

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 21 July 2011 at 7.30pm in the Village Hall**

Present: Cllrs: Mr G Smith (Chairman) Dr G Pountain
Mr N Ball
Mrs V Bruce

In attendance: County Cllr Mandy Smith, District Cllrs Clayton Hudson and Alison Elcox and Mrs Kathleen Baptie (Minutes Secretary LGS Services).

1. Apologies for absence and declarations of interest

- 1.1 Cllrs Hansford, Maclean (unwell), Ansell and District Cllr Loynes.
- 1.2 Cllr Smith declared and interest in items 6.6 as married to an allotment holder.

Comments and observations from members of the public and from the County and District Councillors

Cllr Hudson reported that footpath 15 – the circular route to Cambourne near the windmill – is now open. The District Council's call for sites for housing is still open until 29/7/11.

Cllr Elcox reported that planning policies on listed properties is to become more lenient so that for example photovoltaic panels will be considered. The change of boundaries for the Mega-rider and Mega-rider Plus buses was an illegal move as passengers who had paid for passes had entered into a contract. Those who have been asked to pay extra will be entitled to claim money back. Waterbeach Barracks will close and it is proposed to build 1500 new homes on the site. Large numbers of travellers are about to be evicted from a site in Essex and neighbourhood watch groups are asked to be vigilant.

Cllr Smith reported that the next Police panel meeting would be on 24/8/11 in Cambourne Church. Feedback was sought on Parish Council's views on Photovoltaic panels on listed properties. The road patching has been carried out on The Broadway. The County Council are trying to make it easier for Parishes to amend their own speeding limits.

2. To approve the minutes of the previous meeting on 16 June 2011

The minutes of the previous meeting on 16 June 2011 were approved as a true record and signed by the Chairman ^(Prop GS, 2nd RA) after one amendment to note that item 7.6 (not 7.4) – Play and Leisure final inspection and sign off, was noted under Comments and Observations from members of the public.

3. Matters arising from the last meeting

- 3.1 To consider any applications for co-option to fill casual vacancy on the Parish Council
There may be a couple of couple of possible candidates, but no-one as yet has come forward.
- 3.2. Complaint – Dogs on the Recreation Ground
It was noted that signs are not enforceable without an appropriate order. Information on the process is available from the Clerk.
- 3.3 Church grass cutting
CGM had released the Council from its Churchyard grasscutting and therefore as agreed at the last meeting the donation (£137) would be released. It was agreed to write to Merrybourn and the Bourn Proms and ask them to submit their applications for donations by December, rather than on an ad-hoc basis.

4. To consider planning and tree work applications and any planning related matters

4.1 Planning applications and appeal notices

4.1.1 S/1256/11 – 28 High Street, single storey rear extension

It was agreed to recommend the application for approval (DP2 7DP3)
Cllr Pountain arrived.

4.1.2 S/1318/11 – New Zealand, Toft Rd, refurbishment and extension of existing annex to form home office/study and garage

The Parish Council recommend approval.

4.1.3 S/1272/11 – 126 Alms Hill, Erection of 2 storey extension to rear of dwelling and associated alterations.

It was felt that under planning guidance, HG6C (extension more than 50%) is being breached, and also HG6D (change to the appearance), and for these reasons it recommends refusal. ^(Prop NB, 2nd GS) The Parish Council would like Cllr Hudson to bring it to the Planning Committee. Cllr Hudson is to be sent a copy of the Parish Council's response.

4.2 SCDC Decision Notices

Bourn Health and Fitness – temporary re-siting of beauty treatment rooms. SCDC approved.

4.3 Tree Works Applications

4.3.1 Short Street

It was noted that the report said 'control' which did not indicate how much work is to be carried out. The application also indicated that the tree is diseased but there was no arboreal report. It was agreed that the Parish Council felt that the application should be resubmitted indicating exactly what work is to be carried out.

4.3.2 Bourn Clinic

No objections.

On a proposition by the Chairman the order of business was varied to take item 7.2 next

7.2 Cambourne Secondary School and Stakeholders meeting

The meeting was briefly suspended to allow Cllr Hudson to report on the meeting he had attended. At the meeting concerns had raised about access, and contractors were asked to come back with improved plans. Sustainability, positioning and also the budget had been discussed. Some local parents are concerned over a change in catchment areas. The meeting was reconvened.

