

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 17 February 2011 at 7.30pm in the Village Hall**

Present: Cllrs: Mr G Smith (Chairman) Mr R Patel
Mr N Ball Mrs J Maclean
Mr R Ansell

In attendance: 4 members of the public including Mrs H Gretton (Bourn Youth Project), Ms A Marcham (P3 Co-ordinator), Mrs S Richmond, District Cllr M Loynes, County Cllr L Wilson and Mrs K Baptie (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Ms Marcham reported on;

- Footpaths in the area are currently being surveyed.
- Concerns that the path around the back of the Lambach restaurant leads down some steep steps straight onto the road, which is very dangerous.
- French drains are being put in at Crow End and the drains near the surgery are being cleared.
- Lots of new waymark signs have been put up.
- Creation of PF15 (Caxton Parish) – which will join up to FP5 (Bourn Parish) - from the Windmill to Cambourne. There is a gap of approx 12ft which currently prevents access from one path to another. SCDC are making compulsory purchase order to enable the 2 paths to be linked up. It is hoped that this will be completed by spring.

It was brought to Ms Marcham's attention that FP8 is not waymarked.

A resident reported on a recent incident whilst walking her dogs on the Recreation Ground, where 3 German Shepherd dogs were off the lead and out of control. They ran straight for her dogs and the owner had no control over them. This is the 3rd incident of this nature with these dogs which was very frightening. Cllr Ball will talk to the owner.

It was also noted that dogs (not the same dogs) were spotted in the children's fenced play area. Access via residents' gates to the Jubilee Playing Field and dogs on the Jubilee Playing Field will be an agenda item for the next meeting.

Mrs Gretton, on behalf of the Bourn Youth Project, confirmed that the designs for the play equipment were ready to go out to tender. It is an open brief which includes what the children have asked for and what the parents have asked for – popular choices being a climbing frame and zipwire. There is £44,000 in the budget.

Cllr Loynes reported that he had made some enquiries on the planning application at Rockery Farm, in relation to the open spaces land to be given to the Parish Council, but as yet he has had no confirmation.

Cllr Wilson reported on the recent Council meeting to discuss budget cuts. Cuts of £161 million will have to be made over 5yrs. The biggest expense in the County is Adult Social Care which will have to be cut by £10 million in the first year. Bus Services – every subsidy will be cut. However it is envisaged that post 16yr olds travel into Cambridge will be maintained. Library Services will be affected and it is hoped that the voluntary sector will keep smaller libraries going.

1. Apologies for absence and declarations of interest

Apologies were received from Cllrs Bruce, Pountain (both out of parish) and Hansford.

Cllr Maclean declared a personal and prejudicial interest in item 6.3 as a neighbour of the site. Cllrs Smith, Ansell and Maclean declared a personal interest in item 6.6 as allotment holders. Cllr Loynes declared that as a member of the Planning Committee, he could not participate in any discussion on planning matters but could listen.

2. To approve the minutes of the previous meeting on 20 January 2011

The minutes of the previous meeting on 20 January 2011 were approved as a true record and signed by the Chairman ^(Prop JM, 2nd NB), after the following amendments:

- To item 6.1.1 to read “Responses from residents”.
- To item 6.1.1 2nd paragraph to read “it was agreed that there should be no youth shelter”.
- To item 6.6 to read “the lease is still outstanding”.

On a proposition by the Chairman the order of business was varied.

6.2 Parish Plan Working Group including Action Plan and Youth Group.

Cllr Ball, having met with the Youth Group, reported that he was satisfied with the leaflet drop of nearby residents and also the tender documents. The Parish Council agreed that the proposals could be sent out to tender by the Bourn Youth Group. ^(Prop GS, 2nd NB)

3. Matters arising from the last meeting

3.1 To consider quotes for dog bins and the additional cost for emptying them

South Cambridgeshire District Council (SCDC) had indicated that they would not empty an additional dog bin on the Recreation Ground on the grounds of health and safety. It was agreed to seek clarification on their reasons and to ask how many bins in Bourn are currently emptied by them, and at what cost.

3.2 Report on the Parish Forum

Cllr Ball reported on the Localism Bill, which could see greater opportunities for Parish Councils, but cautioned that members will need to be well trained and have a better understanding of issues to be ready for this.

4. To consider planning and tree work applications received since the last meeting

4.1 Planning applications and appeal notices

4.1.1 S/2308/10 – 6 Fox Rd – Erection of Garage (retrospective)

This application was discussed at the last meeting.

4.1.2 S/0105/11 – 14 Alms Hill – Demolish Barn A attached to listed structure. Demolish Barn B within curtilage of listed structure.

The Parish Council recommended approval. ^(Prop NB, 2nd RA)

4.1.3 S/0153/11 – land between Blackmore Farm and Park Farm – Creation of new field access for agricultural purposes

The Parish Council recommended refusal ^(Prop NB, 2nd GS) as there is not enough information provided i.e. there is no indication of the existing access from the field and there are concerns about another access on to the Broadway which is a fast road.

4.2 SCDC Decision Notices

4.1.4 S/2160/10 – 2 The Broadway – Renovation, alterations and extensions to dwelling.
SCDC approved. It was agreed to find out if this application went to the Full Planning Committee, bearing in mind the Parish Council recommended refusal.

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked and the cheques, as detailed in the financial report, plus Noel Hart £60 (repair to pavilion door), were signed by two members ^(Prop GS, 2nd NB).

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| CCC (streetlights) | £1255.54 |
| Fairhaven & Woods (War Memorial) | £981.90 |
| LGS Services (Admin Support) | £910.88 |
| LG Stoehr (salary) | £121.50 |

5.2 To consider quotes for grasscutting at the Memorial and Churchyard

The two quotations were considered and the Parish Council agreed to accept the cheaper quotation of £5 + VAT for the Memorial site and £78 + VAT for the Churchyard, with CGM, based on a 3yr fixed price contract.

War Memorial site damage – the Parish Council accepted that there are difficulties with lorries and buses negotiating this site. Dennis Vacher from the Highways Dept had been asked to meet with the Chairman and come and have a look to see if anything can be done to prevent damage.

5.3 To consider a request for financial support from the Merrybourn

In response to the request from Merrybourn to assist with the cost of room hire. It was agreed that the Parish Council would donate the sum of £220 under its S137 powers.
(Prop GS, 2nd NB)

6. Members reports and items and actions arising from any recommendations

6.1 Playing Fields

Nothing to report.

6.2 Parish Plan Working Group including Action Plan & Youth Group

Nothing further to report.

6.3 Caxton End Working Group

Nothing to report.

6.4 Highways Working Group

Cllr Bruce had the speed limit signs for the wheelie bins and the letters to residents are waiting to be sent out.

6.5 Planning and Affordable Housing Group

Cllr Ball reported on a meeting with Shulyer Newstead and John Edwards from Granta Housing and Simon Ward (Architect). It was agreed that the site off Hall Close is still the preferred site.

6.6 Allotments Working Group

The Lease Agreement has now been signed.

7. To consider correspondence/communications received including

7.1 CCC – Budget cuts affecting Local Nature Reserves

Noted.

7.2 NHS Foundation Trust Consultation

Noted.

7.3 CCC Library Services Review

Noted.

7.4 The Chairman read out a letter of thanks received from Brian Benstead for the repairs to the War Memorial.

8. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 9pm pm.

Signed _____ (Chairman) _____(Date)