

Cllr Loynes confirmed that he had heard nothing further regarding the Rockery Farm application.

Cllr Hudson reported on the recent budget meeting at South Cambs and felt that it would have very little impact on the parish. He also advised that he would be very happy to represent the Parish Council's views on planning applications.

1. Apologies for absence and declarations of interest

1.1 Apologies were received from Cllr Patel (work commitments)

1.2 Cllr Maclean declared a personal and prejudicial interest in item 6.3 as a neighbour of the site. Cllrs Smith, Ansell, and Pountain declared a personal interest in item 6.6 as allotment holders.

Cllr Ball declared a personal interest in items 3.1 and 3.2 as a neighbour.

Cllr Loynes declared that as a member of the Planning Committee, he could not participate in any discussion on planning matters but could listen.

2. To approve the minutes of the previous meeting on 17 February 2011

The minutes of the previous meeting on 17 February 2011 were approved as a true record and signed by the Chairman ^(Prop JM, 2nd NB), after the following amendment to item 1. to delete Cllr Maclean from the declaration of interest under item 6.6 allotments.

3. Matters arising from the last meeting

3.1 Access on to Recreation Grounds

Consideration was given to the NALC advisory note and it was agreed to send a letter to the two residents with gates onto the recreation ground asking them to sign an agreement about their permissive access.

3.2 Dogs on the Playing Fields

It was noted that an apology had been received from the owner of the loose dogs. It was agreed to write to the resident asking him to keep the dogs on a lead. The old fallen sign asking for dogs to be kept on leads, needs re-erecting and it was agreed to obtain quotes for 2 further signs.

It was noted that CGM had quoted £19.50 + VAT to empty dog bins once a month. It was agreed to wait for SCDC's response and in the meantime, members are asked to check if dog bins are being emptied.

4. To consider planning and tree work applications received since the last meeting

4.1 Planning applications and appeal notices

None.

4.2 SCDC Decision Notices

4.2.1 S/1238/10 – 151 Alms Hill – erection of timber post and rail fence with gates. SCDC approved.

4.2.2 S/1240/10 – 151 Alms Hill – demolition of garden wall. SCDC approved.

4.2.3 S/2205/10 – 151 Land East of Broadway, south of Grange Farm Park – construction of solar energy farm. Refused by SCDC.

4.2.4 S/2308/10 – 6 Fox Road – erection of garage (retrospective). SCDC approved.

4.3 Tree Works Application – Orchard House, High Street

No objections but would like the owners to replant with Silver Birches again, or similar.

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked and the cheques, as detailed in the financial report, plus

alarm Maintenance £78, CPALC £110 and HMRC £364.40, were signed by two members ^(Prop GS, 2nd NB). The Parish Council agreed in principle to pay the HMRC cheque, but would like clarification (email to Cllr Smith and Cllr Ball) as to what it is for.

Glasdon (salt bins)	£389.28
Alarm Maintenance	£54.00
LGS Services (Admin Support)	£893.46
LG Stoehr (salary)	£121.64

5.2 Annual Audit and recording of assets
Noted.

5.3 A Code of Recommended Practice for Local Authorities on Data Transparency consultation
The Parish Council is satisfied that they meet with requirements as the minutes posted on the village website include the finance report.

6. Members reports and items and actions arising from any recommendations

6.1 Playing Fields

There have been no recent complaints about rabbits and the Warrener has not yet been in touch with the Chairman. The Parish Council will sideline this matter for the present time and take no further action.

6.2 Parish Plan Working Group including Action Plan & Youth Group

Cllr Maclean reported that the recent litter pick was well supported with a good turnout, including some new volunteers. The event will be arranged again next year.

6.3 Caxton End Working Group

Cllr Maclean left the meeting whilst this item was being discussed.

The Parish Council considered the 'survey' which was sent anonymously to Caxton End residents together with Mr Jolly's letter. The Council shared Mr Jolly's sentiments and it was agreed that the Parish Council would write to the developer Mr Dearman to ask what his intentions are with the site.

Cllr Maclean rejoined the meeting.

6.4 Highways Working Group

Cllr Maclean reported that the recent meeting had been quite productive and John Fuller (speedwatch) had talked about the possibility of placing one or two monitors at different locations in the village to monitor traffic through the village.

A report on signage in the village has been compiled in order to identify where money should be spent in order to prevent lorries from coming through the village. This report will be brought to a future meeting.

A letter from resident reported on a recent accident in the village and it was felt that accidents should be recorded if possible.

The speed limit stickers are now out on wheelie bins.

6.5 Planning and Affordable Housing Group

Cllr Ball will chase Ms Newtead for an update on any developments following their recent meeting.

6.6 Allotments Working Group including report on CPALC training course

Cllrs Pountain reported on the training that she had attended with Cllr Ansell and drew the council's attention to the fact that if there are 6 or more villagers wanting a plot, that the Parish Council are obliged to find another site. It was also established that the Allotment Association would normally hand over the plots in a reasonable state, but as these allotments were new, the task fell to the first tenants to bear the cost and labour in preparing the plots.

The Parish Council agreed that the Allotment Group could submit a bill to the Parish Council for consideration at the next meeting.

6.7 Wildlife Trust proposed survey of Bourn Brook for water voles

The proposed surveying was noted and Cllr Ball is still awaiting a call re the site meeting.

6.8 BT Race to Infinity award for IT equipment

The Parish Council and the Caxton area exchange has until 28 March 2011 to put forward suggestions for IT uses of the prize money. Members and residents were encouraged to respond on the website.

6.9 Report on SCDC Planning Services Focus Group meeting on 3 March

The Chairman attended the meeting and raised his concerns about response times and conservation restrictions. It was agreed to find out what is the procedure now that the 'Chairman's Delegation' has been abandoned – for example with applications such as 2 Broadway, the Parish Council had recommended refusal following guidelines, but SCDC subsequently approved plans.

7. To consider correspondence/communications received including

7.1 CCC – Highway Wardens Scheme

The Parish Council did not wish to appoint a warden and will continue as it is.

7.2 CCC proposed bus service changes

In response a letter, to be drafted by Cllr Maclean will be sent stating the Parish Council is very unhappy that the no. 18 late night service is being deregistered and the lack of response time.

7.3 SCDC Recycling Banks

Noted.

8. Closure of meeting

It was reported that the owner of the horse in the field behind the Willow Tree had indicated that he may be putting up a fence along the footpath to prevent problems with dogs and the horse.

There was no further business and the Chairman declared the meeting closed at 9.30pm.

Signed _____ (Chairman) _____ (Date)