

BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on
Wednesday 19 September 2018 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the
business to be transacted at the Meeting as set out hereunder



Sarah Moore, Parish Clerk

Comments and observations from members of the public

Up to 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion.
Councillors should not respond on items on the agenda but consider the views put forward when appropriate.

Reports from County and District Councillors

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form.

1. **Apologies and reasons for absence**
2. **Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
3. **Approval of the minutes of the last meeting on 18 July 2018**
4. **Matters arising from the last meeting or a previous meeting including items deferred**
 - 4.1 (4.1) Riddy Lane Conservation Area
 - 4.2 (4.6) Installation of defibrillators (NS)
 - 4.3 (4.7) Litter picking (AB)
 - 4.4 (4.9) Assets of Community Value (LR)
 - 4.5 (4.10) Local Highways Initiative projects (DOB,VB)
 - 4.6 (4.4) Updating of website (LR,SJA)
5. **Members requested subjects for discussion**
 - 5.1 Crime Prevention Evening (SJA)
 - 5.2 Graffiti on half-pipe at Jubilee Playing Field (SJA)
 - 5.3 Time-banking (AB)
 - 5.4 Countrywide and Bourn Airfield
 - 5.5 Additional security at Broadway play area (SJA)
 - 5.6 Clerk's employment contract and job description (NB)
6. **Planning and tree work applications and any related matters**
 - 6.1 Planning applications and related correspondence received since last meeting
 - 6.2 SCDC planning decisions and appeal notices – to note
 - 6.3 Tree works applications – No maps or plans are sent by SCDC. Details can be viewed by entering the application reference at <http://plan.scambs.gov.uk/swiftlg/apas/run/wphappcriteria.display>
 - 6.3.1 S/3453/18/TP – 131 Alms Hill
 - 6.3.2 S/3459/18/TC – 2 Short Street
 - 6.3.3 S/3470/18/TC – 81 Caxton End

Parish Clerk, Sarah Moore, Bourn Parish Council, Willow House, 17 High Street, Bourn, Cambridge, CB23 2SQ
tel: 01954 714800 email: bournpcclerk@gmail.com

Note: Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 7. Finance, procedure and risk assessment including urgent work required because of health and safety or risk.**
 - 7.1 Financial report and payment of bills
 - 7.2 Any urgent matter because of risk or health and safety, and use of delegated powers between meetings
 - 7.3 Change of banking arrangements/internet access/payments by BACS
 - 7.4 Appointment of Internal Auditor

- 8. Member's reports, general reports, and any items which need consideration**
 - 8.1 Consultation with Countryside Properties
 - 8.2 Coalition of Parish Councils (SJO)
 - 8.3 Planning Working Group
 - 8.4 Highways (VB)
 - 8.5 Allotments (LR)
 - 8.6 Tree warden
 - 8.7 Footpaths/bridleways
 - 8.8 CAPALC – GDPR Membership Scheme
 - 8.9 Community Gritting Volunteers – Winter 18-19
 - 8.10 Remedial/repair work on play equipment at Jubilee Paying Field
 - 8.11 Bourn Parish Council's successes – to note

- 9. Correspondence/communications received**

- 10. Closure of meeting**

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