

BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on
Wednesday 20 June 2018 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the
business to be transacted at the Meeting as set out hereunder



Les Rolfe, Acting Parish Clerk

Comments and observations from members of the public and from County and District Councillors

Up to 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion
Councillors will not be able to respond on items on the agenda but will take note of views put forward

- 1. Apologies and reasons for absence**
- 2. Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
- 3. Approval of the minutes of the last meeting on 16 May 2018**
- 4. Matters arising from the last meeting or a previous meeting including items deferred**
 - 4.1 (10.3) Consideration of Parish Council's policy regarding consultation with Countryside Properties (SJO)
 - 4.2 (10.2) Re-siting of 20mph sign on Riddy Lane (VB)
 - 4.2 (12.1) Traffic calming measures (DOB)
 - 4.3 (12.2) .gov.uk internet domain and updating of website (LR)
 - 4.4 (12.3) Litter picking (AB)
 - 4.5 (12.4) Tennis court resurfacing (SJA)
 - 4.6 (16.1) War Memorial and wreath-laying
- 5. Reports on the progress of ongoing projects to see if further action is required**
 - 5.1 (11.1) Green Energy S106 Funding and letter to Skylark Meadows Solar Park (SJA)
 - 5.2 (11.2) Installation of defibrillators (LR)
 - 5.3 (11.3) Bourn Sports Club Working Group – Pavilion modifications (SJA,DOB)
- 6. Members requested subjects for discussion**
 - 6.1 Asset list update (LR)
 - 6.2 Councillor training
 - 6.3 Riddy Lane Conservation Area (AB,DOB,SJO,LR,SJA)
 - 6.4 Bourn Brook and flooding risk (DOB)
 - 6.5 Speed limits and Local Highways Initiative Projects (DOB)
 - 6.6 Sports Pavilion CCTV and keys (LR)
- 7. Planning and tree work applications and any related matters**
 - 7.1 Planning applications and related correspondence received since last meeting
 - 7.1.1 S/1850/18/FL – Warehouse within secure compound, The Station Works, Old North Road – single storey warehouse extension

Temporary Clerk, Les Rolfe, Bourn Parish Council, 57 Hall Close, Bourn, Cambridge, CB23 2SN
tel: 01954 718150 email: bournpcclerk@gmail.com

Note: Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 7.1.2 S/2148/18/FL – 44 Riddy Lane - Demolition of existing side extension and new single-storey front and side extension
- 7.2 SCDC planning decisions and appeal notices – to note
- 7.3 Tree works applications
- 7.3.1 S/2229/18/TC – 158 Caxton End - Works to trees

8. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.

- 8.1 Financial report and payment of bills
- 8.2 Consider the Internal Auditor's report
- 8.3 Any matter which is urgent because of risk or health and safety and the use of delegated powers between meetings
- 8.4 (14.2) Increase in cheque signatories from three to four, and the use of BACS payments
- 8.5 Change of banking arrangements
- 8.6 New custom-designed financial software
- 8.7 Stationery account for new clerk
- 8.8 Printing and distribution of quarterly newsletter (SJA)

9. Member's reports and any items which need consideration

- 9.1 Coalition of Parish Councils, and Examination in Public report (SJO)
- 9.2 Planning Working Group
- 9.3 Highways (VB)
- 9.4 Allotments (LR)
- 9.5 Broadway POS (SJA, LR)
- 9.6 Tree warden
- 9.7 Footpaths/bridleways
- 9.8 Playground inspector

(in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of this item of business, the Press and Public be excluded from the Meeting)

- 9.9 Update on recruitment of new Parish Clerk

(in accordance with the above act, and that the confidential business having been concluded, the Press and Public be re-admitted to the Meeting)

- 9.10 Bourn Parish Council's successes – to note

10. Correspondence/communications received

- 10.1 From resident regarding additional seating at Jubilee Playing Field
- 10.2 From Sports Club regarding weed growth behind pavilion and tree encroachment around Jubilee Playing Field, also notice board on approach to Jubilee Playing Field.

11. Closure of meeting

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