

Present: Cllrs: Mr G Smith (Chairman) Mrs V Bruce
Mr R Ansell Ms S Galvin
Mr N Ball Dr G Pountain
Mr J Hansford

In attendance: District Cllr A Elcox, County Cllr L Wilson, 3 members of the public and Mrs K Baptie (Minutes Secretary, LGS Services)

1. Apologies for absence and declarations of interest

- 1.1 Apologies were received from District Cllrs Hudson and Loynes. Cllr Hansford apologised for anticipated lateness.
- 1.2 Cllrs Smith, Pountain and Ansell declared a personal interest in the Allotments item as allotment holders.
Cllr Galvin arrived.

Comments and observations from members of the public and from the County and District Councillors

Mr and Mrs Rushforth, planning application at 126 Alms Hill, appreciated that the Parish Council had to respond between meetings but wanted to come the meeting to understand the reasons why the Parish Council recommended refusal as they had hoped that it would be viewed as encouraging young families into the village.

District Cllr Elcox's report included;

- South Cambridgeshire residents' invitation to join a panel to get involved in the decision making processes.
- Sleeping rough estimates on 22 November 2011 are being carried out. SCDC are trying to build a picture of the number of people sleeping rough
- Streetlight contract with Balfour Beatty has been cancelled.
- The Neighbourhood Panel meeting is in Comberton 23 November.
- Trees in Church St – it has been established that the ones at the top end belong to the District Council and the ones at the bottom end belong to the County Council. Roz Richardson (tree officer) will visit on 28 November to take a look.
- Gail Cook (SCDC Social Housing) has arranged for the bushes to be cut down.
- Local PCSO Alex is now training to be a PC and has been replaced by Karen Mahoney.
- S215 notice on 103 Caxton End may not be served as the District Council feel that the improvement is tremendous.
- Planning application for the Broadway Bus Link – will automatically go to the Planning Committee because it was rejected the last time.

2. To approve the minutes of the previous meetings on 20 October 2011

The minutes of the previous meetings on 20 October 2011 were approved as a true record and signed by the Chairman ^(Prop GS, 2nd NB)

3. Matters arising from the last meeting

- 3.1 (3.1) To consider any applications for co-option to fill casual vacancy on the Parish Council
None received.
- 3.2. (3.3) Twinning proposal including report on meeting of 2 November
The working group looking at twinning with Saint Papul (between Toulouse and Carcassonne) an article will be put in the next Parish Magazine gathering people to

help. The Parish Council was asked how it wanted to be involved and what procedures should be followed. In January both villages will share their visions and what they hope to achieve. The group suggested that it would like to hold an official event in the future to recognise the twinning and a new sign will be required. It was agreed that twinning would be a regular agenda item under member's reports and the working group will report back after each meeting with updates. The group also hope to put some information on the village website.

Cllr Hansford arrived 7.50pm

3.3 (3.5) Lime Trees on Church Street

This item was discussed earlier.

3.4 (5.3) Assets Review and consideration of village mapping system

It was agreed to sign up for the village mapping system ^(Prop GS, 2nd NB) as it was considered a very useful tool in plotting the Council's assets, and could also be used for measuring areas and distances in the village, finding addresses and producing maps for walks etc. The costs are £20 for the initial set up and £20 per annum thereafter. Each councillor could have access with a password.

Other to note

It was noted that the ditch clearance by the Probation Service will be delayed due to ill health.

3.5 The Clerk's advice about the Council's corporate nature and the folly recording split votes was noted, but it was decided to take this on a case by case basis.

4. To consider planning and tree work applications and any planning related matters

4.1 Planning applications and appeal notices

The Chairman varied the order of business to take 4.1.4 here.

4.1.4 S/1272/11 – 126 Alms Hill – Two storey rear extension and alterations – to note response made between meetings

The Council's recommendation for refusal submitted between meetings was noted. It was explained that the reasons for refusal were based on the fact that the proposed extension was more than 50% of the original footprint. However it was noted that Cllr Hudson has asked for the application to be referred to the Planning Committee on 7 December.

4.1.1 S/2040/11/ – 25 Riddy Lane – Two storey side extension

It was agreed to recommend approval as the application complies with policy DP2 in that it fits the scale of the building.

