

# BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on  
Wednesday 18 April 2018 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present  
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the  
business to be transacted at the Meeting as set out hereunder



Les Rolfe, Temporary Parish Clerk

12 April 2018

## **Comments and observations from members of the public and from County and District Councillors**

Up to 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion  
Councillors will not be able to respond on items on the agenda but will take note of views put forward

### **1 Apologies and reasons for absence**

### **2 Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**

### **3. Approval of the minutes of the last meeting on 21 March 2018**

### **4. Matters arising from the last meeting or a previous meeting including items deferred**

- 4.1 Green Energy S106 funding – to consider a letter to Skylark Meadows Solar Parks (SJa)
- 4.2 SCDC Funding grants (DO'B)
- 4.3 Re-siting 20mph sign on Riddy Lane
- 4.4 (4.4) Consideration of the Parish Council's policy regarding consulting with Countryside Properties
- 4.5 Priority white lines at Hall Close crossroads (LR)
- 4.6 (7.4) Annual Parish Meeting date
- 4.7 (9.2) Ditch and clearance of grills at Riddy Lane/Hall Close Play Area
- 4.8 (4.3) Trees at allotments
- 4.9 Tree work at Jubilee Playing Field

(in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of this item of business, the Press and Public be excluded from the Meeting)

- 4.10 Update on recruitment of new Parish Clerk
- 4.11 Working arrangements for temporary clerk

(in accordance with the above act, and that the confidential business having been concluded, the Press and Public be re-admitted to the Meeting)

### **5 Reports on the progress of ongoing projects to see if further action is required**

- 5.1 (5.1) Green Energy S106 Funding – see item 4.1
- 5.2 (5.2) Installation of defibrillators (LR)
- 5.3 (5.3) Bourn Sports Club Working Group – Pavilion modifications (SJa, DO'B)

### **6 Members requested subjects for discussion**

- 6.1 Flood prevention (VB)
- 6.2 Traffic calming measures (DO'B)
- 6.3 .gov.uk internet domain and updating of website (LR)
- 6.4 Additional Topsy Bin at Jubilee Recreation Ground (LR)

Temporary Clerk, Les Rolfe, Bourn Parish Council, 57 Hall Close, Bourn, Cambridge, CB23 2SN

tel: 01954 718150 email: bournpcclerk@gmail.com

Note: Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 7 Planning and tree work applications and any related matters**
- 7.1 Planning applications and related correspondence received since last meeting
    - 7.1.1 S/1160/18/FL and S/1161/18/LB – King Alfred's House, 16 Riddy Lane – Removal of dilapidated double garage and replace with new double garage
  - 7.2 SCDC planning decisions and appeal notices – to note
  - 7.3 Tree works applications
    - 7.3.1 None to hand
- 8 Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**
- 8.1 Financial report and payment of bills
    - 8.1.1 Delegated authority for temporary clerk to purchase any equipment/services regarding set-up of new clerking system
    - 8.1.2 Delegated authority to allow set maximum funds for Councillor Jagers in respect of production, printing and distribution of quarterly newsletter
  - 8.2 S137 Grant Applications
    - 8.2.1 Merrybourn
    - 8.2.2 1<sup>st</sup> Bourn Scout Group
    - 8.2.3 Bourn Tuesday Morning Coffee Club
    - 8.2.4 East Anglian Children's Hospice
  - 8.3 Play inspection report and consider any works required
  - 8.4 Any matter which is urgent because of risk or health and safety and the use of delegated powers between meetings
- 9 Member's reports and items for information only, unless clearly stated**
- 9.1 Planning Working Group, Coalition of Parish Councils, and Examination in Public report (SJo)
  - 9.2 Highways (VB)
  - 9.3 Allotments (LR)
  - 9.4 Broadway POS (SJa, LR)
  - 9.5 Tree warden
  - 9.6 Bourn Parish Council's successes – to note
- 10 Correspondence/communications received**
- 10.1 Information regarding change of venue for Bourn Beer and Music Festival
- 11 Closure of meeting**

Temporary Clerk, Les Rolfe, Bourn Parish Council, 57 Hall Close, Bourn, Cambridge, CB23 2SN  
tel: 01954 718150 email: bournpcclerk@gmail.com

Note: Some planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>