It was agreed that this should be an agenda item for the September meeting to organise 1 or 2 members to gather some stats from the primary school parents on their preference of school choice.

Cllr Hudson left the meeting.

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked before the cheques were signed. The payments, as detailed in the financial report, plus E-ON £68.08, were signed by two members ^(Prop NB, 2nd GS).

Bourn PCC (S137)	£702.00
CGM (grass cutting)	£458.82
RPM (Play equipment repairs)	£624.00
LGS Services (Admin Support)	£932.06
LG Stoehr (salary)	£125.41
P Johnson (memorial site plants)	£14.98

6. Members reports and items and actions arising from any recommendations

6.1 Playing Fields

The possibility of putting signs on the driveway to the playing fields, e.g. 'no cars after 10pm', or alternatively speed bumps was discussed, but it was not known who owns the driveway. Cllr Elcox offered to make some enquiries at SCDC.

6.2 Parish Plan Working Group including Action Plan & Youth Group

The grant money had been approved and the acceptance forms are to be completed.. It is noted that the grant money will cover the project in full and it was agreed that the Parish council would accept the quote from Wicksteed and once installed, accept full responsibility for the equipment, its insurance and ongoing maintenance. ^(Prop GS, 2nd NB)

6.3 Caxton End Working Group

Nothing to report.

6.4 Highways Working Group

It was agreed that along with Cllrs Maclean and Galvin, the working group should also include as co-opted members Angela Marcham, Sally Ward, Ashley MacDonald, Anthony Taylor and Marion Smith. ^(Prop GS, 2nd GP)

6.5 Planning and Affordable Housing Group

It was reported that Ms Shulyer Newstead will speak with Simon Ward (architect) and report back.

6.6 Allotments Working Group

Cllr Ball will take a look at the trees along the boundary.

6.7 Bourn Brook report re water voles and hogweed

The report concluded that there were no water voles in evidence this year and the hogweed had recently been cut down and sprayed.

6.8 Footpaths

Cllr Smith had walked the footpath at Caxton End with Angela Marcham and although they have cleared the glass, the path is overgrown with nettles. Ms Marcham will look into what can be done Mr Bevan has kindly agreed to install a kissing gate instead of a style. The footpath co-ordinators will be asked to look into the availability of grants for kissing gates in order to reimburse him.

7. To consider correspondence/communications received including

7.1 Request to use Village Hall car park by take-away van

It was agreed that this was a matter for the Village Hall Committee; however, it was noted that the van has now located to Hall Close.

7.3 CCC Street lighting PFI project

It was agreed to find out when this will start so that the Parish Council could consult with the residents via the Parish newsletter. Cllr Smith offered to find out and will email the Clerk the details. Cllr Ball will condense the table for the newsletter.

7.4 SCDC Community Pride and Village Hero Award – deadline 29 July

Noted.

7.5 CCC Speed limit

This information will be considered by the Highways Working Group.

7.6 SCDC Draft Parish Charter

It was agreed that any comments should be forwarded to the Clerk to submit or by members on-line.

7.7 CPALC Standing Orders Part 2 Revised

It was noted that the Clerk was trying to find out what the changes were.

7.8 SCDC Grounds maintenance

It was agreed that the Parish Council did not wish to take over the maintenance of any grounds for which SCDC are currently responsible.

8. Closure of meeting

It was noted that –

- at the last Police panel meeting there were only 2 incidents reported in Bourn and both of these were regarding loud music.
- Bourn has been selected for twinning with a French village near Carcassonne and Representatives from Bourn have been invited to meet, at their own expense, with the French Village near Carcassonne to discuss the proposed twinning. Agenda item for the next meeting.
- There were rumours that the trees in Church Street are going to be cut but nothing has happened yet.
- A letter is to be sent to Pat Matthews (SCDC) about safeguarding the Riddy Lane inlet (at the play area). It was felt that a small fence could be put up to stop children falling in.

There was no further business and the Chairman declared the meeting closed at 9.20pm.

Signed _____ (Chairman) _____ (Date)