Cllr Lister Wilson arrived.

4.1.2 S/1992/11/ – The Station Works, Old North Road – Replacement of existing storage warehouse building with new larger storage/warehouse building

On the basis that there is a lot of room at the site, and there is no expectation for additional traffic, it was agreed to recommend approval as the application supports policy ET5; the expansion of a local firm.

4.1.3 S/2172/11 – East Downing, Fox Road – Retrospective application for retention of annexe in rear garden

It was agreed to recommend refusal following guidelines of policy HG6 whereby the property has already been extended over 50%.

4.2 SCDC Decision Notices

4.2.1 S/1302/11 – 8 Short Street – render to exterior of building – Permission granted by SCDC.

Noted.

- 4.3 Tree Works Applications
None.

5. Finance, procedure and risk assessment

- 5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked before the cheques were signed at the end of the meeting.

The total amount for fencing materials came in at a slightly higher amount of £116.90 rather than £91.80 that had approved and been minuted at a previous meeting. This amount included invoices from Earith Timber (Bourn Youth Project) £76.32, and Prosperonline (BYP) £40.58.

The payments, as detailed in the financial report, were signed by two members ^(Prop GS, 2nd NB).

LGS Services (Admin support)	£896.65
Play Inspection Company (Post installation inspection)	£360.00
LGS Stoehr (Salary)	£125.41
CGM (grasscutting)	£235.02

Credits received were noted.

6. Members reports and items and actions arising from any recommendations

- 6.1 Playing Fields including Bourn Youth Project

The official opening took place last Saturday and the new play equipment looks very good. Approval was given for the free chippings to be used around the new plants.

- 6.2 Parish Plan Working Group including Emergency Parish Planning

Cllr Ball will look at the Parish Plan Action Plans again and resurrect them. He has a number of Electricity monitors which are available if anyone wishes to borrow them. The newsletter was ready for distribution and the areas are to be divided between the members.

Cllr Bruce had been sent a standard draft plan for the Emergency Parish Planning and she is working on completing this.

- 6.3 Caxton End Working Group

Nothing to report.

- 6.4 Highways Working Group

The consensus of the group was that the signage is too weak and the group will have another meeting with someone from the Highways Dept to move the matter forward. They will collate the data from the Speedwatch Group and also from the monitors attached to poles, to put into a report.

- 6.5 Planning and Affordable Housing Group including report on meeting with SCDC

Simon Ward (architect) has sent plans as to what the houses would look like on the allotment site. Mr Bevan had been approached and was not prepared to offer an alternative allotment site due to cross contamination with his fields. The Working Group will explore whether there are any other alternative allotment sites.

It was noted that there are 4 people on the waiting list for allotments, plus 3 new tenants to the village.

- 6.6 Report on SCDC water management briefing on 26 October

Cllr Ball reported briefly on the meeting which essentially explained who owns what on the waterways. There will be another meeting at Toft on 28 November.

- 6.7 Allotments meeting report and boundary trees

Cllr Ball reported that Ros Richardson will be visiting on 28 November to look at the trees and make any recommendations. Carried forward.

- 6.8 Footpaths report

It was noted that a fallen tree on one of the footpaths had been cleared by Cllr Bruce and Mr Graham Bruce.

7. To consider correspondence/communications received including

7.1 Queen's Jubilee lighting of beacons

It was agreed that the Parish Council did not wish to participate.

7.2 SCDC changes to footway lighting maintenance arrangements

Noted.

7.3 Michael Williamson – CPALC District Committee

It was decided that it was not necessary to join.

7.4 CCC consultation on review of the decision to remove all subsidised bus service funding

It was suggested that members could go online and respond individually.

7.5 SCDC – decoration of Christmas Tree

It was agreed to forward the details to the school as they may be interested.

Cllr Galvin asked if there was any interest in putting up Christmas lights at a focal point in the village. She has offered to find out if there is interest and if it transpires that there is it will be discussed at a future meeting as an agenda item.

Cllr Wilson briefly reported on the difficulties on negotiating with the Bus companies.

8. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 9.00pm.

Signed _____ (Chairman) _____(Date)